

EDUCATION

University of Connecticut School of Business

Master of Business Administration (MBA), Real Estate and Finance

Storrs, CT

2010 – 2012

- MBA Real Estate Club, President
- MBA Finance Society
- Student Managed Fund (SMF), Fund Manager
- Teaching Assistant (TA), Dr. John Clapp, Center for Real Estate and Urban Economic Studies
- ARGUS Valuation-DCF Certified

University of Michigan, A. Alfred Taubman School of Architecture

Bachelor of Science, Architecture

Ann Arbor, MI

2003 – 2007

EXPERIENCE

TA Associates Realty

Summer Associate

Boston, MA

2011

A privately held real estate advisor, with a value-added investment strategy, managing 96 million SF of commercial real estate and 8,900 residential units throughout 35 markets in the United States.

- Project Lead: LEED Certification Analysis, Maryland and Northern Virginia Portfolio
 - Researched changing GSA LEED requirements and identified affected assets in the portfolio
 - Quantified costs to pursue LEED certification and determined the return on investment that would result from operating expense reductions
 - Identified and met with potential consultants and developed a scope of work and action plan for the portfolio
 - Presented research findings, cost analysis, and recommendations to senior management
- Project Lead: Tenant Improvement (TI) Cost Analysis, Maryland Portfolio
 - Conducted research and collected data from property manager to perform comparisons and analysis of historical TI allowances
 - Initiated meetings with property managers and contractors to gain insight into the current bid process
 - Presented recommendations on ways to decrease the average TI allowance to senior management
- Assisted with fiscal year 2012 valuations for separate account clients including Argus model updates
- Developed a 3 year projected capital plan for two commingled funds to help prioritize capital improvements
- Reviewed annual operating budgets, lease proposals, and tenant deferral requests and reported findings and recommendations to the asset manager
- Participated in on-site office portfolio tour with the asset manager and property manager

Quinn Evans Architects

Architect

Ann Arbor, MI

2008 – 2010

A nationally recognized full service architecture firm specializing in the sustainable design and redevelopment of existing buildings; project budgets from \$10 to \$60 million.

- LEED manager responsible for consultant coordination, cost analysis of sustainable design strategies, project budgeting, and management of a small to medium sized LEED teams
- Analyzed product and raw material cost (project material budget \$2 million) resulting in a cost savings
- Assisted with the negotiation of service contracts with clients resulting in increased revenue
- Assisted with site selection of commercial real estate development including cost analysis
- Led a master site planning design initiative including grading and landscape design, the locating of structures and paved surfaces and consultant coordination (project budget \$30 million)

SRBL Architects

Architect

Deerfield, IL

2007 – 2008

A mid-sized firm specializing in the sustainable new construction; project budgets from \$2 to \$20 million.

ADDITIONAL INFORMATION

- LEED Accredited Professional, Building Design and Construction (AP BD+C) January 2009
- Cobblestone Farm, Board of Directors, 2008 – 2010
Cost analysis, budget decision-making, and architectural advising for a historic farm and museum
- Freedom by Design, Mentor/Advisor, 2009 – 2010
Mentored a student run organization to help them locate clients, establish project budgets and obtain funding