

Name: Jayden Lim

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Internship Objective

I am a resilient and hardworking student. I would want to work in an IT company as I have an interest in programming and IT related fields

Summary of Key Skills

- Programming using Java, Python, HTML, CSS
- Database Systems, Such as SQL
- Internetworking Security
- Adobe XD, Photoshop, Illustrator
- Good communications
- Leadership
- Quick thinking

Education

Republic Polytechnic

2021- Apr 2024

Diploma in Digital Design and Development

Queenstown Secondary School

2017-2020

Express course

Queenstown Primary School

2010-2016

Work Experience

Andaz Hotel

1/6/2022 – Present

Banquet server

- Neatly prepare the venue for event
- Serve courses to guest
- Politely and respectfully attend to guests
- Quickly find solutions for any sudden situations
- Clean up venue after event

NTUC

1/1/2021 – 1/3/2021

Cashier

- Demonstrated respect when serving customers
- Patiently assisted elderly with their goods.
- Prepared the supermarket for opening in the morning

PistachioGrill

8/10/2020 – 30/10/2020

Waiter

- Respectfully and politely served guests
- Wrote down customer's orders
- Cleaned up restaurant after closing

Volunteer and Leadership Experience

Sea Scouts

2017 – 2020

Patrol Leader

- Lead and teach the patrol
- Learn outdoor skills such as cooking, knots, survival skills, first aid
- Learn sea activities such as sailing, kayaking

Achievements & Awards (Optional)

- Chief Commissioner award 2020
- ICAS Computer skills (Distinction) 2012

References

Available upon request