

Surname:	First name:
Date of birth:	Place of birth:

Declaration

Pursuant to Sections 1, 2 and 6 (2) of the German Act on Fixed-Term Research Employment Contracts for Academic Staff (WissZeitVG)

After having read the information on the reverse side, for the intended conclusion/extension of my employment contract as an academic staff member, I am providing the following information on my previous periods of employment as a research assistant, temporary academic staff member (fixed-term contract), civil servant for a limited term at a German university or German public research institution:

University degree - final exam on: _____ Attachment 1 *

Doctoral degree - oral exam/viva voce on: _____ Attachment *

1.) ☐ There are **no applicable periods** of employment as a research assistant, an academic staff member, civil servant for a limited term or student assistant at a German university or German public research institution.
or

2.) ☐ The following periods of employment are applicable*:

2.1 Acad./Res. _____ at _____ from _____ until _____ Attachment* _____	Creditable time periods (Please leave blank) _____ D.
2.2 Acad./Res. _____ at _____ from _____ until _____ Attachment* _____	_____ D.
2.3 Acad./Res. _____ at _____ from _____ until _____ Attachment* _____	_____ D.
2.4 Acad./Res. _____ at _____ from _____ until _____ Attachment* _____	_____ D.
2.5 Limited-term civil servant as _____ at _____ from _____ until _____ Attachment* _____	_____ D.

(Continue on separate sheet if needed)

in total: _____
D.

I confirm that the information above is accurate and complete. I am aware that the periods of time to be credited form a substantial basis for the conclusion of the employment contract and that this declaration will become an integral part of that contract.

Inaccurate and/or incomplete information may result in the rescission/invalidity/cancellation of the employment contract.

City, Date

Signature

* **Please note:** No proof or documentation must be enclosed for previous temporary employment at Paderborn University.

- Please see reverse -

To be filled in by Paderborn University:

Phase I maximum to

Phase II maximum to

This English version is a translation of the German version. In the case of divergent interpretation of the English and the German texts, the German text shall prevail.



Further information

The German Act on Fixed-Term Research Employment Contracts for Academic Staff (WissZeitVG) dated 12-04-2007 stipulates the following regulations regarding the fixed-term employment of academic staff:

Section 2 (1) of the WissZeitVG distinguishes between a 1st phase – Pre-doctorate (even if a doctoral degree is not being pursued, for example in the case of project employees or substitute staff) and a 2nd phase – Post-doctorate. Employment for up to six years is possible for each of these phases. “Unused” periods of time during the doctoral programme period of the 1st phase may lead to an extension of the 2nd phase (the aim is to reward speedy doctoral degree processes!).

Limited-term employment contracts with academic staff are also permitted if the employment is predominantly financed by external funds, if the financing is approved for a certain task and period of time, and if the employee is predominantly employed to serve the intended purpose of the funds: the agreed employment contract term should match the project period. (Section 2 (2) WissZeitVG).

However, all periods of temporary employment at German universities or German public research institutions (including as a civil servant) are to be credited to the aforementioned periods of time in accordance with Section 2 (1) WissZeitVG.

Example for Phase I:

(Pre-doctorate)

- University degree - Master degree certificate = 13-07-2007	creditable time:
- 01-09-2007 - 31-08-2010 - res. assistant at TU Munich	1.096 days
- 01-09-2010 - 31-08-2011 - Part-time project employee - Max Planck Institute	365 days
- 01-09-2011 - 31-03-2012 - Part-time maternity leave cover - University of Kassel	<u>213 days</u>
Total	<u>1.674 days</u>

Therefore, a maximum of 516 days of possible employment at Paderborn University still remain for the 1st phase (pre-doctoral) for the intended employment commencing 1 April 2012. If during this time a doctoral degree is not achieved, further employment is no longer possible according to the WissZeitVG.

Example for Phase II:

(Post-doctoral)

The doctoral degree was awarded on 25-10-2001. Up to that point in time, there were 1.886 days of documented periods of employment at German universities or German public research institutions. Therefore, 304 days of possible employment still remain from the 1st phase (pre-doctoral) by which the 2nd phase (post-doctoral) can be extended (2.190 days 2nd phase + 304 days from the 1st phase). However, the extension of the 2nd phase is only possible to the extent in which the time periods of limited-term employment and doctoral degree studies without employment together total less than 6 years 2.190 days.

Using this information as a basis, the declaration on the reverse side must be completed in full, and photocopies of the certificate(s)/credentials and all employment contracts must be enclosed. The information provided on the reverse side will be used as the basis for the employment contract to be concluded.