

About Us:

Jode Technologies Pvt. Ltd. (JodeTx) is a young and fast-growing Startup in Fintech Domain specialized in solutions for Banking, Financial Institutions and Merchants (<https://www.jodetx.com>).

We are founded on the Vision to build technology to enable seamless financial and payment transactions and provide a comprehensive digital platform to Banks and Merchant segments.

Role: Junior Accountant

Experience: 1 to 2 Years

Work Location: Wagle Estate, Thane

Job Summary:

We are looking for dedicated and detail-oriented Junior Accountants to join our team. The ideal candidates will have 1–2 years of experience in accounting, preferably from a CA firm, and should be well-versed in basic accounting principles, payable/receivable management, and daily bookkeeping tasks.

Job Responsibilities:

- 1) Maintain accurate records of daily financial transactions
- 2) Handle accounts payable and receivable
- 3) Prepare and manage invoices, bills, and financial statements
- 4) Assist with bank reconciliations and GST filing
- 5) Support in audit and compliance processes
- 6) Coordinate with internal teams for smooth financial operations

Required Skills:

- 1) 1-2 years of accounting experience (preferably in a CA firm)
- 2) Strong understanding of basic accounting principles
- 3) Proficiency in MS Excel and accounting software (e.g., Tally, Zoho Books, or similar)
- 4) Good communication and organizational skills
- 5) Attention to detail and ability to meet deadlines
- 6) Female candidates preferred

Send your CV at: careers@jodetx.com