From:
4th February 2026

Mohamed B Sirajuddeen,
Student Co-ordinator Tux GLUG,
Department of Computer Science Engineering,
Rajiv Gandhi College of Engineering and Technology,
Puducherry.

To:

The Head of Department,
Computer Science Engineering,
Rajiv Gandhi College of Engineering and Technology,
Puducherry.

Subject: Request for Permission to Conduct Weekly GLUG Meetings

Respected Sir,

I hope this message finds you well.

I kindly request your permission to conduct weekly GLUG meetings every Monday from 2:00 PM to 3:00 PM. This initiative is a continuation of the CSE–FSHM MoU and aims to provide students with valuable hands-on exposure to technology through free and open-source learning.

As the Student Coordinator, I request that interested students be permitted to attend these GLUG meetings during the scheduled time. Attendance will be recorded and submitted to the respective class coordinators.

I also request the allocation of a room within the campus to conduct the meetings, capable of accommodating 10–15 students.

I shall be highly grateful for your kind support and consideration.

Forwarded to HoD
9/2/26

Thanking you

Yours sincerely,
Mohamed B Sirajuddeen
Final Year, CSE,
RGCET

Permitted
24/02/26