PERSONAL DETAILS

Name: Asamoah Jeffrey
Sex: Male
Date of Birth: 19th December, 1999
Marital Status: Single
Languages Spoken: English and Twi
Nationality: Ghanaian
Residential Address: Bremang- Kumasi
Hometown: Duasi- Ashanti Region
Personal Contact: 0509303861
Emergency Contact: 0509303861/0509935276
Email: asamoahjeffrey77@gmail.com
Guardian's Name: Asamoah Rebecca (0276834987 / 0241035223)
LinkedIn Profile: https://www.linkedin.com/in/asamoah-jeffrey-a7154218a/

CAREER OBJECTIVE

To make a positive impact in my field of activity leading the organization's growth by applying creativity, value and professionalism and putting all my effort in the work assigned to me in the organization where I can grow with the organization.

EDUCATIONAL BACKGROUND

TERTIARY
Institution: University of Energy and Natural Resources
Qualification: MPhil. Computer Science
Location: Sunyani – Brong Ahafo Region
                    Expected Graduation: December 2023

TERTIARY
Institution: University of Energy and Natural Resources, 2017-2021
Qualification: BSc. Computer Science
Location: Sunyani – Brong Ahafo Region

SENIOR HIGH SCHOOL

Institution:	Osei Kyeretwie Senior High School, 2014-2017
Qualification:	W.A.S.S.C.E (General Science)
Location:	Tafo-Ashanti Region

JUNIOR HIGH SCHOOL

Institution:	Lighthouse Preparatory School, 2013- 2014
Qualification:	B.E.C.E
Location:	Atimatim-Kumasi

UPPER PRIMARY

Institution:	Manna International School, 2010- 2013
Qualification:	B.E.C.E
Location:	Bremang-Kumasi

LOWER PRIMARY

Institution:	Zion kids International School, 2000- 2010
Qualification:	B.E.C. E
Location:	Bremang-Kumasi

<u>SHORT COURSES</u>

Institution:	Huawei Certification
Course:	Routing and Switching Services
Year:	2021

Company:	Cybertron
Training:	Practical Network Workshop
Location:	Sunyani – Brong-Ahafo Region
Date:	November,2018

WORKING EXPERIENCE

Institution: Amfex Training Hub, January 2023
Position: Coding Instructor
Location: Sunyani, Brong Ahafo Region

CORE DUTIES

- Teaching computer languages like HTML, CSS, and JavaScript
- Preparing and delivering lectures that explain concepts in programming and demonstrate how to write code to students
- Encouraging collaboration and peer learning by facilitating group work activities, such as pair programming.
- Grading assignments precisely and also providing constructive feedback to help students improve.
- Offering mentorship and support to students beyond classroom hours
- Writing optimized and well-structured codebase for developing a web app for class lessons and engagements
- Planning, researching, and developing effective approaches to help explain complex concepts to beginners to learn core programming skills

Stack: React, UI/UX, JavaScript, HTML, CSS

Institution: University of Energy and Natural Resources, August 2021 to September 2022
Office: Institutional Advancement and Alumni Relations Office (IAARO)
Position: IT Personnel / Graphic Designer
Location: Sunyani, Brong Ahafo Region

CORE DUTIES
- Responsible for all network and internet services in the office.
- Producing visual content for diverse institutional publications, including newsletters, flyers, posters, and brochures.
- Designing digital content, including website graphics, social media posts, and email campaigns.

- Collaborating with various departments to produce visually appealing and effective design solutions that align with institutional goals.
- Receive, process and dispatch all letters to and from the Office.
- Responsible for maintenance of computers in the office.
- In- Charge of typing all letters for the office.
- Develop and maintain filing system.

Company: Olarzu Internet Café & Business Centre, June to September 2019
Position: Internet café Assistant
Location: Maakro-Kumasi

CORE DUTIES
- providing internet access and printing services to customers.
- Graphic designing.
- troubleshooting technical issues that customers may have with the computers, internet connection, or printing equipment.
- keeping the internet cafe clean and organized regularly, that is cleaning the computers, keyboards, and mice regularly.
- Handling payments from customers and keeping track of cash flow.
- Creating and managing customer accounts, including tracking their usage time and fees.
- Ensuring all computers are functioning.
- Resolving customer complaints
- Identify strategies to retain and attract customers
- Assisting customers with downloads, scanning, printing, and emailing documents
- Monitoring the use of computers, media equipment, printing equipment, and other machines to ensure compliance with Café Policies.
- Closing the internet cafe at the end of the day, including shutting down the computers, turning off the lights, and locking up the premises.

Company: NEW TRENDS (stamp works), October 2019 - January 2021
Position: Assistant Marketing-in-charge
Location: Adum-Kumasi.

CORE DUTIES
- Attending to Customers.
- Receiving payments from customers.
- Making sure the shop was tidy every day.
- Closing Shop at the end of the day, which includes turning off the lights, and locking up the premises.

SKILLS
- Good human relations
- Highly Computer Literate
- Ability to work with less or no supervision
- Proficient in Microsoft Office

TECHNICAL IT SKILLS

Tools
Adobe Suite (Photoshop, Illustrator, After Effects, InDesign, Adobe Xd)
Visual Studio, Unreal Engine, Cinema 4d, Blender, Visual Basic, WordPress, Figma, XAMPP Control Panel.

Database Management

MySQL, MS Access

Programming Languages
HTML, CSS, PHP, Bootstrap, JavaScript, VB.net, Java, C++.

Familiar (Nodejs, Blender, Python, Zbrush, MATLAB, GIT, Android studio (kotlin).

AREAS OF EXPERTISE

Advanced Graphic Design		Brand Identity Design
Typography		Website Maintenance
Dynamic Visual Design		Visual Design and Story Telling
Infographics Design		Web Design and Development

PROJECTS

- Worked on a web-based management system using PHP, MySQL, jQuery, HTML, CSS, and JavaScript to be used by the university
- Designed flyers for programs on campus (ENSA WEEK 2015).
- Designed flyers for different denominations' activities.
- Designed flyers for UENR Maiden Homecoming (2021).
- Basic knowledge and understanding of game development.
- Designed weekly Cafeteria Menu for the University

UNDERGRADUATE FINAL YEAR PROJECT

UENR Estate Management System

HOBBIES

Playing video games
Game development
Artificial Intelligence

REFEREE

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