

**Jayanth Kumar**  
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Dear Hiring Committee,

I am writing to express my interest in the Graduate Student Assistant for Residential Life (GSARL) position for the 2026–2027 academic year. I have applied for admission to a graduate program at Binghamton University and am eager to contribute to Residential Life's mission of supporting student learning, engagement, and holistic development within a diverse residential community.

I am particularly interested in this role because it combines student staff support, administrative responsibility, and community engagement within a collegiate residential structure. Through my academic, leadership, and professional experiences, I have developed strong organizational, communication, and problem-solving skills. I have experience coordinating schedules, supporting team operations, completing administrative tasks, and responding thoughtfully to issues in structured environments.

In my previous leadership roles, I supported student groups by organizing activities, maintaining schedules, and fostering inclusive and respectful environments. In professional settings, I worked collaboratively within teams, followed established procedures, and balanced independent responsibilities with accountability to supervisors. These experiences have prepared me to assist with supervision of student staff, support daily residential operations, and contribute to departmental initiatives such as trainings, openings and closings, and special projects.

I am committed to promoting respect, inclusion, and responsibility within student communities, and I value the role Residential Life plays in creating supportive living-learning environments. I am highly motivated to serve as a dependable and engaged Graduate Student Assistant and would welcome the opportunity to further discuss how my background aligns with the GSARL role.

Thank you for your time and consideration.

Sincerely,

**Jayanth Kumar**