

# Tashana K. Brown

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## OBJECTIVE:

Seeking a full-time position in real estates services utilizing risk assessment, leadership, interpersonal, and analytical skills.

## EDUCATION:

**University of Connecticut**, Storrs, CT

Bachelor of Science, Business, May 2016

Major: Finance, Concentration: Risk Assessment

Academic Certificate: Real Estates

**GPA: 3.66/4.00**

**Instituto Brasileiro de Mercado de Capitais (Ibmec)**, Rio de Janeiro, Brazil

Study Abroad (Fall 2015)

## RELEVANT COURSES:

- |                           |                               |  |
|---------------------------|-------------------------------|--|
| • Real Estate Investment  | • Financial Risk Management   | • Risk Management & Insurance          |
| • Real Estate Market      | • Global Financial Management | • Applications in Financial Management |
| • Real Estates Principles | • Financial Management        | • Managerial & Interpersonal Behavior  |

## EXPERIENCE:

**Travelers Insurance, Hartford, CT**

**Risk Control Intern**

**May 2015 – August 2015**

- Developed 43 Risk Survey pre-folders to familiarize each risk consultant with the account prior to risk analysis.
- Participated in a Cyber Risk/Internet of Things enhancement capstone for the possible advancements in selling Cyber Insurance at Travelers.
- Collaborated with a team of 8 on Risk Surveys to risk analyze Property, Business Operations, Construction and Public Sector risks in the tri-state area & Mass.

**Travelers Insurance, Hartford CT**

**Global Underwriting Operations**

**May 2014 – August 2014**

- Reviewed internal operations systems for drop-offs amongst unfulfilled payments and receivables in our suspense system, to correct discrepancies in the billing process.
- Prepared monthly reports for senior managers by exporting reports into Microsoft Excel on the progress of decreasing a 1.7 million dollar suspense value.
- Utilized critical thinking to clear over 94,000 dollars from company's suspense system to be applied later to receivables.
- Participated in a Social Media enhancement capstone for the possible usage of social media in the Underwriting process.

**Travelers Insurance, Hartford, CT**

**Community Relations Intern**

**May 2013 – August 2013**

- Accompanied supervisor to business meetings to gain knowledge on potential recipients requirements for company's sponsorship.
- Operated a multiline phone system for the community relation's team to ensure client satisfaction.
- Reviewed case files to update and store documents accurately to promote better office efficiency.

## LEADERSHIP:

**91.7 WHUS Radio**

**Reggae Director, Marketing Representative**

**August 2012 - Present**

- Host of "The Ginnal Vybz" fm radio show that specializes in Reggae, Soca, Dancehall Rhythms and Hip-Hop/Rap.
- Promotes campus events through radio communication and by advertising, for student awareness, at charities or events, satisfying the student body, and encouraging civility.
- Established UConn first annual West Indian carnival that supports all cultural organizations participants.

**UConn Residential Life, Storrs, CT**

**Residential Assistant (RA)**

**August 2012 – August 2015**

- Direct assistance to student in peril; such as lockouts, heating, storm assistance, transportation, etc.
- Collaborated with co-workers to implement a system to respond to student in timely fashion by prioritizing requests.
- Organizing events to build civility and relationships between students.

## ACTIVITIES:

- |   |                                     |                       |
|---|-------------------------------------|-----------------------|
| • UConn Women's Rugby                           | Dedicated Back Line Player          | August 2013 – Present |
| • The National Association of Black Accountants | Member/Case Competition Participant | August 2013 – Present |
| • The Hartford Annual Case Competition          | Cyber Crime Analysis                | March 2015            |

## SKILLS:

Computer: Bloomberg Terminal, Microsoft Word, Excel, PowerPoint, Outlook, Access