

RESUMÈ
JAYDA ALYSSA MILLER
BICKERSTETH, MONTPELIER P. O. BOX 18, ST. JAMES
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PROFILE

A multi-faceted, self- motivated and hard-working individual who strives for excellence with a passion for learning new skills.

Education

- Montego Bay Community College (UTECH - A.Sc.Modular Computer Studies) - September 2023 to Present
- Herbert Morrison Technical High School (Visual & Performing Arts) Sept. 2018 – June 2023
- St. Mary's Preparatory School
Sept. 2013 to July 2018

Qualifications

- **Associate of Science Degree in Modular Computer Studies (Pending)**
- **CSEC May/June 2023 General Level:**

English Language - 1
Mathematics - 2
Information Technology - 1
Spanish - 1
Caribbean History - 1
Theatre Arts - 1
English Literature - 2
Social Studies - 3
- City & Guilds Certificate - IT for Office Applications (November 2022)

Voluntary Service

- Western Regional Health Authority (HR Department) – February to March 2024 (40 hours)

Work Experience

- Vistaprint (IT & HR Departments) - February 13 – 17, 2023 (40 hours)
- Sagicor Summer Internship Programme - Sagicor Bank, Montego Bay (Customer Service Department) – June 24 to July 19, 2024 (4 weeks)
- HEART – HOPE Summer Youth Programme - Anchovy High School (Administrative Office) – August 12 to 30, 2024 (3 weeks)

RESUMÉ

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Awards/Recognition

- *Outstanding Performance in Social Studies* (2023), Grade 11 VPA– Herbert Morrison Technical High School
- *Top Mathematics Student* (2022), Grade 11 VPA – Herbert Morrison Technical High School
- *Principal's List 2018/2019* - Herbert Morrison Technical High School
- *Award of Excellence for Exemplary Performance GSAT 2018* – Ministry of Education, Youth & Information

Extra-Curricular Activities - (Herbert Morrison Technical High School)

Peer Counselling Society, Spanish Club, Photography Club, Art Club, 4- H Club

Extra-Curricular Activities - (Montego Bay Community College)

Chess Club, Spanish Club, Art Club

Skills

- Microsoft Office Suite (Excel, Word, PowerPoint, Access)
- Basic Video Editing

Hobbies

- Painting
- Drawing
- Playing Chess
- Playing Dominoes
- Watching Detective/Investigative Series

Interests

The Arts
Playing the Keyboard
Psychology & Psychiatry
Computer Science
Advocacy for Human Rights
Linguistics
Interior Designing
Fashion
Cosmetology

References

Mr. Christopher Drummond
Information Technology Teacher
Herbert Morrison Technical High
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Dr. Anthony Taylor, J.P.
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