

OFFER LETTER

HDFC BANK

Fairland Branch, Salem

Date: 12th December 2024

TO WHOMSOEVER IT MAY CONCERN

Subject: Offer Letter for Employment

Dear Ms. Induja,

We are pleased to confirm your employment with **HDFC Bank**, at our **Fairland Branch**, Salem.
Below are the details of your appointment:

- **Position:** Customer Support Executive
- **Date of Joining:** 12th December 2024
- **Salary:** ₹10,000 per month

You will be reporting to the Branch Manager and will work as per the guidelines and policies of the bank. Please ensure that you complete all necessary formalities during your onboarding process.

We are confident that your skills and dedication will contribute significantly to the success of our branch.

For any further assistance, please do not hesitate to contact us.

Warm regards,

Branch Manager

HDFC Bank, Fairland Branch, Salem