Guide to Download a Custom Outlook Add-In

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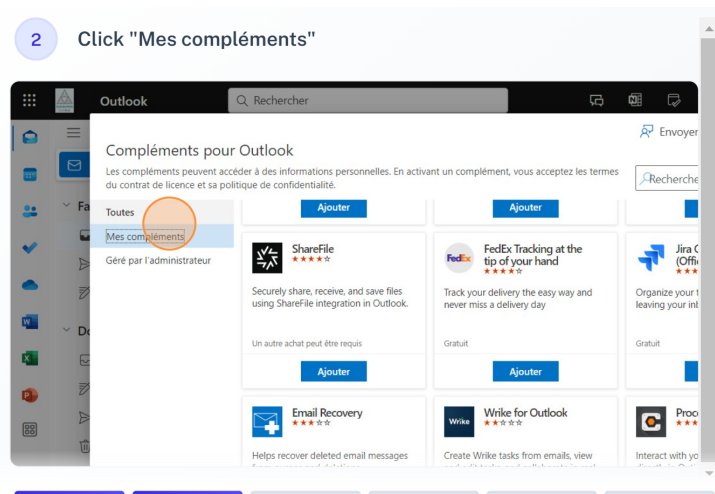
Step-by-Step Guide

1. **Navigate to the URL**
   Open your web browser and go to `https://aka.ms/olksideload`.
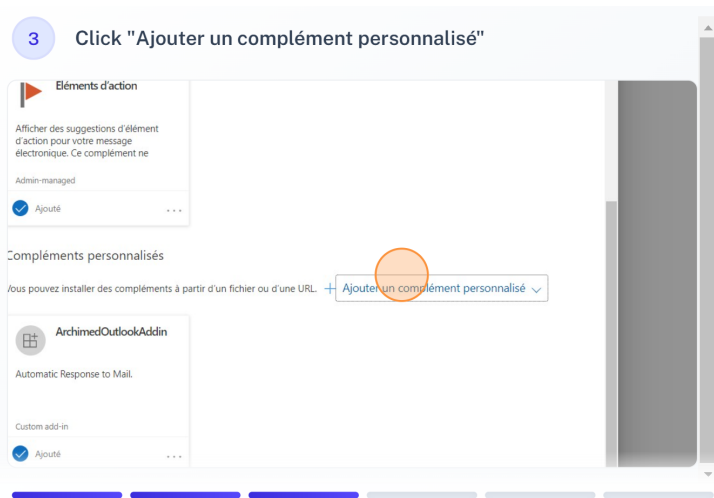
2. **Click on "My Add-Ins"**
   In Outlook, go to the Add-ins section and click on "My Add-ins"

3. **Click "Add a custom add-in"**
   Scroll down to the "Custom Add-ins" section and click on "Add a custom add-in" .

4. **Click "Add from a file..."**
   Choose the option to add from a file by clicking "Add from a file".

5. **Select the file "manifest.xml"**
   Locate the "manifest.xml" file on your computer and select it to proceed with the installation.

6. **Click "Installer"**
   A confirmation dialog will appear. Click on "Installer" (Install) to complete the process.

6   Click "Installer"