# **Basic OS X Keyboard Shortcuts**

### **Modifier Keys**

These are labelled different ways on different keyboards. Here are their names and common keyboard labels:

Command = Cmd = <b>≰</b> = <b>ૠ</b>	Shift = ☆
Option = Opt = $\nabla$	Control = Cntl = ^

### **Useful Shortcuts**

These should work in virtually all programs, though there are exceptions to almost every rule:

쇼ິЖ? Help	<b>₩Q</b> Quit program
<b>※N</b> New window/document <b>※O</b> Open existing document <b>※S</b> Save document <b>公 ※S</b> Save document as <b>※P</b> Print document	<b>%X</b> Cut <b>%C</b> Copy <b>%V</b> Paste <b>%A</b> Select all
<b>器Z</b> Undo <b>器Y</b> or <b>器公Z</b> Redo	<b>%F</b> Find <b>%G</b> Find same again
<ul> <li>₩← Move to start of line</li> <li>ℋ↑ Move to end of line</li> <li>ℋ↑ Move to top of document</li> <li>ℋ↓ Move to bottom of document</li> <li>∇← Move to start of word</li> <li>∇→ Move to end of word</li> <li>∇↑ Move to top of paragraph</li> <li>∇↓ Move to bottom of paragraph</li> </ul>	<ul> <li>第Tab Switch programs</li> <li>第M Minimize window</li> <li>第W Close window</li> <li>第`Next window in current program</li> <li>第H Hide program</li> <li>下第H Hide all other programs</li> </ul>
<ul><li>第☆= Increase text size</li><li>第☆- Decrease text size</li></ul>	<ul><li>策, Open Preferences</li><li>∵策Escape Force quit (for quitting a frozen application)</li><li>策公Q Log out</li></ul>

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