



### **Commercial Real Estate Analyst**

Interested parties send cover letter, resume and writing sample to:  
Patrick Lemp, MAI and Debra Baldwin, Office Manager.  
[plemp@valbridge.com](mailto:plemp@valbridge.com) or [d.baldwin@valbridge.com](mailto:d.baldwin@valbridge.com)

**Valbridge Property Advisors**, a national commercial real estate appraisal firm, is seeking a salaried full-time **Commercial Real Estate Analyst** to join our team. This position requires a highly motivated self-starter who will take full advantage of this exciting opportunity to learn the commercial real estate appraisal profession.

The **Commercial Real Estate Analyst** will support a team of experienced appraisers. Responsibilities include: collection of data, research of real estate transactions, on-line searches, etc. The person will also be expected to take a proactive role in fully learning and employing a new report writing software program recently adopted by our firm. The person will act in an ongoing training role for the software program. Therefore, the right candidate will need to have a high interest in learning software applications and a demonstrated track record in assuming a leadership role. The successful analyst will grow into an appraisal trainee position over time.

The ideal candidate will possess an ability to anticipate needs, work proactively, and be an effective communicator and thinker who is inquisitive, organized and detail-oriented.

A demonstrated interest in commercial real estate, such as coursework completed or internships previously held, is a plus. A strong knowledge of Word and Excel is essential.

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