

MATTHEW A. FERRIGNO

18 Brendan Road, Manchester, CT 06040
(860) 878-8487, ferrigno.matthew@gmail.com

Summary

UCONN School of Business student with strong academic records, excellent work ethic and an extensive history of employment and volunteer positions that utilized my self-reliance, intellect and leadership skills.

Education

University of Connecticut, School of Business

- Bachelor of Science - Real Estate & Urban Economic Studies – May 2013
- Management Information Systems (MIS) Certificate – May 2013
- ARGUS Training & Certification – February 2013
- Cumulative GPA: 3.45 In-Major GPA: 3.6
- Dean's List

East Catholic High School, Manchester CT

- High School Diploma – 2009

Employment/ Experience

Entertainment Financial LLC, South Windsor, CT (November 2012 – present)

E.F. Intern

- Manage the transfer of all current loan information to a new comprehensive software platform
- Verify that mortgagors are in compliance with payment schedules for property taxes and insurance
- Maintain regular telephone contact and written correspondence with borrowers

Northeast Utilities Service Company, Transmission Real Estate, Berlin, CT (May 2012 – August 2012)

Student Analyst

- Designed and developed database application to track and manage company-owned property
- Performed extensive land record research on multitude of properties located across CT, MA, and NH
- Collaborated on projects with other groups including Engineering, Legal, Accounting, and Procurement
- Reviewed, catalogued, and summarized thousands of real estate related documents including deeds, easements, orders of taking, and court opinions

North/East & South/West Operations, Department of Residential Life, Storrs, CT (2010 – present)

Student Maintenance Specialist

- Supervise and train other employees
- Renovate and refurbish vacant apartments, monitor and maintain rental properties
- Work hands-on performing electrical, plumbing, carpentry tasks

Ferrigno Realty, Storrs, CT (June 2011 – August 2011)

Summer Intern

- Provided office support and information on real estate properties utilizing the Multiple Listing Service
- Learned property valuation analysis

Leadership Experience

Tau Kappa Epsilon, National Fraternity

- Vice President (2011 – present)
- UCONN Interfraternity Council Standards Board (2011 – present)
- Risk Management Committee (2010 – present)
- Secretary (2010 – 2011)
- House Manager (2010 – 2011)

Eagle Scout, Boy Scouts of America

- Attained the highest rank in scouting by completing a seven-year training program
- Organized and executed the painting and restoration of an historic Cheney Mills machine shop
- Led peers in trips on the Appalachian Trail and along the Connecticut River

Technical Skills

- Proficient in both Windows and Mac OS
- Experienced with Microsoft Access, PowerPoint, and Excel (charts, pivot tables, formulas, functions)
- Network administration, business database systems design and implementation, SQL coding