

MEETING MINUTES		
Project Name	Cinescope	
Meeting Name	Frontend development for application	
Meeting Facilitator	Jenil Chaklasiya	
Meeting Details	Date: October 14, 2024 Time: 2 hours Location: Dr John Archer Library	
Meeting Invitees	Jay Patel Jeet Patel Jenil Chaklasiya	
Minutes:		
Topic	Summary of Discussion/Decision	
Project Structure & File Organization	Discussed the structure of the frontend project, including file organization for HTML, CSS, Bootstrap and EJS templates. Agreed to use a modular approach for EJS to ensure reusable components.	
Design & Styling Guidelines	Reviewed the overall design vision and style guidelines. Decided on consistent color schemes, typography, and layout standards using CSS.	
Action Items:		
Description of Action	Assigned to	Date Required
Modular File Organization	Jenil Chaklasiya	October 23
Style and Design Implementation	Jay Patel	October 23
EJS Component Development	Jeet Patel	October 23