

## The First Meeting Agenda for Meeting Between Bernard and Team 17-E

Meeting Details: Thursday 21 March 2024 3:00pm – 4:00pm

Chair: Jiahao Zhou

Secretary: Canmin Jin, Xiaobei Xie, Yidan Wang

1	Preliminaries	Speaker	Paper/Attachment	Time
1.1	Apologies: None			
2	Problems			
N/A				
3	Business Plan Introduction			
3.1	Inform the client the details of our business plan	Xiaobei Xie	Word doc and printout	
3.2	Feedback	Bernard		
4	Tech Stack			
4.1	Proposal on the tech stack we are going to use for our project.	Jiahao Zhou		
4.2	Feedback	Bernard		
5	Other Issues			
5.1	Design of recommendation system	Bernard		