**Introducing: Potential Inactive Students Dashboard**

**Date of Release: 1/21/2022**

The semester is ending and you need to know which students should remain in caseloads. What do you do?

Keep reading to learn about the new Potential Inactive Students Dashboard

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[Potential Inactive Students Dashboard](https://app.powerbi.com/groups/me/apps/43578119-a96e-44b0-9099-faad9f3b9f50/reports/2e03844e-08a5-4c59-8a82-4a77caae5d00/ReportSection3dd75aa1157b823ca6b7?ctid=97405bf3-68fc-4681-aa9f-205c2a526573" \t "_blank)

[](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Potential-Inactive-Students-Dashboard.aspx" \l "key" \t "_self)

[Potential Inactive Students Dashboard Documentation](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Potential-Inactive-Students-Dashboard.aspx" \l "key" \t "_self)

**Release 1- Summary & Highlights**

The Potential Inactive Students Dashboard's first release is here to help you make informed decisions about the students in your caseload.

With a familiar UI, exciting new menus, and an array of recommendations, this dashboard turns the data you've worked so hard to collected into  completely actionable items.

**New Features**

**​​​​​​The Potential Inactive Students Dashboard is now available to all users**

1. The Power BI app you know and love now features a Potential Inactive Students section
2. You can find all the documentation relevant to this new report in the Data & Tech team's [Documentation site](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Potential-Inactive-Students-Dashboard.aspx#key)  
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Sample view of the new Potential Inactive Students Dashboard

**Need fresh data? We've got you covered!**

1. The underlying dataset for the Potential Inactive Students Dashboard is on the same schedule as the [DQ dashie](https://tbl500amory.sharepoint.com/sites/ReportingDocumentation/SitePages/Data-Quality.aspx)- it refreshes daily from 5am to midnight
2. The refreshing intervals occur every 30 minutes. If you don't see a recent change reflected, check again at the half-hour mark.

**Easier ways to find what you need**

1. Region/Advisor slicers now feature a word-search option
2. This option will become the default for any fields that have a long list of items in their drop-down menus (i.e. College Attending or Partner Affiliation)
3. To test this new feature out, simply expand the slicer of your choice- a search bar should appear as shown below:​​​​​​​

Search bar now available for long-list slicers

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**Full dashboard Documentation at your fingertips**

1. Getting to the documentation site has never been easier! You can click the Bottom Line logo or the "info" icon located in the top corner of your table views

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Clicking the BL logo will take you to the DocuSite

the "info" icon will take you straight to the DocuSite page for this new tool

The DocuSite features a breakdown of all the elements present in the dashie

Don't know how this connects to what you do in Salesforce? Let the DocuSite be your guide! With brief descriptions and salesforce pointers, the DocuSite is the perfect compliment to our beloved [Salesforce Knowledge Base](https://tbl500amory.sharepoint.com/sites/SuccessProgramCurriculum/SitePages/salesforce-knowledge-base.aspx?OR=Teams-HL&CT=1632497547328)

All the relevant Data Elements can be found in the DocuSite page for this new dashboard

**Issues (unresolved) & Upcoming features**

1. A complete video guide and tutorial on how to best use this tool is still upcoming. We anticipate releasing it by the end of next week (on or before Jan 28, 2022)
2. There are currently no known issues; if you notice any problems with this dashboard, please report them through the ticketing system and to the Success UI teams channel