

March 3, 2021

**MEMORANDUM**

**TO:** Jesse P. Bamba, Cooperative Extension & Outreach

**FROM:** Dr. Lee S. Yudin, Dean, CNAS  
Peter R. Barcinas, Interim Associate Director, CE&O

**SUBJECT:** Review/Evaluation of your 2020-2021 CFES Executive Summary Report (ESR) and Approval of your CFES 2021-2022 Plan of Work

Thank you for submitting your 2020-2021 CFES ESR summarizing your activities in the areas of Extension & Outreach, Scholarly/Creativity/Research, and Service. You submitted your CFES ESR on the CE&O Microsoft Team for review to CE&O Interim Associate Director Mr. Peter Barcinas on January 19, 2021 to begin the formal review of your report 2020-2021. On January 28, 2021, you met again with the Associate Director to discuss Parts I-IV. and finalizing your evaluation and future planned activities.

For the record, please note the following sections:

**Part I. March 7, 2020 -March 06, 2021 Plan of Work Review**

**Role Assignments Percent of Time**

Extension & Outreach	70%
Creative/Research/Scholarly	15%
Instruction	5%
University Service	10%

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TOTAL	100%
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This section references your approved 2020-2021 assigned roles and percent of time allocations.

## Part II. Summary of Planned Activities:

In summary, your approved Role assignment work for 2020-2021 CFES has been evaluated. In our opinion, your work during the past program year in regard to Cooperative Extension & Outreach, scholarly/creative/research, and service activities are proportional work assignment initially agreed upon and is reflected in the planned evidence of accomplishment section of your POW form.

### POW Planned Review Highlights

1. Grantsmanship & Proposal Development/Coordination-
  - a. Pesticide Safety Education Funds Management Program (PSEFMP) Grant
  - b. FCAG Collaboration COVID-19 Mitigation Food Insecurity Grant
  - c. Proposal GEDA Collaboration on Agricultural Enterprise Development
2. Technical Assistance & Workshops
  - a. Content and Process Expertise to agriculture cooperators, collaborators, and stakeholders.
3. Extension Publication
  - a. Extension Fact sheets
4. Agricultural Needs Assessment
  - a. Ag Focus group
5. Community & University Service
  - a. Member of the UOG CE&O NIFA Plan of Work Workgroup
  - b. Community Planning Council Member- Mongmong-Toto-Maite Village
  - c. Farmer's Cooperative Association of Guam (FCAG/ Guam Farmers Market
  - d. CNAS-ALS Search Committee

Selected areas of planned activities and actual work and evidence supporting roles are clearly articulated. Noted areas meeting CE&O overall mission and objectives include continued dialogue and communication with key stakeholders to determine and meet needs and achieve program/project requirements and objectives.

Going forward, you are encouraged to align planned activities under the new NIFA reporting system (NRS) which includes our UOG CE&O Critical Issues dashboard allowing us to review, change and address emerging issues throughout the program period. Other alignment areas include using the NIFA knowledge areas as part of our integrated reporting. Other areas to address include shifting towards a quarter reporting of approved planned activities.

### Part III. Topics to Address for 2021-2022 Period

#### Role Assignments Percent of Time

Extension & Outreach	60%
Creative/Research/Scholarly	25%
Community & University Service	15%

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<b>TOTAL</b>	<b>100%</b>
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The above role assignment Part III. Areas of Role Assignment and the corresponding percent of time allocations have been discussed with you and we recommend approval.

My planned activities for Extension & Outreach- 60%

- CE&O PA1 Provide technical assistants that will focus on the needs and requests of clients who contact me via emails, phone calls, social media, and personal conversations with emerging issues in Guam's agriculture.
- CE&O PA2 Engage with local farmers on market and management issues and agricultural focus groups to identify their issues and needs for program development.
- CE&O PA3 Develop an affordable walk-in cooler for post-harvest fruit/vegetable storage for Guam's farmers.
- CE&O PA4 Conduct workshops that target vegetable/ fruit cultivation, Agriculture marketing and New and emerging issues in agriculture.

My planned activities for Creative/Research/Scholarly- 25%

- CE&O CRS-PA1 Grantsmanship- apply for three grants:
  - 1. Pesticide Safety Education Funds Management Program (PSEFMP).
  - 2. A Sustainable Plan to Rescue/Revitalizing Guam's Commercial Agriculture Industry, While Mitigating Food Insecurity during the Current Economic Crisis Brought on by the COVID-19.
  - 3. GEDA QCCC grant proposal "Agricultural Enterprise Development using Research and Extension to work with Agriculture producers and Farm Operators".


My planned activities for University and Community Service - 15%

- CE&O UCS-PA1. Community Service include serving on University and College Committee's I am assigned and elected to.
- CE&O UCS-PA2 Community Committees
  - Member of the Mongmong-Toto-Maite (MTM) Municipal Planning Council (MPC),
  - Hospitality Ministry for the Dulce Nombre De Maria Cathedral-Basilica, Marriage Ministry for the Roman Catholic Archdiocese of Hagatna
  - Farmer's Cooperative Association of Guam (FCAG)/Guam Farmers Market

Board representing the University of Guam CE&O.

**Part IV. ESR Supporting Documentation and Approved 2021-2022 CFES Agreement Plan (AP)**

- Your approved 2020-2021 CFES Agreement Plan (AP) and your 2019-2020 CFES ESR are attached to this follow-up evaluation report.
  - *CFES Part I & II Attachments Submitted on Microsoft Teams (MT)*
- For the 2020-2021 reporting year, please submit all documentation pertinent to activities, accomplishments, programs, and emerging issues.
- Your approved 2021-2022 CFES/POW Agreement Plan (AP)



[Lee Yudin \(Mar 5, 2021 08:49 GMT+10\)](#)

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**Dr. Lee S Yudin, Dean, CNAS**



[Peter Barcinas \(Mar 5, 2021 08:46 GMT+10\)](#)

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**Peter R. Barcinas**

Interim Associate Dean/Director, Extension & Outreach



[Jesse Bamba \(Mar 5, 2021 08:34 GMT+10\)](#)

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**Jesse Bamba, Cooperative Extension & Outreach**











# WK9-2021\_J. Bamba CFES 2020\_2021 Review of documentation and Future Plan

Final Audit Report

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