

## RESERVATION FORM ICMAT 2017 18 – 23 JUNE 2017

Please email this form directly to reservation department at <a href="mailto:reservations.smh@millenniumhotels.com">reservations.smh@millenniumhotels.com</a>

## **IMPORTANT NOTES:**

- Please return the reservation form by 19 May 2017 via fax or email directly to the hotel upon completion.
- Room(s) confirmed shall be made available for occupancy after 1400hrs on the date of check-in & the check out time is at 1200hrs. Please register 1 day in advance for early check-in. Late check-out till 1800hrs is at half day charge and full day charge after 1800hrs
- Reservation request should be submitted with a credit card detail to guarantee the booking
- In the event of "No-Show" or late cancellation less than 7 days' notice, the hotel will levy a charge for one-night stay to the credit card.
- Room rate is exclusive of 10% service charge and prevailing goods and services tax (7%).

COMPLETE DETAILS IN FULL				
Guest Name :		MR / MRS ,	/ MS / MDM	(please underline family name)
Company Name :			Designation:	
Passport Number :	Date of birth:			
Address :				
Email :				
FLIGHT DETAILS				
Arrival Date:	Flight No:		Arrival Time:	
Departure Date:	Flight No:		Departure Time	2:
Room Type	Room rate inclusive of one breakfast, internet access			
Studio Loft	S\$190.00++ (single or double)			
Premier Loft	S\$210.00++ (single or double)			
			<u>.</u>	
CREDIT CARD GUARANTEE				
American Express	Master Card		Visa Car	d
Card no/Exp:	Card no/Exp:		Card no/Exp:	
Cardholder's name on credit card:				
I hereby guarantee my reservation with the above-mentioned credit card and all costs to be charged to it. I understand that should there be a no-show or cancellation, I will be charge for the one-night duration of my stay, inclusive of taxes.				
Signature:		Date:		

To check or amend your reservation, you may call +65-68088890, +65-68088891 and/or email: reservations.smh@millenniumhotels.com