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1. Use dmail student ID number when contacting faculty
2. Make use of the subject line.
3. Filter using keywords such as "CIS 1200"

1. a) Your computer starts running sluggish  
b) It shuts down unexpectedly  
c) memory problems or runs out of space  
d) unusual files or directories appear  
e) strange message appears on your screen

2. The "I Love You" virus.

3. a) Run anti-virus software  
b) Do not open email from unknown persons  
c) Delete suspicious messages  
d) Back up your files

4.

- The right to reproduce the work
- To prepare derivative works
- To distribute copies
- To preform the work
- And to display the work publicly
- <https://www.plagiarismtoday.com/stopping-internet-plagiarism/your-copyrights-online/1-what-is-a-copyright/>

5.

- literary works
- musical works
- dramatic works
- motion pictures