

Jeno Manivcsuk

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Cover Statement

As a highly motivated and ambitious third-year Computer Science student with years of experience in web development and academic projects I am seeking an opportunity to leverage my diverse skill set and contribute to innovative software development projects. With a strong understanding of various programming languages, tools, and operating systems, I am well-equipped to collaborate with teams and excel in fast-paced environments.

Key Skills

- Proficient in programming languages such as Java, Python, C#, HTML, CSS, JavaScript, and React.
- Strong understanding of operating systems, including Linux, Windows, and NAS.
- Experience with development tools such as Visual Studio, Eclipse, Node.js, React.js, and Git.
- Database management and high-quality documentation writing for code.
- Excellent communication and teamwork abilities, with a strong commitment to meeting deadlines.
- Passionate about technology, sports, and programming, with a focus on continuous learning and innovation.
- Proficient in Microsoft Office Suite, including Access, Excel, Word, and PowerPoint.

Work Experience

IT Assistant, NHS, Surbiton (Unpaid Work Experience/Summer 2017)

- Assisted technicians with various tasks and observed their work.
- Resolved technical issues for 20+ customers through in-person and remote support.
- Collaborated with different departments to troubleshoot and repair malfunctioning machines.
- Developed strong communication skills through interactions with team members and customers.

IT Assistant/Freelance developer, Lima&J LTD. Chessington (September 2018 – Present)

- Demonstrated exceptional organizational skills and adaptability in a fast-paced environment.
- Enhanced team collaboration by quickly learning and utilizing required software.
- Met deadlines for software updates and maintenance tasks.
- Introduced creative solutions to improve task execution.
- Designed and coded a finance application to streamline invoicing processes for employees.
- Developed a website using HTML, CSS, and JavaScript, increasing customer engagement by 60%.
- Managed domain and email systems, ensuring smooth operation and robust security.

IT Assistant, Razanta brickwork (IT department), Romford (March 2019 – April 2019) (Unpaid Work Experience)

- Strengthened attention to detail through routine checks and maintenance of IT equipment.
- Improved written and verbal communication skills by supporting users and collaborating with team members.

Sales Colleague, Dixon's Carphone, New Malden (November 2019 – August 2021)

- Collaborated with team members to achieve sales targets and goals.
- Assisted customers in finding suitable products, ensuring satisfaction with purchases.
- Handled cash and card payments, adhering to FCA regulations.
- Processed over £100,000 worth of transactions during a one-month peak period.
- Worked with business clients to understand their needs and facilitate bulk transactions.

Guest experience host/Receptionist, Chessington World of Adventures Resort, Chessington (June 2018 - August 2019)

- Enhanced communication and problem-solving skills by addressing guest concerns and inquiries.
- Developed strong teamwork capabilities by quickly adapting to a dynamic environment.
- Consistently met KPIs for upselling products and adding value to sales of accommodation packages.
- Gained experience in handling guest complaints and providing exceptional customer service.
- Improved negotiation skills by offering personalized recommendations based on customer needs.

Education

Royal Holloway University of London

(2020–Present)

- Bachelor's degree in computer science (In Progress – Predicted: 2:1)

Kingston College

(2018– 2020)

- BTEC Level 3 Subsidiary diploma in IT (Complete – Distinction*)
- BTEC Level 3 Extended diploma in IT (Complete — Triple Distinction*)

Hobbies & Interests

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- Passionate about staying active and improving physical fitness.
 - Committed to expanding my computer knowledge and offering services to my local community.
 - Enjoy spending time with my younger siblings, cultivating a strong sense of responsibility that extends to my professional life.
 - Fascinated by the latest technology and hardware, with a keen interest in repairing and maintaining electronic devices.

Extra Qualifications:

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- Cisco network certified
 - Health and safety certified

References Available Upon Request