Mathew N. Simons

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OBJECTIVE

To obtain a full-time career opportunity after May 2013 graduation utilizing organization, knowledge sharing, and problem-solving skills.

EDUCATION

University of Connecticut, Storrs, Connecticut
Bachelor of Science in Business — Expected May 2013
Major: Finance — GPA: 3.85
Achieved Dean's List

Western New England College, Springfield, Massachusetts — January 2010 – May 2011
Achieved Dean's List and President's List

King's College, Wilkes-Barre, Pennsylvania — September 2009 – December 2009

RELEVANT COURSES

Financial Services	Financial Reporting	Real Estate Principles
Management and Organizational Behavior	Business Law	Database Management
Investment and Security Analysis	Marketing	Global Financial Applications

SKILLS

Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint
Languages: Basic understanding of Spanish

RELEVANT EXPERIENCE

MassMutual Financial Group, Springfield, Massachusetts
Retirement Services Business Development Intern Specialist — May 2012 – Present
- Provide assistance to sales consultants to meet project deadlines and client needs
- Collaborate with co-workers on how to best approach and complete tasks
- Assist sales managers to most efficiently attack target markets

Northwestern Mutual Financial Network, Springfield, Massachusetts
Financial Representative — January 2011 – April 2012
- Experienced the real life importance of time management, organization, and intrinsic motivation
- Achieved Power of Ten distinction for writing ten lives in the first three months
- Obtained Life, Accident and Health, Fixed and Variable Annuities Insurance license in CT and MA
- Obtained Long Term Care license in CT and MA
- Gained extensive knowledge of the financial world outside of the classroom
- Communicated with prospective clients to coordinate meetings via telephone
- Listened to clients' personal and professional goals to develop a financial plan that best fit their needs

OTHER EXPERIENCE

Howd & Ludorf, LLC, Hartford, Connecticut
Clerk — May 2010 – December 2010
- Provided administrative support to a regional civil litigation firm serving Southern New England
- Scanned and accurately catalogued client documents
- Utilized Excel to track employee time sheets and calculate vacation balances

ACTIVITIES

Tau Sigma National Honor Society
Finance Society at the University of Connecticut
Intramural hockey at the University of Connecticut
Varsity Golf Team Member at Western New England College

COMMUNITY SERVICE

First Tee of Connecticut, Cromwell, Connecticut
Golf Instructor Assistant — July 2011 – Present

Massachusetts Golf Association for Kids, Springfield, Massachusetts
Golf Instructor Assistant — December 2010- January 2010

Head Start, Wilkes-Barre, Pennsylvania
Classroom Assistant — September 2009 – November 2009