



ARELLANO UNIVERSITY
SCHOOL OF COMPUTER SCIENCE
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ON-THE-JOB TRAINING COMPILATION

Submitted By:
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Information Managers, Inc.

For more than 25 years, INFOMAN has established a strong track record in serving the automation needs of more than 200 clients in the Philippines, including those in banking, insurance, retail, manufacturing, distribution, construction, education and government. INFOMAN provides software applications, database, system development and integration tools as well as project services to help clients build, customize and deploy the right IT solutions.

The continuing goal of INFOMAN is to help clients meet changing business needs by providing innovative world-class technologies complemented with proven methodology, collaborative approaches, experienced consultants, seasoned developers, in-depth knowledge and high-quality support and services.

INFOMAN Services

INFOMAN has spent more than 10 years developing Progress based Software solutions for top companies around the Philippines.

We help our clients implement their business critical solutions thereby increasing sales, improving loyalty, reducing costs, and enhancing profitability. We are dedicated to helping you better serve your customers, but - just as importantly - we deliver exceptional customer service to you - our customer.

That means we're with you every step along the way, providing painless implementation, thorough training and exceptional support. We get you up and running quickly and efficiently. We help you effectively integrate our software solutions with your other installed system. And, we make sure your users have the knowledge and day-to-day technical support they need to maximize the full value of the software solution.

What services do we provide?

Consulting Services

We exercise quick and efficient implementation keeping you aware of the best solutions for your business.

Training Services

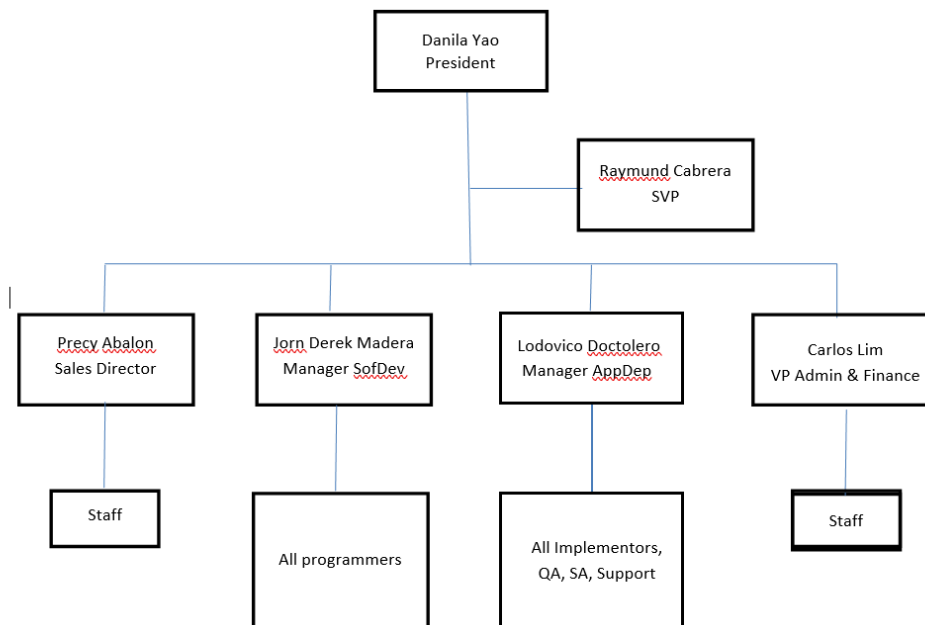
We provide complete training solutions for every level of user you need.

Support Services

We provide superior and ongoing customer support, software upgrades and fixes.



INFOMAN ORGANIZATION CHART



Partners and Associates

Partnership Overview

Information Managers, Inc. is growing rapidly and is actively recruiting value-added resellers, distributors and system integrators to expand its network. Information Managers, Inc. Software's Business Partner Program is a channel of top-notch organizations who help distribute solutions nationwide. The Business Partner Program is an attractive package that offers:

- The highest reseller margins in the industry.
- Protected territories. Information Managers, Inc. Software limits the number of resellers it works with to ensure that its partners won't have to compete against each other.
- Responsive technical support via the Internet, email or telephone.
- Complete access to Information Managers, Inc. Software's business development department for product demonstrations, site visits and sales assistance.
- Customer lead generation and co-marketing programs.
- Product investment through research and development.

Partners

PROGRESS
SOFTWARE



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Location

Suite 704 State Condominium 1, 186 Salcedo, Legazpi Village, Makati, 1229 Metro Manila, Philippines



Narrative Account of Activities

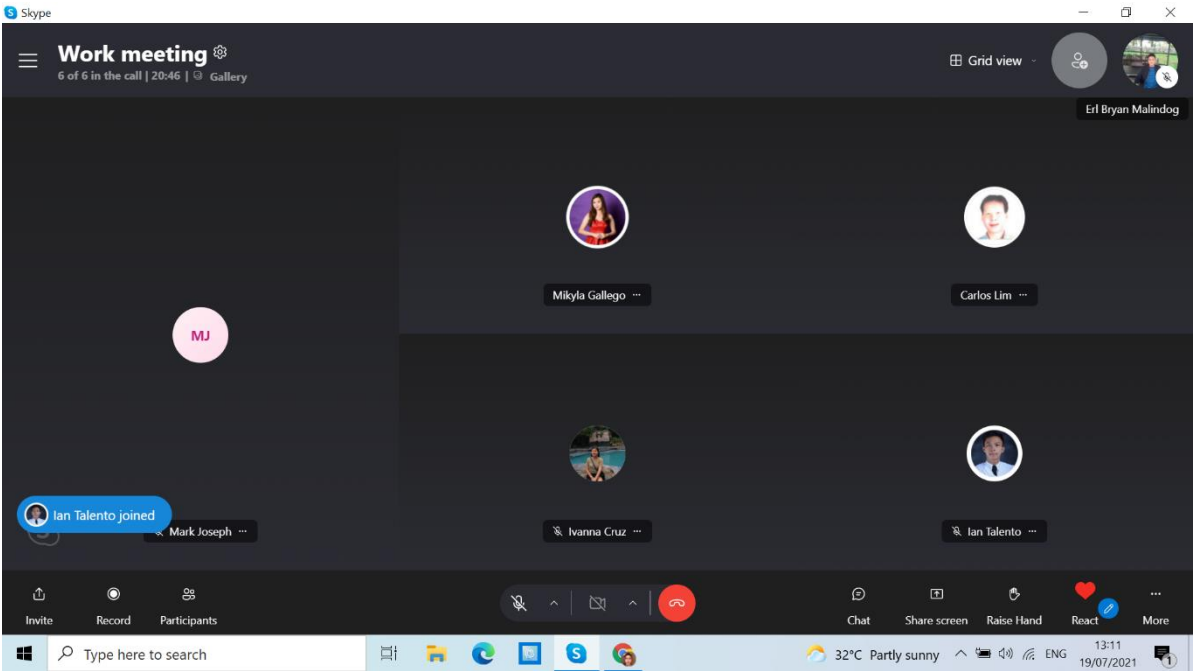
In my OJT experience on Information Managers Inc., it's pretty hassling on the very first day because I'm still new to this kind of environment. We do meetings, including OJT and trainees. During the day-to-day work, I noticed that my supervisor lacks management when it comes to a trainee. Why did I say that? When I tried to ask a question regarding the task, he kept answering that I should have searched it on the internet even though the answer didn't show the result. And that happens in 1-2 weeks when the day and weeks have passed. After that, We leveled up, which means I can now ask him regarding the task and to my co-trainee that's because I always insisted it, then he will answer the question correctly and guide us. I also learned about every assignment that I take. I tried to adjust as much as possible and communicate politely so the pressure and struggles would fade. Every Monday, we conduct a meeting to report the task if this is hard or if we don't understand what we want to achieve and if there's a question.

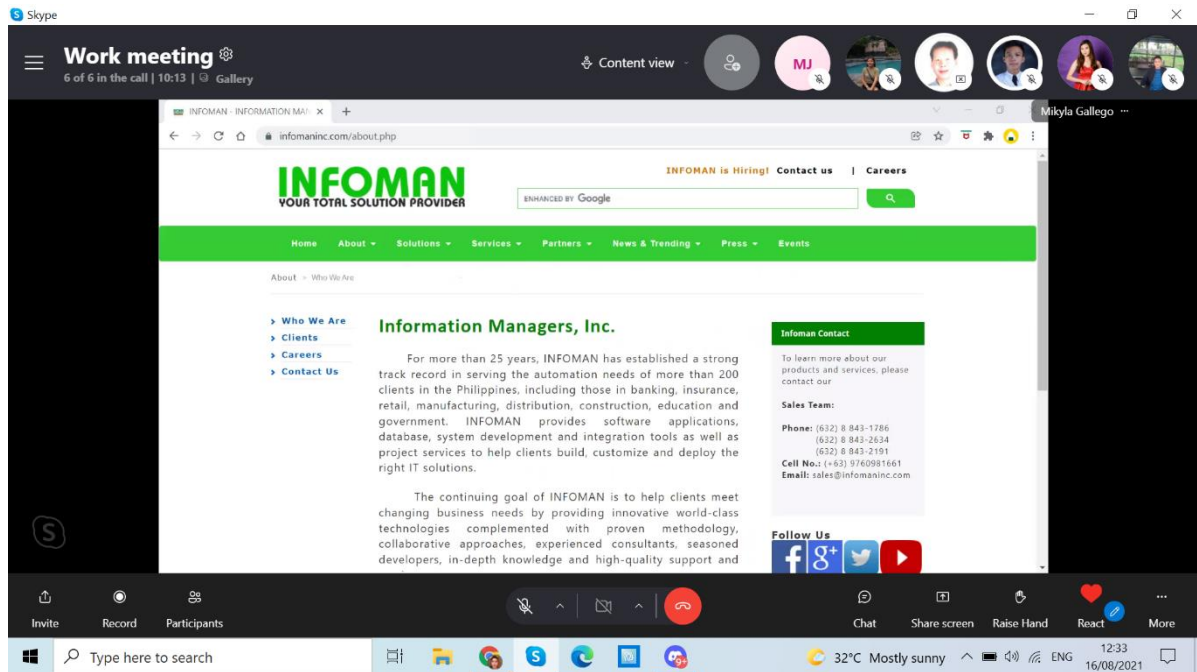
During work, it's not that difficult for activities because I'm just developing static websites every day. This website that I'm saying it's all about the celebrities in the Philippines. Thanks to this, I learned how to use FTP and other third-party software. Not to mention, it also enhances my skill in Graphic designing as well as in programming. Even though the work is a repetitive task and reaches your limit, it can hone your skills somehow. I'll add this quote that comes from my favorite anime (Black Clover). It says, "Surpass your limit, right here, right now." This message conquered all the tasks that I was taking and finished all of them.

Valuable Knowledge of Daily Activities

A moral lesson I've learned from my daily activities is that those who constantly push to learn more and keep moving forward even when things seem to be dull are those who achieve. We know we will experience some tiring and stress during work, but it's impressive because we overcome those awful problems. I want to share during work hours; I noticed after I submitted my finished task, specifically, a website. My supervisor was not excited well; honestly, I tried as much as possible to achieve the assignment, but it was beyond my skills. However, there are some tasks that I perfectly executed when I tried to fix the company's main website. Then that's when he continuously gave me an assignment, and I asked if I could do another task if I finished my current assignment quickly. For every task, I tried to finish it in a day or the day after tomorrow because some tasks take some days. In addition, we must not forget that there's a deadline on every task, we should take the responsibility to finish and submit it on that particular date.

Pictures





Photocopy of certificate of completion



CERTIFICATE OF COMPLETION

We present this certificate to

Erl Bryan P. Malindog

on Nov. 1, 2021 for completion of his On-the- Job
Training as Web Developer
at Information Managers Inc. from
June 16, 2021 to October 16, 2021

A handwritten signature in black ink, appearing to be "CL", is positioned above a horizontal line.

Carlos Lim

VP Admin & Finance

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