

EDUCATION	University of Connecticut , Storrs, Connecticut <u>Bachelor of Science in Business</u> Major: Finance GPA 3.48			May 2013
	Syracuse University , Syracuse, New York Major: Finance GPA 3.40			August-December 2009
RELEVANT COURSES	Financial Management Operations Management Calculus 1, 2, 3	Investments and Security Analysis Real Estate Principles Global Financial Management	Financial Services Real Estate Finance Entrepreneurial Finance	
WORK EXPERIENCE	New England Capital Planners, Inc. , Avon, Connecticut <u>Intern</u>			May 2012-Present
	<ul style="list-style-type: none">• Maintaining client files and system files• Using Morningstar program to analyze client portfolios in need of rebalancing• Assisting Financial Advisor with various client and office-related projects• Completed project for the office used to evaluate, compare, and replace investment firms and investment managers used in client accounts			
	Ruby Tuesday , North Windham and Bloomfield, Connecticut <u>Hostess/Food Runner/Server</u>			February 2011-August 2012
	<ul style="list-style-type: none">• Greeting and seating of restaurant guests• Taking food and beverage orders and serving food and beverages to guests• Utilizing solid interpersonal skills through interaction with guests and co-workers• Handling frequent high pressure situations in a high business volume restaurant			
	Babysitting , Granby and East Granby, Connecticut <u>Babysitter</u>			April 2008-Present
ACTIVITIES / ASSOCIATIONS	<ul style="list-style-type: none">• Caring for and supervising the children of two families while their parents are away• Planning activities to keep children engaged and happy while promoting good behavior			
	Greenleaf's Café , East Granby, Connecticut <u>Server</u>			April-August 2010
	<ul style="list-style-type: none">• Waitressing tables• Responsible for cash register operations			
	Hartford Marathon Foundation , Volunteer			March 2012-Present
	<ul style="list-style-type: none">• Assisting the foundation with the setup and preparation of road races• Helping runners successfully complete registration for events and distributing race day packets• Providing water on the race course in a timely and orderly manner for runners• Ensuring runner safety and direction by acting as a course monitor for race participants			
	UConn Endurance			February 2012-Present
	<ul style="list-style-type: none">• Fundraising and running road races in support of various charity organizations• Meeting with and participating in running-related activities with other individuals who are enthusiastic about running			
SKILLS	University of Connecticut Real Estate Society			August 2012-Present
	<ul style="list-style-type: none">• Meeting with other University of Connecticut students who are interested in Real Estate• Participating in group networking events and field trips to visit major firms in New York City and Hartford, CT			
	University of Connecticut Finance Society			September 2011-Present
	<ul style="list-style-type: none">• Participating proactively at networking events that promote understanding of the financial industry			
INTERESTS	Princess and the Prom , Volunteer			March 2010-Present
	<ul style="list-style-type: none">• Aiding in the planning and execution of successful prom dress drive events• Providing assistance to underprivileged high school girls			
REFERENCES	Computer: Microsoft Office programs (Word, PowerPoint, and Excel) General: Writing, presentation design, data collection, social media, and organizing			
	Running marathons and half marathons, reading, traveling, fitness			
	Available upon request			