**https://tbl500amory.sharepoint.com/sites/Finance**

**Audited Financial Statements**

Each year we engage an independent certified public accountant (CPA) firm to audit our financials and internal controls. The resulting audited financial statements provide insight into Bottom Line's financial well-being.

Here are our most recent audited financial statements:

* [FY20 - July 1, 2019 to June 30, 2020](https://tbl500amory.sharepoint.com/:b:/s/Finance/ERREN2aqNY5Bgb-UwfWyWmAB_ikj5lbh1fGdHXnKRwH9aw?e=QOdhjK)
* [FY19 - July 1, 2018 to June 30, 2019](https://tbl500amory.sharepoint.com/:b:/s/Finance/EYMXZWDihHFAhKXqFcmZ7ecB96d-AO9mvnvnVRN_lmgsew?e=XDUlfv)
* [FY18 - July 1, 2017 to June 30, 2018](https://tbl500amory.sharepoint.com/:b:/s/Finance/ETzvVx7qgpxDpjwUpeXOEZAB7n4oEeJiUImhscLQxIATMg?e=8r0A5i)

**Annual 990 filing**

The Form 990, Return of Organization Exempt from Income Tax, is filed annually with the IRS and provides the public with financial information about a nonprofit organization.

Here are our most recent federal Form 990 filings:

* [FY20 - July 1, 2019 to June 30, 2020](https://tbl500amory.sharepoint.com/:b:/s/Finance/EYhECPMZocNJghbRgL2bNggBkqd2aIN2wLVAqahKvRkCgQ?e=fYbhGo)
* [FY19 - July 1, 2018 to June 30, 2019](https://tbl500amory.sharepoint.com/:b:/s/Finance/ETiLd8Vv4cBGrLpak4MUko0BqtufWYmH_wqcevwRtzzScg?e=OmjZRe)
* [FY18 - July 1, 2017 to June 30, 2018](https://tbl500amory.sharepoint.com/:b:/s/Finance/EXiPl8U3QPBPh8E0LwHFtGUBMaKBF4HtfSxzFTc-VJImxQ?e=85xedv)

**Paying Vendors**

When requesting a payment to vendors, please complete the financial request form, obtain necessary signatures, and email to Finance along with vendor invoice. If the vendor requests payment via ACH (direct transfer to their account), please complete the Vendor ACH Request form.

* [Financial Request Form](https://tbl500amory.sharepoint.com/:b:/s/Finance/Ecx5BREX39JDnyDDWqYQkDABEmO8gpc8hjFbqWudCphO3g?e=arre9X)
* [Vendor ACH Request](https://tbl500amory.sharepoint.com/:b:/s/Finance/Eb5ityiy-mpIoGTF8wAEWf0B7ZpDNqS46V44SxLQW3aAiQ?e=iOawcK)

**Requesting Payment**

In addition to paying vendors, we also accept payment. Donors will often request our ACH information and W-9.

Here are those forms:

* [Bottom Line ACH Letterhead](https://tbl500amory.sharepoint.com/:w:/s/Finance/EWAuICMKYgBEoaBLgwoeBagB4cg7Siw-QXHY9X_RyNpDmw?e=ysQCX5)
* [Signed W-9](https://tbl500amory.sharepoint.com/:b:/s/Finance/EaSqMzlc9pxErd5dOTpCJzQBvvvnAQ-JwHk8LTo34bXszA?e=zjPaTH)