**Access Program Goals Dashboard**

The **Access Program Goals Dashboard**is one of the core reports used by the Programs teams across all regions. Its main purpose is to highlight the progress made towards the Goals outlined by the Access Program Leadership.

The dashboard contains 4 main Navigation components:

1. [Quick Slicer Menu](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Success-Program-Goals-Dashboard.aspx#quick-slicer-menu)
2. [Expanded Slicer Menu](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Success-Program-Goals-Dashboard.aspx#expanded-slicer-menu)
3. [Cards](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Success-Program-Goals-Dashboard.aspx#cards)
4. [Graph/Gauge Views](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Success-Program-Goals-Dashboard.aspx#graph-gauge-views)

The Data Elements featured are:

1. Packaging
2. FAFSA Processed
3. Final List
4. College Commitment
5. Affordable Choice

Check out a brief (5 min) [video tutorial](https://web.microsoftstream.com/video/de58418f-3561-475b-aa9a-14bf25496501) for this dashboard.

Access Program Goals Dashboard

**Navigation**

**Quick Slicer Menu**

* **Definition**: The Quick slicer menu is a report element that allows you to view up to 9 different filtering options for navigation within the dashboard's main page
* **Purpose:**Allows us to filter (slice) the data by a variety of options, such as a High School, Partner Programs, etc. Unlike the Expanded slicer menu, the Quick slicer menu makes the most relevant/most frequently used slicers easier to access within the report​​​​​​​
* **Example:​​​​​​​**​​​​​​​

Quick Slicer menu

**Expanded Slicer Menu**

* **Definition**: The Expanded slicer menu is a report element that allows you to view a complete list of all the different reporting options
* **Purpose:**Allows us to filter (slice) the data by a variety of options such as a High School GPA, SAT score, etc. Unlike the Main slicer menu, the Expanded slicer menu offers more options for filtering the data and allows the user to further customize their report beyond the 9 slicers previewed in the Quick slicer menu​​​​​​​
* **Example:**

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Expanded Slicer Menu

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**Cards**

* **Definition**: Cards are a report element that highlight summarized data
* **Purpose:**Allows us to quickly visualize key information (i.e. total # of students in a certain category) ​​​​​​​
* **Example:**

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Cards shown in Access Program Goals Dashboard

**Graph/Gauge Views**

* **Definition**: Graph/Gauge views are visual representations of student data in its aggregate form
* **Purpose:**Visuals allow us to quickly process large volumes of student data- they facilitate understanding and identification of trends, as well as giving us a reference for progress towards goals
* **Example:​​​​​​​**​​​​​​​

4 gauges and a Bar graph are shown in the Access Program Goals Dashboard

**Data Elements**

**Packaging**

* **Definition**: The number of students who have submitted all of the college applications that Bottom Line has committed to supporting them with. We measure this goal by looking at the status of the "College Application Packaged By" field and counting all Active students where the field is not blank
* **Why do we need it?**This field helps us keep track of which students still have some work needed in order to complete the college application process. Submitting applications on time (or early!) gives students the best chance of receiving a decision and award in time to make a timely college commitment​​​​​​​
* **Where do I enter this information?**  The "College Application Packaged By" field is located on the Academic Widget, in the lower right-hand section

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**FAFSA Processed**

* **Definition**: The number of students where we have verified that a FAFSA was processed by FSA, received by the school(s) listed by the student, and confirming if additional requirements or verification are needed to complete or renew financial aid. We measure this goal by looking at the "FAFSA Processed" field and counting the "Yes" values
* **Why do we need it?**Allows us to track financial aid information that informs our program's affordability goals​​​​​​​
* **Where do I enter this information?**The "FAFSA Processed" field is on the Financial Information widget, in the top left-hand section

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**Final List**

* **Definition**: The number of students whose final list has been approved by the Advisor's manager. We measure this goal by looking at the "Final List Rating" field and count any responses that say "Acceptable" or "Priority Acceptable"
* **Why do we need it?**We believe that a solid college list is the best way that we can set our students up to have multiple affordable options at the end of the Access year. For this reason, all final lists must be reviewed by a manager, and advisors coach students whose lists are not marked as "Acceptable" to make appropriate changes throughout the fall​​​​​​​
* **Where do I enter this information?**Once the student and advisor agree that the list is final, advisors will press the "Queue" button at the top of the List tab to notify their manager. Managers will press the eyeball icon to select a ranking for the list​​​​​​​

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**College Commitment**

* **Definition**: The number of students who have committed to a college for the fall semester. We measure this goal by looking at the "College Attending" field, which is populated by choosing a "College Attending Status" for a school on the student's final list. Students are counted if they have a college attending listed that is not "Not Attending"
* **Why do we need it?**Beyond ensuring that we can prioritize our advising for students who have not yet made a college commitment, we need this information in order to evaluate whether students have made an affordable college choice (below), which is the overall outcome of the Access program​​​​​​​
* **Where do I enter this information?**On the Decisions tab, choose the appropriate College Attending Status for the one school the student will be attending

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**Affordable Choice**

* **Definition**: The number of students who have made a "More Affordable" college commitment. More Affordable is defined as a Gap Before Loans less than or equal to $8,500. Essentially, this is the total financial investment that the student is being asked to commit for year 1, including any loans they have been offered, over and above their EFC. The formula is:  
  **Balance - EFC + Loans = Gap Before Loans**
* **Why do we need it?**Affordable choice is the final outcome of the Access program, and a More Affordable college choice is a strong indicator that college will be financially sustainable for the student, making them more likely to persist, incur a manageable amount of loan debt, and ultimately earn a degree​​​​​​​
* **Where do I enter this information?**A student's commitment affordability will be calculated after the advisor enters the details of the financial aid award into Salesforce on the Award Calculator page on the Decisions tab. In order to receive a value in this field, there must be a Cost of Attendance on file for that particular college, the student must have an EFC on file, and there must be a financial aid award entered

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