

CURRICULUM VITAE

Jefferson T. Yarbah

SUMMARY:

I am young, hardworking; highly motivated and blessed with excellent Information & Communications Technology as well as Computer Science and Applications knowledge with experience. I am dedicated to every assigned task with the mentality of continuous improvement and humility.

PERSONAL INFORMATION:

Date of Birth	:	December 29 th 2000
Place of Birth	:	Greenville City, Sinoe County
Nationality	:	Liberian
Phone	:	+91-636-136-9495/ +231-778-125-665
Email	:	Jeffersonyarbah123@gmail.com
Marital Status	:	Single

EDUCATIONAL BACKGROUND:

2021-Present	:	Bachelor of Computer Application (BCA) candidate, Reva university, India 2024 Batch
2014-2019	:	Bachelor of Information Technology(BIT) with concentration In System Administration Starz University, Sinkor-Monrovia Liberia
2013-2014	:	High School Certificates/Diploma / WAEC Certificate Bassa High School System, Buchman City Grand Bassa County, Liberia

WORKING EXPERIENCE

2019-2020 : SchoolWeb Manager/Secretary/Assist. Registrar
Love International Preparatory School
Matadi, Airfield Sinkor
Monrovia Liberia

Description:

- Manage School Web
- Monitor students' activities daily
- Alert parents with students' progress marks through email and sms
- Crate Staffs Monthly Payroll
- Assist Registrar by Tracking Fees Payment
- Manage the entire school documents such as Diplomas, Certificates, Transcripts, Letters and Tests Printing.

2018-2019 : Instructor (Computer Science)
DRIMS School System
Lakpazee, Airfield Sinkor
Monrovia Liberia

Description:

- Working encyclopedia of students in the class room
- Investigator of student's activities in class/on campus
- Evaluator of effectiveness of students' activities in the class room
- Moral Builder of student's behaviors
- Performed an effective maintenance of the computer lab, providing hardware services and software solutions

2018-2019 : Instructor (Computer Science)
Barnes Foundation School System
Lakpazee, Airfield- Sinkor
Monrovia Liberia

Description:

- Manage the entire school documents such as Diplomas, Certificates, Transcripts, Letters and Tests Printing.
- Ensured effective maintenance of the 8th Grade Class, served as sponsor.
- Performed an effective maintenance of the computer lab, providing hardware services and software solutions

REFERENCES:

Mr. John D. Gbarte
Former Principal, Barnes Foundation School (2014 - 2018)
Airfield-Sinkor, Monrovia Liberia
Contact: 0777-619-089

Mr. Abraham Kekula
Principal, DRIMS School System
GSA Road, Payesville City
Montserrado County, Liberia
Contact: 077-743-200