



MIMIDORI

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USER MANUAL

RESTAURANT INVENTORY SYSTEM VER. 1.0

Salazar, Alexis Jaydee Migyel D.
Ramos, John Nathan C.
B.S. Computer Science

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INVENTORY SYSTEM USER INTERFACE (UI)

The screenshot shows the MIMIDORI Inventory System interface. It features a dark sidebar on the left with the MIMIDORI logo and a list of action buttons: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, and EXPORT CSV. The main area has a search bar at the top labeled 'Search by SKU'. Below the search bar is a table with columns: SKU, Item Name, Category, Brand, Weight, Volume, Color, Type, and Description. The table is currently empty, displaying 'No content in table'. At the bottom of the main area is a form for adding or editing items, with fields for ITEM NAME*, CATEGORY*, BRAND*, WEIGHT* (KG), VOLUME* (L), COLOR, and TYPE, along with a DESCRIPTION text area and a RESET button. Red circles with numbers 1 through 4 highlight specific UI elements: 1 points to the sidebar buttons, 2 points to the item entry form, 3 points to the empty table, and 4 points to the search bar.

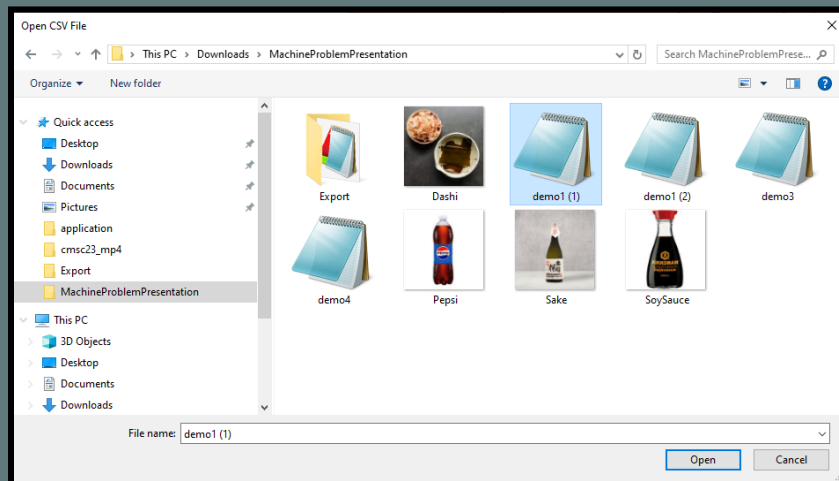
1	Item Options	Contains buttons that allow user to perform certain actions on the inventory
2	Item Entry Menu	Contains fields where item details are inputted or edited
3	Inventory Table View	Contains a table showing the current inventory and the items in it
4	SKU Search Bar	Allows user to search an item by its unique SKU


INVENTORY SYSTEM FEATURES

Importing and Exporting CSV Files

The Inventory System allows you to either import an already existing .csv file containing item entries or export the current inventory in the Inventory System.

Clicking IMPORT CSV will prompt you to choose a .csv file to import to the Inventory System via a system explorer window. The csv file must be formatted in such a way that the columns coincide with the default columns and their order in the Inventory System tableview.




MIMIDORI
TM, ©2018

ADD ITEM

RESTOCK ITEM

LOG USAGE

EDIT ITEM

DELETE ITEM

IMPORT CSV

EXPORT CSV

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
RCN/SBN-9964	Soba Noodles	Rice and Noodles	Nishimoto Tra...	12.4			Instant	
CND/SSM-1194	Sesame Oil	Condiment	Kadoya Sesam...		4.3		Glass Bottle	
CND/TNK-8926	Tonkatsu Sauce	Condiment	Kikkoman		2.4		Glass Bottle	
BVR/COK-3080	Coke	Beverage	Coca-Cola		28.8		Bottled	Classic flavor
BVR/SPR-6446	Sprite	Beverage	Coca-Cola		16.4		Bottled	Lemon & lime flavor
BVR/PPS-8414	Pepsi	Beverage	PepsiCo		12.3		Bottled	Classic flavor
DRD/BRD-2036	Bread Crumbs	Dried Good	Shirakiku	2.27			Packet	
DRD/PTT-8389	Potato Starch	Dried Good	Bob's Red Mill	7.02				
FRS/NEG-5576	Negi	Fresh Ingredient	Ishikura	2.3		Green		
FRS/TOF-5146	Tofu	Fresh Ingredient	Wildwood	4.5			Packet	

ITEM NAME*

WEIGHT* (KG)

COLOR

DESCRIPTION

CATEGORY*

VOLUME* (L)

TYPE

BRAND*

CONFIRM

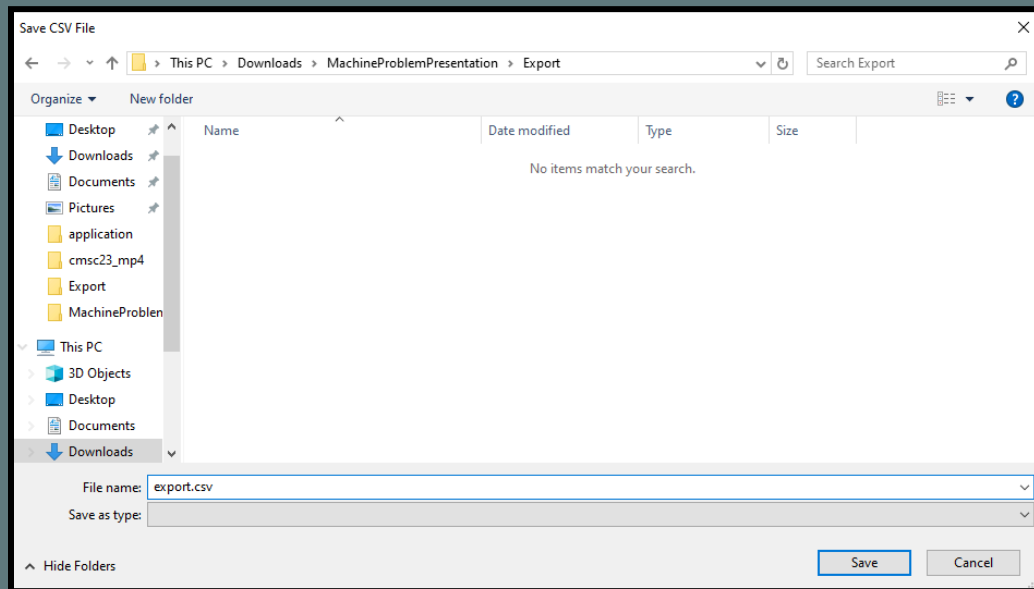
RESET

CANCEL

IMPORT IMAGE

You can import multiple .csv files without overwriting the item entries already in the Inventory System. The system will simply append the item entries in the import file to the inventory.

Clicking EXPORT CSV will save the current inventory in the Inventory System as a .csv file. You can set the destination of the .csv file.

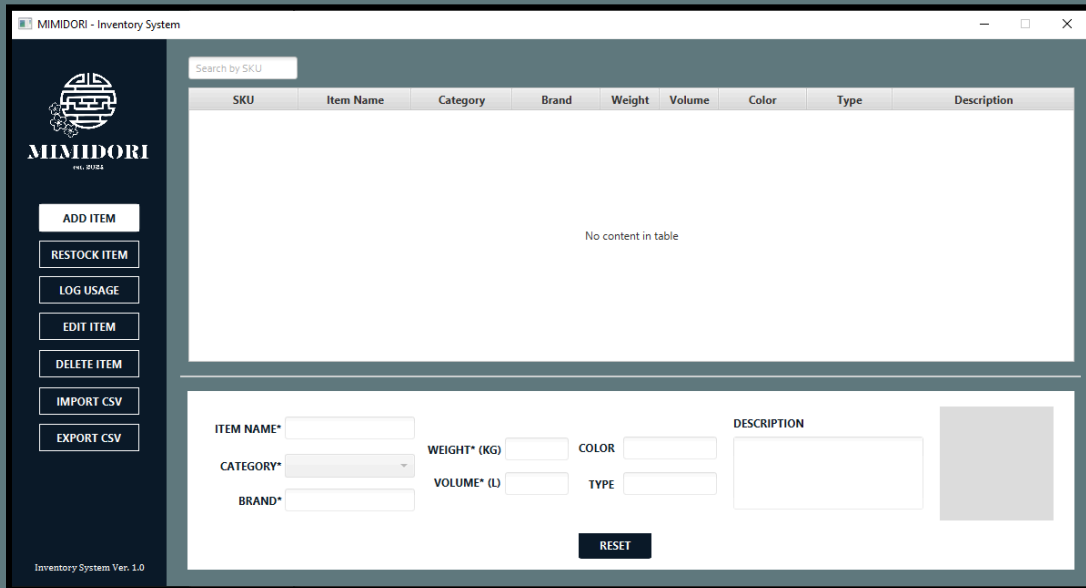


Adding an Item Entry to the Inventory

Clicking [ADD ITEM](#) allows access to the Item Entry Menu where you can input the details of the item entry that you want to add to the current inventory.


To add a new entry to the inventory, you must:

1. Click [ADD ITEM](#)



The screenshot displays the MIMIDORI - Inventory System web application. On the left is a dark sidebar with the MIMIDORI logo and a vertical menu of buttons: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, and EXPORT CSV. The main content area has a search bar labeled 'Search by SKU' and a table with columns: SKU, Item Name, Category, Brand, Weight, Volume, Color, Type, and Description. The table is currently empty, showing 'No content in table'. Below the table is the 'Item Entry Menu' form. It includes input fields for ITEM NAME*, CATEGORY* (a dropdown), BRAND*, WEIGHT* (KG), VOLUME* (L), COLOR, and TYPE. A large text area for DESCRIPTION is on the right, accompanied by a placeholder image box. A RESET button is located at the bottom center of the form. The footer of the sidebar indicates 'Inventory System Ver. 1.0'.

2. Input the required details in the respective fields of the Item Entry Menu
 - The four fields that require a user input are: ITEM NAME, CATEGORY, BRAND, and either WEIGHT (KG) or VOLUME (L).
 - The Item Entry Menu automatically allows access to either the WEIGHT (KG) or VOLUME (L) field depending on the chosen category.
 - One optional choice is to import an image of the item entry to the inventory which can be done by clicking [IMPORT IMAGE](#) and then selecting the desired image from the system explorer window that opens.



ADD ITEM

RESTOCK ITEM

LOG USAGE

EDIT ITEM

DELETE ITEM

IMPORT CSV

EXPORT CSV

Inventory System Ver. 1.0

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
No content in table								

ITEM NAME*

Sake

CATEGORY*

Condiment

BRAND*

Yakitori

WEIGHT* (KG)

VOLUME* (L)

5


COLOR

TYPE

Glass bottle

DESCRIPTION

Just came in this morning!




CONFIRM

RESET

CANCEL

IMPORT IMAGE

- Click CONFIRM to add the item entry and its details to the current inventory
 - The Inventory System automatically generates a unique identifier (SKU) to every item entry added to the inventory
 - Alternatively, you can also click RESET in order to clear all the fields in the Item Entry Menu of their values or click CANCEL to cancel the entire ADD ITEM action.



ADD ITEM

RESTOCK ITEM

LOG USAGE

EDIT ITEM

DELETE ITEM

IMPORT CSV

EXPORT CSV

Inventory System Ver. 1.0

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/SAK-4227	Sake	Condiment	Yakitori		5		Glass bottle	Just came in this morning!

ITEM NAME*

CATEGORY*

BRAND*


WEIGHT* (KG)

VOLUME* (L)

COLOR

TYPE

DESCRIPTION



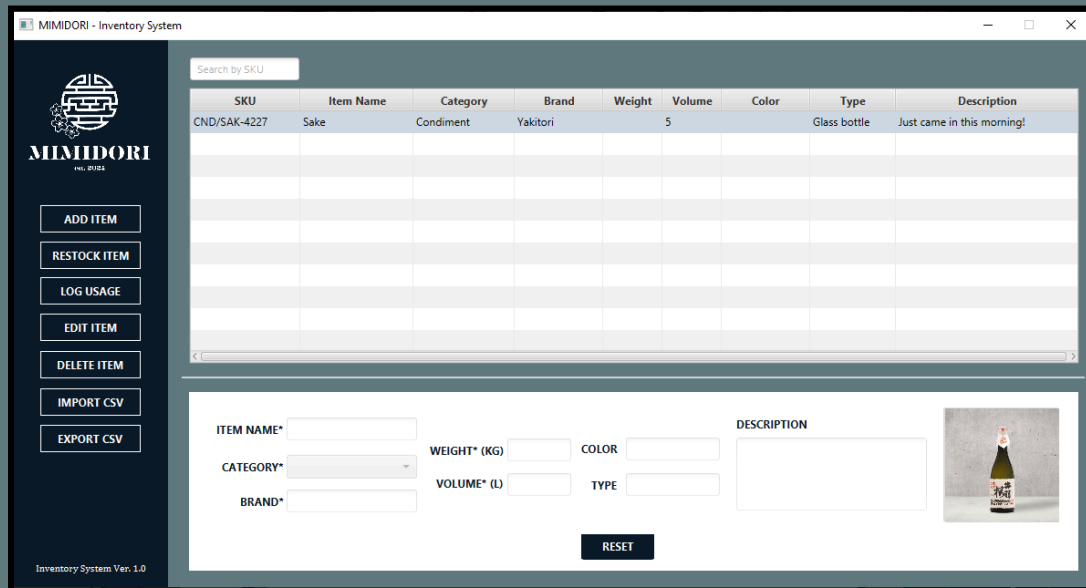
RESET

Restocking an Item Entry in the Inventory

Clicking RESTOCK ITEM allows you to restock (increase either the weight or volume) of the selected item entry in the current inventory.

To restock a certain item entry in the inventory, you must:

1. Select an item entry in the inventory by clicking anywhere in its row



The screenshot shows the MIMIDORI Inventory System interface. On the left sidebar, the **RESTOCK ITEM** button is highlighted. The main area displays a table with the following data:

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/SAK-4227	Sake	Condiment	Yakitori		5		Glass bottle	Just came in this morning!

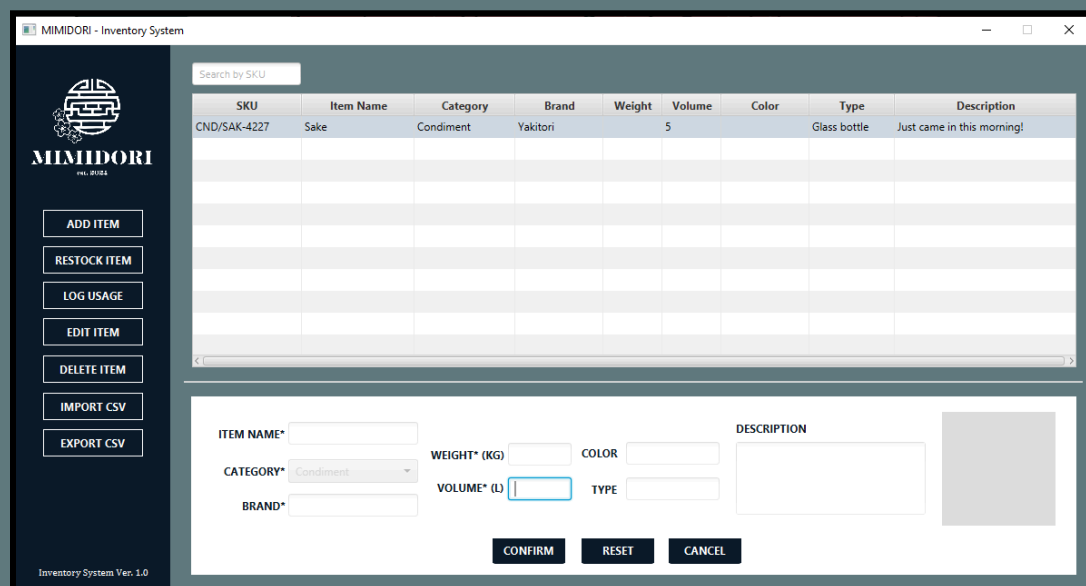
Below the table is a form for editing item details:

- ITEM NAME*
- WEIGHT* (KG)
- COLOR
- DESCRIPTION
- CATEGORY*
- VOLUME* (L)
- TYPE
- BRAND*
- RESET

A small image of a sake bottle is shown next to the description field.

2. Click RESTOCK ITEM

- The Item Entry Menu will now only allow access to either the WEIGHT (KG) or VOLUME (L) field depending on the category of selected item.



The screenshot shows the MIMIDORI Inventory System interface. On the left sidebar, the **RESTOCK ITEM** button is highlighted. The main area displays the same table as before. Below the table, the form for editing item details is shown, with the **VOLUME* (L)** field highlighted:

- ITEM NAME*
- WEIGHT* (KG)
- COLOR
- DESCRIPTION
- CATEGORY*
- VOLUME* (L)
- TYPE
- BRAND*
- CONFIRM
- RESET
- CANCEL

A small image of a sake bottle is shown next to the description field.

3. Input the amount to be restocked in the field

The screenshot shows the MIMIDORI - Inventory System interface. On the left is a sidebar with the MIMIDORI logo and a list of actions: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, and EXPORT CSV. The main area features a search bar and a table with columns: SKU, Item Name, Category, Brand, Weight, Volume, Color, Type, and Description. The first row of the table contains the data: CND/SAK-4227, Sake, Condiment, Yakitori, (empty), 5, (empty), Glass bottle, Just came in this morning!. Below the table is a form for item entry. The form includes fields for ITEM NAME*, CATEGORY* (set to Condiment), WEIGHT* (KG), VOLUME* (L) (highlighted with a blue border and containing the value 5), COLOR, BRAND*, TYPE, and a large text area for DESCRIPTION. At the bottom of the form are three buttons: CONFIRM, RESET, and CANCEL.

4. Click CONFIRM to restock the inputted amount to the item entry

- Alternatively, you can also click RESET in order to clear all the fields in the Item Entry Menu of their values or click CANCEL to cancel the entire RESTOCK ITEM action.

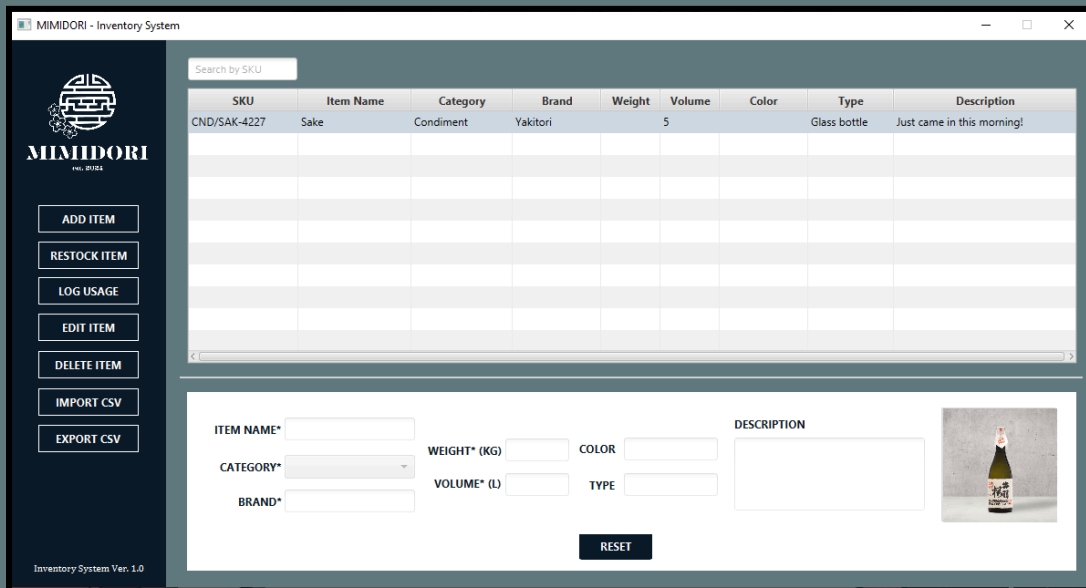
The screenshot shows the MIMIDORI - Inventory System interface after the RESTOCK ITEM action. The table now shows the updated volume for the first item: CND/SAK-4227, Sake, Condiment, Yakitori, (empty), 10.0, (empty), Glass bottle, Just came in this morning!. The form below the table is now empty, with the VOLUME* (L) field highlighted with a blue border. The CONFIRM button is no longer visible, and the RESET button is now the only button at the bottom of the form.

Logging Usage of an Item Entry in the Inventory

Clicking LOG USAGE allows you to destock (increase either the weight or volume) of the selected item entry in the current inventory.

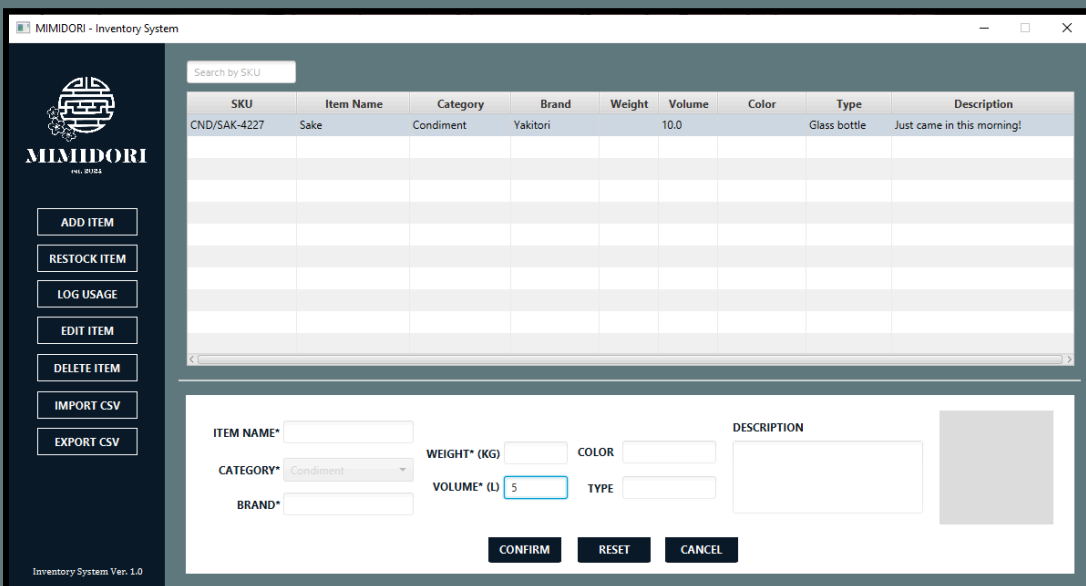
To destock a certain item entry in the inventory, you must:

1. Select an item entry in the inventory by clicking anywhere in its row



The screenshot shows the MIMIDORI - Inventory System interface. On the left is a sidebar with the MIMIDORI logo and a menu with buttons: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, and EXPORT CSV. The main area features a search bar and a table with columns: SKU, Item Name, Category, Brand, Weight, Volume, Color, Type, and Description. The first row contains: CND/SAK-4227, Sake, Condiment, Yakitori, 5, Glass bottle, and Just came in this morning!. Below the table is a form with fields for ITEM NAME*, CATEGORY*, BRAND*, WEIGHT* (KG), VOLUME* (L), COLOR, and TYPE. A DESCRIPTION field and a small image of a bottle are also present. A RESET button is at the bottom of the form.

2. Click LOG USAGE
 - The Item Entry Menu will now only allow access to either the WEIGHT (KG) or VOLUME (L) field depending on the category of selected item.
3. Input the amount to be destock in the field



The screenshot shows the same MIMIDORI - Inventory System interface, but the 'LOG USAGE' button in the sidebar is now selected. The table shows the same data, but the 'Volume' field for the first row is now 10.0. In the form below, the 'CATEGORY*' dropdown is set to 'Condiment', and the 'VOLUME* (L)' field is highlighted with a blue border and contains the number '5'. The 'RESET' button has been replaced by 'CONFIRM', 'RESET', and 'CANCEL' buttons.

4. Click CONFIRM to destock the inputted amount to the item entry
- Alternatively, you can also click RESET in order to clear all the fields in the Item Entry Menu of their values or click CANCEL to cancel the entire LOG USAGE action.

MIMIDORI - Inventory System

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/SAX-4227	Sake	Condiment	Yakitori	5.0			Glass bottle	Just came in this morning!

ITEM NAME*

CATEGORY*

BRAND*

WEIGHT* (KG)

VOLUME* (L)

COLOR

TYPE

DESCRIPTION

Inventory System Ver. 1.0

Editing an Item Entry in the Inventory

Clicking EDIT ITEM allows you to edit the details of a selected item entry in the inventory except for the WEIGHT (KG) or VOLUME (L) fields.

To edit an item entry in the inventory, you must:

1. Select an item entry in the inventory by clicking anywhere in its row

MIMIDORI - Inventory System

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/SAK-4227	Sake	Condiment	Yakitori		5		Glass bottle	Just came in this morning!

ITEM NAME*

CATEGORY*

BRAND*

WEIGHT* (KG)

VOLUME* (L)

COLOR

TYPE

DESCRIPTION

RESET

Inventory System Ver. 1.0

2. Click EDIT ITEM

- The Item Entry Menu will now allow access to all the fields except for WEIGHT (KG) and VOLUME (L).

MIMIDORI - Inventory System

Search by SKU

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/SAK-4227	Sake	Condiment	Yakitori		5.0		Glass bottle	Just came in this morning!

ITEM NAME*

CATEGORY*

BRAND*

WEIGHT* (KG)

VOLUME* (L)

COLOR

TYPE

DESCRIPTION

CONFIRM RESET CANCEL

Inventory System Ver. 1.0

3. Edit the values in the respective field that you would like to change
4. Click CONFIRM to update the item entry details
 - If either the item name or item category is changed, then a new SKU for the item entry will be generated
 - Alternatively, you can also click RESET in order to clear all the fields in the Item Entry Menu of their values or click CANCEL to cancel the entire EDIT ITEM action.

The screenshot shows the MIMIDORI - Inventory System web application. The interface is divided into a sidebar and a main content area.

Sidebar (Left):

- Logo: MIMIDORI INC. 01024
- Buttons: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, EXPORT CSV
- Version: Inventory System Ver. 1.0

Main Content Area:

Search by SKU:

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/RCV-4227	Rice Vinegar	Condiment	Yakitori		5.0		Glass bottle	Just came in this morning!

Item Entry Form:

ITEM NAME* WEIGHT* (KG) COLOR DESCRIPTION

CATEGORY* VOLUME* (L) TYPE

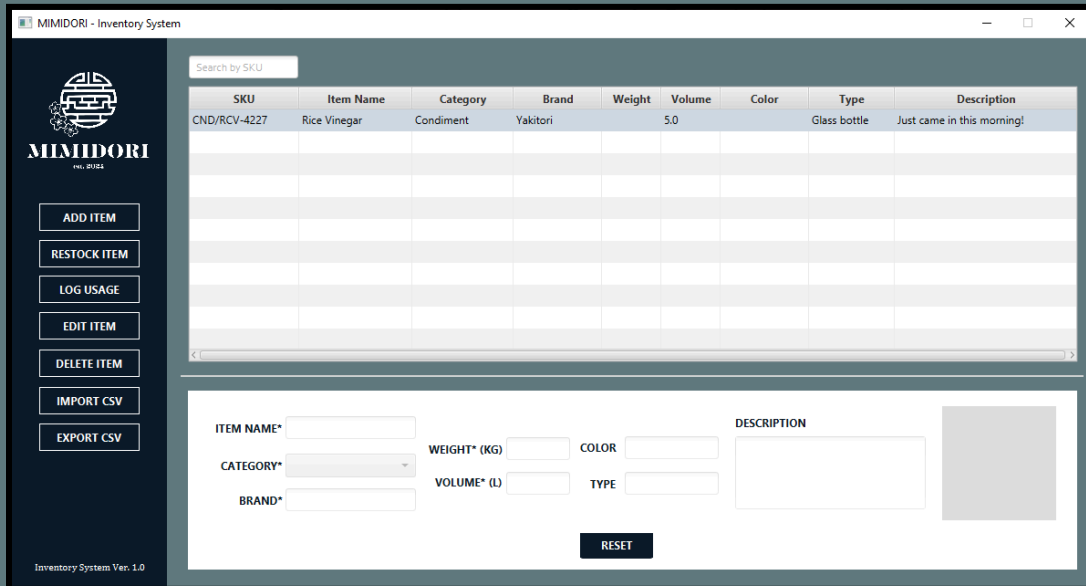
BRAND*

Deleting an Item Entry in the Inventory

Clicking DELETE ITEM allows you to delete the selected item entry in the current inventory.

To destock a certain item entry in the inventory, you must:

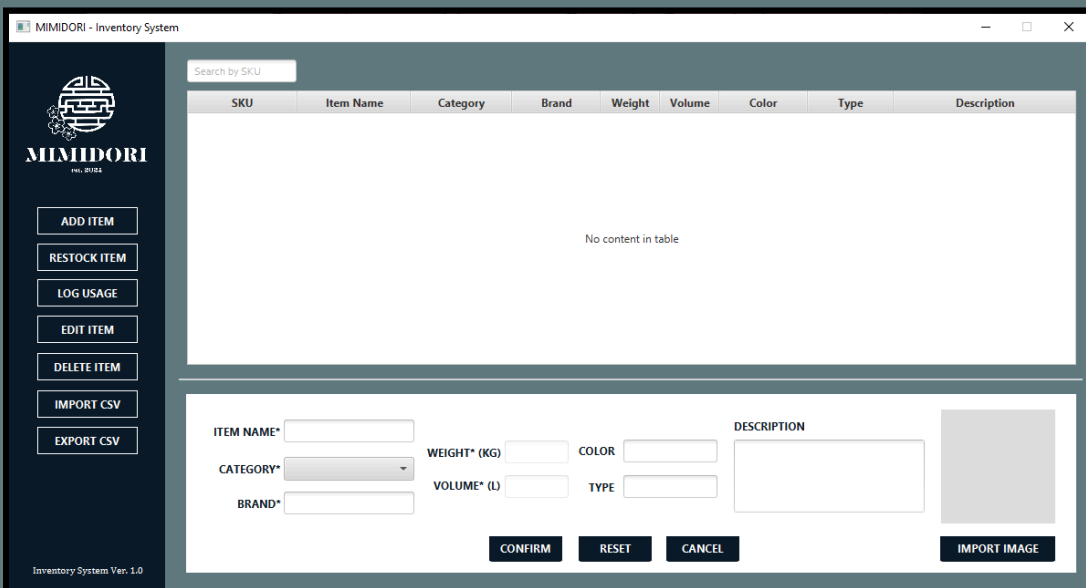
1. Select an item entry in the inventory by clicking anywhere in its row



The screenshot shows the MIMIDORI Inventory System interface. On the left is a sidebar with the MIMIDORI logo and buttons: ADD ITEM, RESTOCK ITEM, LOG USAGE, EDIT ITEM, DELETE ITEM, IMPORT CSV, and EXPORT CSV. The main area features a search bar and a table with columns: SKU, Item Name, Category, Brand, Weight, Volume, Color, Type, and Description. The table contains one entry: CND/RCV-4227, Rice Vinegar, Condiment, Yakitori, 5.0, Glass bottle, Just came in this morning!. Below the table is a form with fields for ITEM NAME*, CATEGORY*, BRAND*, WEIGHT* (KG), VOLUME* (L), COLOR, TYPE, and a DESCRIPTION text area. A RESET button is at the bottom of the form.

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
CND/RCV-4227	Rice Vinegar	Condiment	Yakitori	5.0			Glass bottle	Just came in this morning!

2. Click DELETE ITEM
 - The item entry will now be deleted from the current inventory.



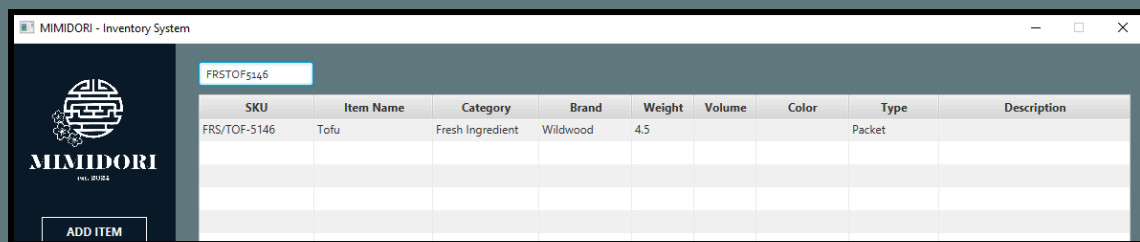
The screenshot shows the MIMIDORI Inventory System interface after the item has been deleted. The table is now empty, displaying "No content in table". The form below the table has the same fields as before, but now includes CONFIRM, RESET, and CANCEL buttons at the bottom, along with an IMPORT IMAGE button on the right.

SKU	Item Name	Category	Brand	Weight	Volume	Color	Type	Description
No content in table								

ADDITIONAL INFORMATION ABOUT THE INVENTORY SYSTEM

Using the SKU Search Bar

The SKU Search Bar allows you to search a certain item in the current inventory by its unique SKU identifier. Once inputted in the search bar, only the item with the SKU will appear in the current table. It is not required to include the slash (/) and dash (-) of the SKU in searching for an item as the system automatically appends both internally in the program.



Inventory Conventions

The table below includes the item categories, the respective kinds of items that belong to said categories, and the amount metric relevant to each one.

Item Category	Items Included	Amount Metric
Beverage	includes items such as water, sodas like Coke or Pepsi, fruit juices and shakes, beer or any other potable liquids	Volume (L)
Condiment	includes items such soy sauce, Sake or Japanese rice wine, Rice Vinegar, Miso, Sesame Oil, Tonkatsu, or any other similar items	Volume (L)
Dry Good	includes items such as white or brown rice, soba noodles, udon noodles and ramen noodles	Weight (Kg)
Fresh Ingredients	includes items such as Panko or Japanese Bread Crumbs, Corn Starch, Japanese Spices, and Seaweed	Weight (Kg)
Rice and Noodles	includes items that need to be stocked all the time such as fruits, vegetables, eggs, meat, and fish	Weight (Kg)

