

Equipment and Fixture

Memorandum Receipt

MENU

Stock Management


Record Issuance

Equipment and Fixture

Purchase Order

Reports

Utilities



Property Management System
Saint Louis College
City of San Fernando, La Union

Logout

Memorandum Receipt

Generate MR

Memorandum Receipt / Generated Memorandum Receipt

Search:

Show entries

Memorandum Receipt	Recipient	Date Generated	Action
4000	Jayne Francis Ramos	2022-12-04	View
4001	Norlita Lopez	2022-12-04	View
4002	John Doe	2022-12-04	View

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)

MENU

Stock Management


Record Issuance

Equipment and Fixture

Purchase Order

Reports

Utilities



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Saint Louis College
City of San Fernando, La Union

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Memorandum Receipt / Generated Memorandum Receipt

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Show entries

Memorandum Receipt	Date Generated	Action
4000	2022-12-04	View
4001	2022-12-04	View
4002	2022-12-04	View

Showing 1 to 3 of 3 entries


[Previous](#) [1](#) [Next](#)

Select Location

Location

Select Item

Date Generated

dd/mm/yyyy 

Recipient

Enter Recipient

Position

Enter Recipient's Position

Submit

Close

Inventory by Location

MENU

- [Stock Management](#)
- [Record Issuance](#)
- [Equipment and Fixture](#)
 - [Memorandum Receipt](#)
 - [Inventory by Location](#)
 - [Equipment Inventory](#)
 - [Assign Equipment Location](#)
 - [Movement of Equipment](#)
 - [Surrender of Equipment](#)
- [Purchase Order](#)
- [Reports](#)
- [Utilities](#)

Property Management System
 Saint Louis College
 City of San Fernando, La Union

Logout

Inventory by Locations

[Equipment and Fixtures](#) / [Inventory by Locations](#)

Show 10 entries

Search:

Locations	Action
Accounting Office/Auditor	View Inventory
CASTE-IT, Dean's Office	View Inventory
CCSA, Dean's Office	View Inventory
CEA, Dean's Office	View Inventory
CCAH/Social Science	View Inventory
CICM Residence	View Inventory
College Library Basement	View Inventory
College Library 1st Floor	View Inventory
College Library 2nd Floor	View Inventory
Conference Room	View Inventory


Showing 1 to 10 of 49 entries

Previous 1 2 3 4 5 Next

Equipment Inventory

MENU

- [Stock Management](#)
- [Record Issuance](#)
- [Equipment and Fixture](#)
 - [Memorandum Receipt](#)
 - [Inventory by Location](#)
 - [Equipment Inventory](#)
 - [Assign Equipment Location](#)
 - [Movement of Equipment](#)
 - [Surrender of Equipment](#)
- [Purchase Order](#)
- [Reports](#)
- [Utilities](#)



Property Management System
Saint Louis College
City of San Fernando, La Union

[Logout](#)

Inventory

[Equipment and Fixtures](#) / [Inventory](#)

Show 10 entries
Search:

P.O. Number	Invoice	Supplier	Particulars	Quantity	Unit	Price	Amount	Action
20109	CI 1980	SKM Comp. Trade	Computer Monitor Led 18.5" AOC Led	1	Pcs	4900.00	4900.00	Details
2210	CI 14990	Bitsstop	Printer Epson FX 2175 sn GLX015979	1	Pcs	21900.00	21900.00	Details
17718	CI 0226	New Gate Comp.	UPS Abierrey 500 VA, black	1	Pcs	1650.00	1650.00	Details
17718	CSI 0055	SKM Comp. Trade	Kingston Flash Drive 16gb	1	Pcs	299.00	299.00	Details
17718	CI 2194	SKM Comp. Trade	UPS APC 625VA	1	Pcs	3150.00	3150.00	Details
17718	CI 45629	National Bazaar	Fan Desk 16"	1	Pcs	780.00	780.00	Details

Showing 1 to 6 of 6 entries

[Previous](#)
[1](#)
[Next](#)

[Add Equipment](#)

Assign Equipment Location

MENU

Stock Management

Record Issuance

Equipment and Fixture

Memorandum Receipt

Inventory by Location

Equipment Inventory

Assign Equipment Location

Movement of Equipment

Surrender of Equipment

Purchase Order

Reports

Utilities

Property Management System

Saint Louis College

City of San Fernando, La Union

Logout

Inventory

Equipment and Fixtures / Inventory

Add Equipment

Show 10 entries

Search

P.O. Number	Invoice	Supplier	Particulars	Quantity	Unit	Price	Amount	Action
20109	CI 1980	SKM Comp. Trade	Computer Monitor Led 18.5" AOC Led	1	Pcs	4900.00	4900.00	Details
2210	CI 14990	Bitstop	Printer Epson FX 2175 sn GLX015979	1	Pcs	21900.00	21900.00	Details
17718	CI 0226	New Gate Comp	UPS Abieroy 500 VA, black	1	Pcs	1650.00	1650.00	Details
17718	CSI 0055	SKM Comp. Trade	Kingston Flash Drive 16gb	1	Pcs	299.00	299.00	Details
17718	CI 2194	SKM Comp. Trade	UPS APC 625VA	1	Pcs	3150.00	3150.00	Details
17718	CI 45629	National Bazaar	Fan Desk 16"	1	Pcs	780.00	780.00	Details

Showing 1 to 6 of 6 entries

Previous

1

Next

MENU

Stock Management

Record Issuance

Equipment and Fixture

Purchase Order

Reports

Utilities

Property Management System

Saint Louis College

City of San Fernando, La Union

Logout

Add Equipment

Equipment and Fixtures / Inventory / Add Items

×

Purchase Order Number

Enter Purchase Order Number

Invoice

Enter Invoice

Date of Purchase

dd/mm/yyyy

Particulars

Enter Particulars

Supplier Name

Enter Supplier Name

Quantity

Enter Quantity

Unit

Select Unit

Price

Enter Price

Submit

Surrender of Equipment

MENU

Stock Management

Record Issuance

Equipment and Fixture

Memorandum Receipt

Inventory by Location

Equipment Inventory

Assign Equipment Location

Movement of Equipment

Surrender of Equipment

Purchase Order

Reports

Utilities

Property Management System

Saint Louis College

City of San Fernando, La Union

Logout

Surrender Of Surplus Property

Equipment and Fixtures / Surrender

List of Surrendered Equipment

Show 10 entries

Search:

P.O. Number	Invoice	Supplier	Particulars	Quantity	Unit	Price	Amount	Action
20109	CI 1980	SKM Comp. Trade	Computer Monitor Led 18.5" AOC Led	1	Pcs	4900.00	4900.00	Surrender
2210	CI 14990	Bitstop	Printer Epson FX 2175 sn GLX015979	1	Pcs	21900.00	21900.00	Surrender
17718	CI 0226	New Gate Comp	UPS Abierrey 500 VA, black	1	Pcs	1650.00	1650.00	Surrender
17718	CSI 0055	SKM Comp. Trade	Kingston Flash Drive 16gb	1	Pcs	299.00	299.00	Surrender
17718	CI 2194	SKM Comp. Trade	UPS APC 625VA	1	Pcs	3150.00	3150.00	Surrender
17718	CI 45629	National Bazaar	Fan Desk 16"	1	Pcs	780.00	780.00	Surrender

Showing 1 to 6 of 6 entries

Previous1Next

MENU

Stock Management

Record Issuance

Equipment and Fixture

Purchase Order

Reports

Utilities

Property Management System

Saint Louis College

City of San Fernando, La Union

Logout

Surrender Of Surplus Property

Equipment and Fixtures / Surrender / Surrender Form

Office/Department

North Gate

Date Surrendered

dd/mm/yyyy

Particulars

Computer Monitor Led 18.5

Quantity

1

Unit

Pcs

Surrendered By

Enter Name

Status

Select Status

Submit

