



College of Natural & Applied Sciences
COOPERATIVE EXTENSION & OUTREACH

MEMORANDUM

January 7, 2021

TO: Christine Visosky, CNAS Accountant

VIA: Dr. Lee S. Yudin, Dean/Director _____ / _____ / 2021
[] Approved [] Disapproved

VIA: Peter R. Barcinas, Associate Director (Acting) _____ / _____ / 2021
Associate Director

FROM: Jesse Bamba, Extension Agent II JB 1 / 8 / 2021

RE: Establishment of new project account

Please establish a new account for a project titled, 2021 Pesticide Safety Education Funds Management Program (PSEFMP). The total amount of this award is \$16,625. The following attachments are included:

- [X] Approved project proposal
- [X] Project proposal Face Sheet (if provided by the funder)
- [X] Detailed budget (may also be attached to Approved project proposal)

Personnel Cost	Amount
Salary	\$6,000.00
Fringe Benefits	\$1,560.00
Direct Cost	
Equipment	\$0.00
Supplies	\$1,065.00
Travel	\$0.00
Other Direct Cost	
Contractual	\$8,000.00
Grand Total:	\$16,625.00

Please contact me with any questions. Please email me when the new account has been open.
Thank you.

Prepared By: Jane Mendiola

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