# Project Meeting Minutes

*The main purpose of the document is to capture all the work that has been done by the group and* ***not*** *to write down what was discussed in a single meeting. You should be meeting and/or working throughout the week*.

**Date of meeting(s):** 21/02/2023 and 23/02/2023

**Group Number**: **12**

**Group members present (Name, ID):**

* Amit Sharma, 0794488
* Suhail Ahmed, 0789949
* Rajvi Mehta, 0788372
* Harshil Patel, 0791261
* Jayraj Radadiya, 0789984

**Specific Activities that were completed/worked on:**

* Data Assessment document
* Collecting data **Final Version of Phase 1 Survey**
* Survey advertisement through various means
* Creating initial Base DB Structure in Google Cloud (Big Query).
* Initial Data work – Cleaning, Standardizing and EDA
* Revisiting the Flow and High-level architecture

**Specific Output from work:**

* GCP account and DB structures – Shared access for all users.
* Data Consolidation
* DB Design of level 1.
* High level Flow and design documents

**On Target:**

* Indicate the current status of your project:
  + \_**X**\_\_\_ green: everything on track for completion by due date
  + \_\_\_\_\_ yellow: a small number of tasks are off track & completion by due date is at risk.
  + \_\_\_\_\_ red: many tasks are off track and project will not be completed by due date.

**Challenges/Disagreements:**

* Exploring automated pipelines for the flow of work, the team knows right now how to implement and run each step manually but exploring automated setups for that.

**Planned Activities for coming week:**

* Mid Term Presentations
* More Data cleaning logic breakdown
* Machine learning discussions and initial tests