

Surname:	Last name:
Date of birth:	City of birth:

## A. DECLARATION REGARDING PREVIOUS CRIMINAL RECORD

- ☐ I hereby affirm that I have do not have a previous criminal record or any prior criminal convictions
- ☐ I have a previous criminal record / prior criminal convictions as follows:

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I am aware that an appointment as a civil servant will be revoked or terminated if it was made on the basis of fraudulent misrepresentation – an employment relationship under private law can be terminated for a compelling reason (Section 626 German Civil Code / BGB) if this declaration is not truthful.

I have been informed that

1. pursuant to Section 51 (1) of the German Federal Central Criminal Register Act (Bundeszentralregistergesetz) dated 18 March 1971 (German Federal Law Gazette BGBl. I p. 243), I am permitted to declare that I do not have a criminal record and do not need to disclose the facts on which a conviction is based if the conviction does not have to be entered in or is deleted from the Federal Central Criminal Register or does not have to be entered in a certificate of good conduct, and
2. pursuant to Section 51 (2) of the Bundeszentralregistergesetz, I am also required to provide information to a supreme state authority about convictions that do not have to be included in a certificate of good conduct.

## B. DECLARATION ON FINANCIAL SITUATION

I hereby declare that my financial situation is sound and that I am free of debt.

## C. INSTRUCTION ON DUTY OF LOYALTY TO THE CONSTITUTION

Pursuant to Section 33 (1) of the German Civil Servant Status Act (BeamtStG), civil servants are obliged to act and conduct themselves at all times in a manner that defends and advocates the free democratic basic order within the meaning of the German Basic Law (Grundgesetz) and help uphold and maintain the principles of it. Accordingly, pursuant to Section 7 (1) no. 2 of the BeamStG, only those individuals who affirm that they will at all times defend the free democratic basic order within the meaning of the Grundgesetz may be appointed as civil servants. The obligation for employees to advocate the free democratic basic order arises from Section 3 (1) of the state collective wage agreement for public sector employees (TV-L).

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<p><b>This English version is a translation of the German version. In the case of divergent interpretation of the English and the German texts, the German text shall prevail.</b></p>
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According to the jurisprudence of the German Federal Constitutional Court (BVerfGE / see judgement dated 23 October 1952 - 1 BvB 1/51 - BVerfGE 2.1; judgment dated 17 August 1956 - 1 BvB 2/51 - BVerfGE 5,85), the free democratic basic order within the meaning of the German Basic Law (Grundgesetz) is defined as a state under the rule of law, free of any form of tyranny or arbitrary rule, based on the self-determination of the respective majority of the people as well as on the principles of freedom and equality. The free democratic basic order is the opposite of a totalitarian state that, as an exclusive regime, rejects human dignity, freedom and equality. The basic principles of this order include, in particular:

- the observance of the human rights set forth in the Grundgesetz and, specifically, the right of every person to life and the self-determined development of his/her personality, the sovereignty of the people, and the division of powers,
- the accountability of the government,
- the legality of the administration
- the independence of the courts of justice,
- the multi-party system,
- equal opportunities for all political parties, and
- the right to form an opposition and to practice opposition within the framework of the constitution.

Involvement in efforts directed against these fundamental principles is incompatible with the duties of a public servant.

Disciplinary proceedings with the intent to remove the civil servant from his/her position shall be initiated against a permanent or temporary civil servant who commits a violation of such a duty; dismissal procedures will be initiated for civil servants on a probationary basis or subject to revocation who commit a violation of such a duty.

In these cases, the employee must expect to be terminated for a compelling reason in accordance with Section 626 German Civil Code (BGB).

**Re: Sections A - C:**

(City)

(Date)

(Signature)

To  
Universität Paderborn  
Warburger Str. 100  
Dezernat 4.2

33095 Paderborn, Germany

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