

We are committed to safeguarding the privacy of our website visitors and application users; this policy sets out how we will treat your personal information.



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Privacy Policy

The Sapiens Optio Website

Accessible at www.sapiensoptio.com and other domains

Cookies

A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We use "persistent" cookies on our website. Persistent cookies will remain stored on your computer until deleted, or until they reach a specified expiry date.

We will use the persistent cookies to enable our website to recognise you when you visit.

We use Google Analytics to analyse the use of this website. Google Analytics generates statistical and other information about website use by means of cookies, which are stored on users' computers. The information generated relating to our website is used to create reports about the use of the website. Google will store this information. Google's privacy policy is available at: <http://www.google.com/privacypolicy.html>.

Most browsers allow you to reject all cookies, whilst some browsers allow you to reject just third party cookies. For example, in Internet Explorer (version 9) you can refuse all cookies by clicking "Tools", "Internet options", "Privacy", and selecting "Block All Cookies" using the sliding selector. Blocking all cookies will, however, have a negative impact upon the usability of many websites.

Using your personal information

Personal information submitted to us via the website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- (a) Administer the website
- (b) Improve your browsing experience by personalizing the website;
- (c) Enable your use of the services available on the website;
- (d) Send you goods purchased via the website, and supply to you services purchased via the website;
- (e) Send statements and invoices to you, and collect payments from you;
- (f) Send you commercial communications;
- (g) Send you email notifications which you have specifically requested;
- (h) Send you marketing communications relating to our application which we think may be of interest to you, by email or similar technology (and you can inform us at any time if you no longer require marketing communications);

Sapiens Optio - Latin Translator Application

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- (i) Provide third parties with statistical information about our users – but this information will not be used to identify any individual user;
- (j) Deal with enquiries and complaints made by or about you relating to the website;
- (k) Verify compliance with the terms and conditions governing the use of the website;

We will not, without your express consent, provide your personal information to any third parties for the purpose of direct marketing.

Disclosures

We may disclose your personal information to any of our employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes set out in this privacy policy.

In addition, we may disclose your personal information:

- (a) To the extent that we are required to do so by law;
- (b) In connection with any ongoing or prospective legal proceedings;
- (c) In order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk);

Except as provided in this privacy policy, we will not provide your information to third parties.

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Applications

Applications, such as those found on the Google Play, iTunes or Windows Stores.

Transmission

The application transmits the following user data;

Word that is being translated

The application works by displaying an internet webpage within the application which contains the translation of the word you have entered into a text box.

Below is a summary of how this works;

Program Starts → **User inputs a word in either Latin or English into the textbox and presses a button or presses enter on their keyboard**, requesting translation of the contents of the textbox. → *This word is transmitted to a server where it is translated before being sent back to the application for processing.* → **Translation displayed on user's screen.**

This word may be kept by the server for any purpose, and is likely to be stored against your ip address for analytic purposes.

User data entered on any form within the application

- When the application starts the user may be offered the chance to complete a survey the information entered in the survey is transmitted to the developer and may be kept indefinitely.
- When the user opts to contact support via a form within the application the information entered in the support form is transmitted to the developer and may be kept indefinitely.
- When the user opts to contact support via E-Mail the information entered in the E-Mail is transmitted to the developer and may be kept indefinitely.

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Appendix

Policy amendments

We may update this privacy policy from time to time by posting a new version on our website. You should check this document occasionally to ensure you are happy with any changes.

Table of Revisions

Revision	Date of Publication	Summary of Changes
1	01/02/2014	N/A
2	24/1/2015	Made clearer that translations are tracked
3	11/2/2017	Re-formatted and updated document to reflect changes to the system

Enquiries

If you have any queries you may contact us at any time. For contact information visit our website: <http://jbithell.com> for up-to date information.