



QUIRINO STATE UNIVERSITY

SAS - Office of Guidance, Counseling & Admission

APPLICATION FOR PRE – ADMISSION FORM

(For New Students- Undergraduate)

1x1

Incoming Freshmen

Transferee

Second Courser

Foreign Students

PERSONAL INFORMATION

Name (Last, First, Middle):		Name Extension:	
Sex: <input type="checkbox"/> Male	<input type="checkbox"/> Female	Gender: <input type="checkbox"/> Masculine	<input type="checkbox"/> Feminine <input type="checkbox"/> LGBTQ+ Specify: _____
Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Solo Parent		Name of Spouse (<i>if married</i>): _____	
Age:	Date of Birth (mm/dd/yyyy):	Place of Birth:	PWD: <input type="checkbox"/> No <input type="checkbox"/> Yes
Ethnic Affiliation: <input type="checkbox"/> Ilocano <input type="checkbox"/> Igorot <input type="checkbox"/> Ifugao <input type="checkbox"/> Bisaya <input type="checkbox"/> Others: _____		Disability: _____	
Home Address:			
Mobile Number:	Email Address:		
Father's Name:	Occupation:	Contact #:	
Mother's Maiden Name:	Occupation:	Contact #:	
Guardian's Name:	Occupation:	Contact #:	

EDUCATIONAL BACKGROUND (Please do not Abbreviate/ Spell-out)

School/ University Last Attended:		
School Address:	Year Last Attended (for transferee):	
Program/ Strand Taken:	Year Graduated (for Incoming Freshman):	

COURSE INTENDED TO TAKE

1st Preference: **2nd Preference:** **3rd Preference:**

DOCUMENTARY REQUIREMENTS FOR PRE - ADMISSION

Incoming Freshmen

- Duly accomplished Application for Pre - Admission Form
- Certified True Copy of Grade 12 report card (1st sem)
- Certificate of Good Moral Character
- NSO/PSA Birth Certificate (2 photocopies)
- Marriage Certificate (if married) (2 photocopies)
- 2x2 ID picture (6pcs) – with name tag and white background
- Long brown folder (1pc)

Transferee Student

- Duly accomplished Application for Pre - Admission Form
- Certificate of Transfer Credential (original and photocopy)
- Certification of Complete Grades (original and photocopy)
- Certificate of Good Moral Character (original and photocopy)
- NSO/PSA Birth Certificate (2 photocopies)
- Marriage Certificate (if married) (2 photocopies)
- 2x2 ID picture (6pcs) – with name tag and white background
- Long brown folder (1pc)

To be filled out by the Admission Officer

Received by:	Date of Received:
Name and Signature of OGCA Personnel	_____

QSU-OGCA-F001-A
Rev. 03 (Feb. 03, 2025)

DATA PRIVACY STATEMENT AND AGREEMENT (DATA PRIVACY ACT OF 2012)

The Office of the Guidance, Counseling, and Admission (OGCA) is committed to protecting the privacy of its data subjects, and ensuring the safety and securing of personal data under its control and custody. The OGCA collects, stores and processes personal data from its current, past and prospective students starting with the information provided during application for admission.

Furthermore, the information collected and stored by the Unit shall only be used for the following purposes: *Processing of admission application and student selection, Verifying authenticity of student records and documents, Supporting the student's well-being and providing guidance counselling, Documentation of students' data, Management of data records for active population, and as Basis for further development of service protocols and guidelines.*

CLIENT CONSENT:

I have read the Data Privacy Statement and express my consent for the Office of Guidance, Counseling and Admission (OGCA) and its subsidiary offices and departments to collect, record, organize, update or modify, retrieve, use, consolidate, block, erase, transfer, disclose or dispose of my personal data as part of my information.

Upon signing this form, I hereby allow the OGCA to collect and process all my submitted information. This consent is hereby given on the guarantee that my rights shall be upheld at all times.

Client Signature Over Printed Name

Date Signed



QUIRINO STATE UNIVERSITY
SAS - Office of Guidance, Counseling & Admission
