

# Jerome Guina

## Web Developer

✉ je.guina24@gmail.com

☎ (+63) 917-142-6771

🏠 jeguina.com

🐙 github.com/JeGuina

## Work Experience

### Web Developer @ Engage Studio

July 2022 - Present // VA (Ontario, CA)

- ▷ Maintain company websites (main and blog) and keep them performing efficiently and correctly
- ▷ Modify / create WordPress plugins and code custom theme templates and functions according to company specification and instruction
- ▷ Work with APIs of various web applications and apply them according to company needs
- ▷ Create automation app scripts for Google Sheet data (via Google AppScript)
- ▷ Create business automations using ActiveCampaign and Zapier
- ▷ Create dashboards via Google LookerStudio (previously Google DataStudio)
- ▷ Task management and data collection via Monday.com using automations
- ▷ Work on various web applications and CRMs such as ActiveCampaign, SalesMessage and CallRail

### Web Developer / Webmaster @ Seller Union

October 2020 - July 2023 // Part Time VA (UK)

- ▷ Build and develop WordPress-based website from the ground up and maintenance after deployment
- ▷ Modify plugins and code custom theme templates according to client's specification and instruction
- ▷ Work with a variety of different web programming languages such as JQuery, AJAX, PHP, MySQL, CSS, etc.
- ▷ Prevent SQL injection to code and implement web security measures such as SSL and Cloudflare to website

### PHP Developer @ OFFSURE Global Outsourcing

March 2018 - October 2020 // Clark, PH

- ▷ Developed front-end web application using HTML5, CSS3 / Bootstrap, JQuery, AJAX, Divi, Elementor, etc.
- ▷ Developed back-end web application using PHP, MySQL / PHPMyAdmin, Apache, NGINX, cPanel, etc.
- ▷ Built a billing web application using Laravel PHP framework, Node.js framework, Vue, Eloquent, React and Stripe
- ▷ Designed graphics for websites built using Adobe Photoshop

### IT Specialist @ Kosmic Technologies, Inc.

October 2016 - March 2018 // Clark, PH

- ▷ Troubleshoot hardware, software and network faults and problems
- ▷ Administered the company's network, making sure that the network is delivered reliably to all company employees, including remote workers
- ▷ Created and coded workflow processes for company's CRM network (Bitrix24)
- ▷ Created graphics using Photoshop, videos using Premiere Pro and After Effects and other related tasks
- ▷ Maintained company website, email addresses, and server connections

### Marketing Assistant @ BETIS Crafts, Inc.

December 2015 - April 2016 // Tarlac, PH

### Data Encoder @ Red Ribbon Tarlac Commissary

February - August 2015 // Tarlac, PH

### Data Encoder @ International Electric Wires Phils. Corp.

November 2013 - April 2014 // Tarlac, PH

## Skills

### Programming Languages

HTML5, CSS3, Javascript, AJAX, CSS/Sass, PHP, MySQL

### Libraries & Frameworks

JQuery, PHP QR Code, React, Laravel, Vue, Eloquent, Node.js, Discord.js, Gatsby.js, Bootstrap

### Applications & Platforms

Github, WordPress, ActiveCampaign, Zapier, GoHighLevel, Google AppScript, Google LookerStudio, Google Workspace, Google Analytics, Google Search Console, SalesMessage, CallRail, Netlify, Heroku, Studio Code

### Design

Photoshop, After Effects, Premiere Pro, Illustrator

## Education

### AMA Computer College

June 2009 - April 2013 // Tarlac, PH

Bachelor of Science in Information Technology  
Major in Web Development

### Benigno S. Aquino National HS

June 2005 - April 2009 // Tarlac, PH

Special Science Class (SSC)

## Projects

### Red Flag Detection System

A Google Sheet App Script / LookerStudio dashboard that gathers data and notifies users via email when a red flag threshold is reached

### Video to QR Code Converter

A Web app built with PHP QR Code library that converts user uploaded videos to QR Code for download

### Katiwala Discord Bot

A Discord bot that is previously used on a private Discord server that does all administrator work within the server

### DuressWatch Admin / User Portal

A web app built with Laravel, PHP and JQuery for the DuressWatch project that is used for user and device management, GPS tracking and utilizing API calls from the physical device