

Jay Massey

jaymassey98@gmail.com ❖ 07450123428 ❖ *Looking for full-time management near Brighton.*

I am a Computer Science graduate with over 4 years of customer service experience, from managing a fashion retail sales team, re-merchandising chain stores across multiple regions, and promoting products at marketing exhibitions. My current goal is to pursue a career that will allow me to further improve and diversify my skill set.

WORK EXPERIENCE

University of Brighton

11/2019 – 08/2020

Ambassador

Brighton, East Sussex

Chosen to lead university recruitment events based on my previous experience of management.

- Marketed my course through self-led events and exhibitions in order to promote my university.
- Facilitated large tours for prospective students, preparing for potential enquires that may arise.
- Developed how to deescalate queries and complaints whilst remaining professional at all times.

Peacocks

11/2016 – 04/2019

Duty Manager

Hove, East Sussex

Promoted from key holder after demonstrating excellent store knowledge and leadership skills.

- Led a fast-fashion retail chain store for 2+ days a week during my superiors' days off for a year.
- Supervised sales teams of 4 - 8 people to deliver a consistent high standard of customer service.
- Supported my manager's direction to guide the team into reaching their target figures and KPI's.
- Experienced in handling payroll and paperwork regularly to ensure the store operated efficiently.
- Merchandised multiple stores to aid them in reaching the same high sales I achieved in my store.

EDUCATION

University of Brighton

09/2017 – 08/2020

BSc (Hons) Computer Science

Brighton, East Sussex

Studied a range of topics, achieving a 2.1 in second year. Awaiting to receive final year results.

- **Agile Management** – Managed projects effectively through a variety of agile model practices.
- **Product Analysis** – Developed various system models to meet client's goals and requirements.
- **Website Development** – Constructed professional standard websites with HTML, CSS, and JS.

A wide variety of professional projects are available at <https://jaymassey98.github.io/portfolio>.

Previous Education

09/2011 – 08/2017

- 3 A Level's, Electronics AS (B), Maths AS (B), Physics AS (C) – 13 GCSE's, 6 A's, 5 B's, 2 C's, English (AA).

PERSONAL

Additional Skills – Time management; socialising; first aider; driving; Microsoft Office, especially Excel.

Personal Interests – Boulderling; strength training; philosophy; designing; gaming; ice skating; sightseeing.