## Smt. S. R. Patel Engineering College

	June - 2018					Odd Semester Session (2018)					November-2018 December-2018				
1 F	7	1 S	• Prarambh -2018 (Orienation Program)	1 W	Faculty lecture notes report and library hours submit to HR Section by Library.	1 .5	2 <sup>nd</sup> Internal Presentation of Project by 7 <sup>th</sup> Sem.students.     Faculty lecture notes report and library hours submit to HR Section by Library.	1 M	Display of schedule for 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> (BE) Sem Students Second Mid-Sem Exam     Submission of Scolarship Physical review report.	1	T Display of Scheme marksheet for 3 <sup>rd</sup> ,5 <sup>th</sup> &7 <sup>th</sup> (BE) All sem by HOD.	1	S		
2 S	Submit Schudule of Industrial visits, Workshop & Expert Lecture (All Dep.) to Principal	2 M	1st Sem. Starts.     Faculty lecture notes report and library hours submit to HR Section by Library.	2 T	• Backlog Exam 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> sems- 4 <sup>th</sup> Day	2 8	;	2 T	• Gandhi Jayanti	2	F • Faculty lecture notes report and library hours submit to HR Section by Library.	2	s		
3 S		3 T		3 F		3 N	f • Janmashtami	3 W	• Faculty lecture notes report and library hours submit to HR Section by Library. Display of list of institute detained students of All Sem (BE). • Display of Mid-Sem Results for 1st Sem. • Display T/W Viva Schedule for 3st, 5st & 7st Sem (BE). • Scolarship committee last meeting for final decision.	3	s	3	• Faculty lecture notes report and library hours submit to HR Section by Library. • Display Tentitive detain list 1st Sem (BE) Students. • Second Mid-Sem Exam Starts for 1st Sem Students • Mid-Sem Paper 1 & Mid-Sem Paper 4		
4 N	Faculty Requirement submission for books in library. • Submission of E-Books to Library	4 W		4 S		4 7	,	4 T	Return of Issued Books from the library starts for 3 <sup>rd</sup> & 5 <sup>th</sup> &7 <sup>th</sup> (BE) Sem • Display of final Approved     Students list for Scolarship	4	S • Diwali Vacation Starts.	4	T • Mid-Sem Paper 2 & Mid-Sem Paper 5		
5 T	,	5 T	• Display Schedule for Backlog Exam for All Sems.	5 S		5 V	• Teacher's Day -2018	5 F	•Display Topic of Institute level Seminar 3 <sup>rd</sup> & 5 <sup>th</sup> (B.E) Sem.	5	М	5	W • Mid-Sem Paper 3 & Mid-Sem Paper 6		
6 W	•All Batch Counselors verify Student Contact details and submit the report to the Student Section	6 F		6 M	• Display schedule of Mid-Sem Exam for 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> (BE) Sem Students.	6 Т	*Submission of load matrix for next semester from all HOD	6 S	• Final Presentation of project by 7 <sup>th</sup> sem.	6	т	6	T • T/W viva 1st Sem Starts.		
7 T	,	7 S		7 T		7 I	;	7 S		7	W • Diwali	7	F Return of issued Books to the library Ends for 1st Sem Students		
8 F	Submit & Display Subject In- Charge, Co-curricular activity incharge, Class Co- ordinators & Batch Councilor of all Sem to Principal	8 S		8 W		8 5	• Institute Holiday	8 M	• Second Mid-Sem Exam starts for 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> Sem Students Paper 1 & Mid-Sem Paper 4 • Display Tentitive detain list 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> (BE) Students. • 3 <sup>rd</sup> Attendance Report less then 75% for 1 <sup>st</sup> Sem BE Students.	8	T • New Year	8	T/W viva 1 <sup>st</sup> Sem Ends. Final Attendance report less then 75% for 1 <sup>st</sup> Sem BE Students. & Final Detain List. Display of 2 <sup>nd</sup> Mid-Sem Results for 1 <sup>st</sup> Sem Students		
9 S	• Institute Holiday	9 M		9 T	Submission of Marks of Backlog Exam to HOD	9 8	3	9 T	•Mid-Sem Paper 2 & Mid-Sem Paper 5	9	F • Bhai Bij	9	s		
10 S	;	10 T		10 F		10 N	3 <sup>rd</sup> Attendance report less then 75% for 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> 15 em &     2 <sup>rd</sup> Attendance Report less then 75% for 1 <sup>rd</sup> Sem BE Students.	10 W	• Mid-Sem Paper 3 & Mid-Sem Paper 6	10	S • Institute Holiday	10	M •Extra Classes for 1 <sup>st</sup> sem starts		
11 M	1	11 W	• Submit Lesson Planning of 1 <sup>st</sup> (BE) Sem. Subject to Library	11 S	• Institute Holiday	11 7	,	11 T	• T/W Viva Starts for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> (BE) Exam.• Institute level Seminar 3 <sup>rd</sup> & 5 <sup>th</sup> (B.E)Sem.	11	s	11	Т		
12 T	Submit Lesson Planning of 3 <sup>rd</sup> & 5 <sup>th</sup> &7 <sup>th</sup> (BE)     Sem. subject to Library	12 T	• Backlog Exam 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> sems. 1 <sup>st</sup> Day	12 S		12 V	V	12 F	• Return of Issued Books from the library Ends for $3^{rd}$ & $5^{th}$ & $7^{th}$ (BE) Sem .	12	М	12	W		
13 W	V	13 F		13 M	• Mid-Sem Exam starts for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> Sem Students Paper 1 & Paper 4  • 2 <sup>rd</sup> Attendance report less then 75% for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> Sem BE Students.  • 1 <sup>st</sup> Attendance Report less then 75% for 1 <sup>st</sup> Sem BE Students.	13 7	• Ganesh Chaturthi	13 S	• T/W Viva Ends for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> (BE) Exam • Display Remedial Exam Schedule for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> Sem (BE). • Display of 2 <sup>nd</sup> Mid-Sem Results for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> Sem Students and send SMS to Parents. • Final Attendance report less then 75% for 3 <sup>rd</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> Sem BE Students. & Final Detain List. • 3 <sup>rd</sup> & 5 <sup>th</sup> & 7 <sup>th</sup> Sem.Ends.	13	T • Diwali Vacation Ends.	13	Т		
14 T	Submission of Departmental Academic Calender to Principal	14 S	• Institute Holiday		Mid-Sem Paper 2 & Mid-Sem Paper 6	14 I	New Scholarship form and Scholarship	14 S	Remedial Exam Starts for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> (BE)	14	Stock verification of interdepartment and institute starts.	14	F		
15 F		15 S	• 1 <sup>st</sup> Sem Regular Teaching Starts.	15 W	• Independence Day	15 8	Reapplication form Upload on website.	15 M	Sem.	15	Т	15	Š		
16 S	• Ramazan ID	16 M	1 <sup>st</sup> Attendance report less then 75% for 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> Sem BE Students.	16 T	Mid-Sem Paper 3 & Mid-Sem Paper 5	16 8	3	16 T		16	F	16	s		
17 S	;	17 T	• Distribute Lab Manual for 1 <sup>st</sup> sem Starts.	17 F	• Regular Teaching	17 N	Samarpan -2018 (Blood Donation Camp)     Display of schedule for 1 <sup>st</sup> Sem Students Mid-Sem Exam     Scholarship Form Fill up process by students starts, and submission of application on batch counselor with necessary documents.	17 W	• Remedial Exam Ends for 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> (BE) Sem.	17	S • 4 <sup>th</sup> Attendance Report less then 75% for 1 <sup>st</sup> Sem BE Students.	17	M • Display Remedial Exam Schudule of 1st Sem.Students		
18 M	*3 <sup>rd</sup> & 5 <sup>th</sup> & 7 <sup>th</sup> Sem. Starts.     *Field Training Report Submission and Presentation     Starts.* Topic Submission of 7 <sup>th</sup> Sem. Project     *Distribute Lab Manual for 3 <sup>rd</sup> & 5 <sup>th</sup> & 7 <sup>th</sup> sem. Starts	18 W		18 S	• Regular Teaching	18 Т	• Review of 100 Points.	18 T	• Dasera	18	s	18	т		
19 T	• Submission of CR List for 3 <sup>rd</sup> & 5 <sup>th</sup> &7 <sup>th</sup> Sem	19 T	• Backlog Exam 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> sems 2 <sup>nd</sup> Day	19 <b>S</b>		19 V	V	19 F	• ED-Milad on account of (21/11/2018)	19	М	19	N .		
20 W	• File Preparation of all students for 100 Points.	20 F		20 M		20 7	Scholarship Form Fill up process by students Ends.     Submission of Verified form by batch counselor to the Scholarship Head.	20 S	• Institute Holiday On account of (13/10/2018)	20	Т	20	т		
21 T		21 S		21 T		21 I	• Mohram	21 S		21	W • This Holiday compensated on 19/10/2018.	21	F • Extra Classes for 1 <sup>st</sup> sem Ends. • Regular Teaching Ends. • 1 <sup>st</sup> Sem. Ends.		
22 F	• Field Training Report Submission and Presentation Ends.	22 <b>S</b>		22 W	• Bakri ID	22 S	Institute Holiday	22 M		22	T • Return of Issued Books from the library Ends for All Staff.	22	S • Institute Holiday (Datt Jayanti)		
23 S	• Institute Holiday	23 M		23 T		23 8	3	23 T		23	F •Submit Stock Verification and maintenance Report of All Dept. & Institute Infrastructure and Library .	23	s		
24 S	:	24 T		24 F	• Display of Mid-Sem Results for 3 <sup>rd</sup> ,5 <sup>th</sup> &7 <sup>th</sup> Sem Students and send SMS to Parents.	24 N	*Mid-Sem Exam starts for 1 <sup>st</sup> Sem Students * Mid- Sem Paper 1 & Mid-Sem Paper 4	24 W		24	S • Institute Holiday	24	M • Institute Holiday On account of (8/12/2018)		
25 N	1	25 W		25 S	• Institute Holiday	25 1	Tahlassemia Camp-2018.     Mid-Sem Paper 2 & Mid-Sem Paper 5	25 T	Submission of Lecture notes of Completed Chapters.	25	S	25 7	• Christmas		
26 T		26 T	• Backlog Exam 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> sems – 3 <sup>rd</sup> Day	26 S	Rakshabandhan	26 V	• Mid-Sem Paper 3 & Mid-Sem Paper 6	26 F		26	M •Return of issued Books to the library Starts for 1 <sup>st</sup> Sem Students	26	W • Remedial Exam Starts for 1st Sem.Students		

27	w		27 F	• Distribute Lab Manual for 1 <sup>st</sup> sem Ends.	27	М	27	Т	• All Scholarship Students meeting with SCM.  Submission of project Evalution Report by External  Guides (for IDPs) for 7 <sup>th</sup> sem.  • Regular  Teaching	27	S • Institute Holiday	27		•Display of schedule for 1 <sup>st</sup> Sem Students Second Mid-Sem Exam	27 <b>T</b>	?
28	Т		28 S	• Institute Holiday	28	Т	28	F	•Regular Teaching	28	s	28		Submission of Books requisition form to library for even sem by HOD	28	F • Remedial Exam Ends for 1st Sem.Students
29	F		29 <b>S</b>		29	w	29		•Sylallsbus Completion of 3 <sup>rd</sup> ,5 <sup>th</sup> & 7 <sup>th</sup> Sem (BE) Subjects •Regular Teaching	29	M • Submission of Subject data to library • Return of Issued Books from the library Starts for All Staff.	29	9 T	Display of T/W viva Schudule of 1st Sem.Students	29	S Colour Indicates: Institute Event
30	S	• 1 <sup>st</sup> Presentation of project proposal by 7 <sup>th</sup> Sem. students. • Distribute of Lab Manual for 3 <sup>rd</sup> & 5 <sup>th</sup> & 7 <sup>th</sup> Ends.	30 M		30	Т	30	S		30	т	30		Submission of Lecture notes of Completed Chapters	30	S Colour Indicates: Institute Holiday
			31 T	Submission of Lecture notes of Completed Chapters	31	F Submission of Lecture notes of Completed Chapters				31	W • Sardar Jayanti				31	M Colour Indicates: Sunday