**Statement of Work for Law Digest 4 New Jersey**

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1. **Scope of Work:**

The Law Digest 4 New Jersey legislative summarizer will allow users to focus on specific areas of New Jersey state law to better inform their decisions and ensure compliance. Legislation information including current laws in place, laws being voted on, and laws recently passed, will serve as the basis for generating the summaries and informing New Jersey residents on their specific questions. Our user base would consist of two types of users: basic visitors, and subscribed users. Guest users will be able to access information and guide their decision-making process through quick summarization of legislative bills, whereas subscribed users will be able to navigate the documents with specific questions, and stay up to date with recent legislation by receiving updates about specific categorizations of state law. Categorizations of state laws will be based on subcategories such as Education, Health, Housing, Human Services, etc and will make specific areas concerning the user more accessible. The legislative summarizer will be a web-based application.

1. **Location of Work:**

The work can be completed remotely or at Kean University, Union, New Jersey. All members have at least one personal computer that can be used to perform their tasks. Meetings will be in person or facilitated through communication channels such as Discord or Google Meet. Development and paperwork will be done on the personal computers, regardless of location.

1. **Period of Performance:**

Work started January 23, 2024, and will be expected to end May 8, 2024. There are not defined work hours. All workers will work on a basis of doing so for each week until the assigned task is completed irrespective of the amount of time used.

1. **Deliverables Schedule:**

**Timeline:** 1/23/2024 - 1/28/2024

**Project Kick-Off:** Finalization of project idea, Finalization of team, Finalization of initial team roles, Initial drafting of 4 high-level documents

**Timeline:** 1/29/2024 - 02/07/2024

**Project Initialization**: Finalization of project planning materials, High-Level Documentation, Initialization of remaining project documentation

**Timeline:** 2/8/2024 - 02/28/2024

**Sprint 1**: Data Collection, Web Scraping, Data Ingestion Pipeline, Front-End Framework

**Timeline:** 03/10/2024 - 04/03/2024

**Sprint 2**: Q&A Functionality, LLM Integration, User Management

**Timeline:** 04/04/2024 - 04/17/2024

**Sprint 3**: Data pipeline testing, LLM Summarization Testing, Account/User data handling Testing, Front End Completion

**Timeline:** 04/18/2024 - 05/08/2024

**Lead up to Final Presentation:** Final presentation

1. **Applicable Standards:**
   1. Copyright Law
      1. Ensure content summarized is not protected by copyright or that we have the necessary licenses to use the data.
   2. Fair Use Doctrine
      1. Ensure that fair use doctrine applies to our use of data and allows us to use any copyrighted material under certain conditions such as for educational purposes.
   3. New Jersey Administrative Code
      1. Ensure that we are compliant with regulations concerning the practice of law and that we are not providing legal services or advice without a license.
2. **Acceptance Criteria:**
   1. Technical Criteria: requirements will be assessed based on the percentage of test cases and user stories successfully passed/implemented.
      1. 80% of test cases passed
      2. 80% of user stories implemented
3. **Special Requirements:**

A disclaimer/terms and conditions must be provided to users to inform them that our company is not liable for any damages incurred to their persons or livelihoods from interacting with the information on the website.