## MA - Mass Charter Schools (MCPSA) Overview

[placeholder]

## Grant Duration

[placeholder]

## Report Schedule

[placeholder]

## Population

The students who populate this report are indicated in the **student progression** object, where Success Special Initiatives includes "MA Charter Schools."

Each new cohort year is identified once, in early October when the class is set. Students have their Success Special Initiatives set to include "MA Charter Schools" when the high school they attended (Account record) has the field "MCPSA" checked. This is updated in bulk during the data warehouse population for the new academic year.

A manual update can also indicate, student-by-student, any alum of a charter middle school affiliate (Brook Charter Alumni, Roxbury Prep Charter Alumni, Excel Charter Alumni).

The **national data team** performs the technical update of these students.

[NEEDS OWNER] performs the review and data verification of these students to confirm they are the correct population.

## Reporting

**Source:**The report [MA Charter Schools](https://na88.lightning.force.com/lightning/r/Report/00O1Y000006pPkDUAU/view?queryScope=userFolders) should be run each reporting period. No modification to filters are needed.

**Transformation:**

1. The report should be exported to Excel.  [Example Excel doc for reference.](https://tbl500amory.sharepoint.com/:x:/s/BLDevelopment/EetXdjyR5b5AsSO5zwGNGWsBmaQxkXlFO7EQvoSocC7TIw?e=vH889H)
2. Any schools listed as "Not Attending"  (in cols G-R) should be removed, so that only legitimate attendance is retained. (tab "Feb MCPSA Export Raw" in attached example Excel)
3. For all remaining schools in cols G-R, replace the text with the number 1 for easy summary. There should be a 1 in non-blank cells, and nothing at all (or a 0) in blank cells. For convenience you can rename the column headers from (e.g.) "Success Y1 Fall College Attending" to "Semester 1" (tab "Semester Enrollment" in attached sample Excel)
4. Create a pivot table to group by Success Cohort and sum up each semester prepared in step 3 above. (tab "Feb Pivot" in attached sample Excel)

**Destination:**the funder provides a google sheet that is to be updated. <https://docs.google.com/spreadsheets/d/1CEBqC5cz3KRWcGCDlWakMPsTUwIh4SQwUyJ8L5y_XWQ/edit#gid=1571556870>