

LAURA O'MALLEY
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(860)-550-3118

OBJECTIVE Seeking a full-time position starting summer 2014.

EDUCATION University of Connecticut, Storrs, CT August 2011 – May 2014
Bachelor of Science in Business
Major: Real Estate and Urban Economics
Overall GPA 3.4/4.0
Business Dean's List Spring 2012

SKILLS Excel, Access, Word, PowerPoint, Photoshop, Social Media & Marketing, MLS

RELEVANT COURSES

- Operations in Business Management
- Financial and Managerial Accounting
- Real Estate Finance
- Financial Management
- Real Estate Principles
- Risk Management and Insurance

WORK EXPERIENCE

5/13/2013 TO 8/2/2013 Engel & Völkers Boston *Boston, MA*

INTERN

- Used MLS to document quarterly sales transactions in Excel to send to headquarters in Germany
- Created listing sheets and other personalized materials for agents in Photoshop
- Managed files for active and closed properties and rentals
- Utilized social media outlets to gain company awareness
- Photographed buildings and neighborhoods for the company website

5/7/2012 TO 3/31/2013 Connecticut Department of Consumer Protection *Hartford, CT*

2013 REAL ESTATE INTERN

RN

- Assisted with the federal appraiser and broker audits
- Attended Real Estate and appraisal commission meetings
- Collaborated with another intern to redesign the department's website
- Attended compliance hearings with state Real Estate Examiners

EXTRA CURRICULAR

KAPPA KAPPA GAMMA WOMEN'S FRATERNITY

- Assistant to the Public Relations Chairman 2012
- Alumni and Public Relations Committee Member 2011-2013
- House committee 2013

UNIVERSITY OF CONNECTICUT REAL ESTATE SOCIETY

- Business Leadership Committee and Marketing Chairman 2012

AWARDS

- Byrl N. Boyce Valuation Scholarship Recipient 2012
- William N. Kinnard Jr./CREUES Alumni Scholarship Recipient 2013
- The Connecticut Association of Realtors Scholarship 2013
- University of Connecticut Real Estate Center Council Award 2013
- University of Connecticut Real Estate Center Scholarship 2014