

MEETING MINUTES		
Project Name	Cinescope	
Meeting Name	Business Case	
Meeting Facilitator	Jay Patel	
Meeting Details	Date: September 20 2024 Time: 1 hour Location: Zoom	
Meeting Invitees	Jay Patel Jeet Patel Jenil Chaklasiya	
Minutes:		
Topic	Summary of Discussion/Decision	
Business Case	We reviewed our business case and ensure everything which are required are included. Also discussed all the documentation required for the project.	
Other Documentation	All the team members reviewed all the required documtation for the finalizing the end product.	
Action Items:		
Description of Action	Assigned to	Date Required
Lofi Prototype	Jeet Patel	October 01 2024