



# JEFFERSON D. VITANGCOL

APPLICANT

## CONTACT

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14 Ma. Clara St. Tugatog,  
Malabon City

## EDUCATION

### STI COLLEGE CALOOCAN

2014 - 2019

Bachelor of Science in Computer  
Engineering

### PLARIDEL NATIONAL HIGH SCHOOL

2011 - 2014

## PERSONAL SKILLS

- Resourceful and has initiative
- Ability to work independently or as part of a team
- Strong analytical and planning skills
- Effective Communication
- Highly organized and efficient

## TECHNICAL SKILLS

- Computer Maintenance (Software and Hardware)
- Computer Literate (Microsoft Office, Google Applications & Adobe Photoshop)
- Autodesk AutoCAD
- Autodesk Revit (Architectural, MEP and Structural)

## PROFILE

I am a CAD Operator with 2 years of experience on updating and revising architectural related tasks. Willingness to finish the project on schedule and open to criticism in order to hone one's abilities. Skilled in analytical thinking with a keen eye to detail.

## WORK EXPERIENCE

### Philip H. Recto Architects

MAY 16, 2022- PRESENT

#### CAD Operator

- Organizing the architectural plans for submission to officials.
- Verification and adaptation of consultant's plan on the architectural output.
- Updating the working drawings that were discussed during the conference.
- Troubleshooting the company's computer in both software and hardware.

### SSI PHILIPPINES INC.

August 28, 2020 - November 15, 2020

#### Marketing Research Interviewer

- Training on how to conduct successful interviews with clients.
- Collecting information for survey purposes.
- Creating a strategy to meet one's interview quota.

### PHILKO UBINS LTD. CORP.

December 3, 2018 - March 06, 2019

#### Logistic/Support Division

- Testing and Calibrating the Optical time-domain reflector.
- Compiling documents that are being released on specific sites.
- Monitoring items in stock room using Microsoft Excel.
- Weekly Inventory on stocks.
- Installing and assisting with laptop repair.

# CERTIFICATION

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Autodesk AutoCAD - 2D - 3D with Color Rendering	April 11, 2022
Autodesk Revit Navisworks 2019 with BIM 360	November 27, 2019
Autodesk Revit Structural 2019 with BIM 360	September 28, 2019
Autodesk Revit MEP 2019 with BIM 360	August 08, 2019
Autodesk Revit Architecture 2019 with BIM 360	July 19, 2019