

Team Member Evaluation Guidelines

You have the opportunity to evaluate the relative contributions of your team members toward the entire project.

Team Member Evaluation Method

The team member evaluation method is as follows:

Take 100 points, and divide them among N team members, including yourself. Give points based on your opinion of what proportion of the credit each member deserves. You may consider quality and quantity of contributions, team-player attitude, and/or any aspects that you feel are relevant. **You must include a short summary of the reasoning for your allocations.**

Note: **You must give yourself at least $100/N$ points**, whether you honestly feel you deserve them or not. This is to avoid an unrealistic “self-incrimination” requirement.

The "Team Member Evaluation" form will collect only the raw scores and your reasoning. As an example:

Group Name: Abalone	
<u>Member Scores</u>	
Bozo	2
Paul	28
Peter	20
Marie	28
Robin	22
<u>Reason</u>	
I felt Paul and Marie did more work than the rest of us. Bozo did not contribute at all, and didn't even participate in the Review session.	

The "Team Member Evaluation" form, `<lastname>_<firstname>.xlsx`, is available on the BCIT Learning Hub.

Adjustment Factor

Each member's final project mark will be their group project mark, G , multiplied by a team-member-evaluated adjustment factor, A , in the range of 85% to 115%. Adjustment factor A for member X will be averaged from all members except X , and mapped onto [85%, ..., 115%]. The implication is that all your team members must recognize the value of your contributions.

In the base case, where everyone in the team is allocated the same share of points, i.e., $A = 100\%$, there's no adjustment and everyone just gets their group project mark G . In the unlikely case, where everyone agrees that member Y deserves 100% of the credit, member Y will get $G * 115\%$ and all other members will get $G * 85\%$.

You may apply in person to see your team-member-evaluated scores (without names attached). All other requests for disclosure, such as via email, will not receive a response.

Reference

These guidelines were adapted for use based on Gardner, W. B. "Assessing Individual Contributions to Group Software Projects." *Courtenay: 8th Western Canadian Conference on Computing Education*. 2003.