

Current Address: Coogan 2A, 180 Hunting Lodge Road, Storrs, CT 06268  
Permanent Address: 1 Winding Brook Road, Newtown, CT 06470

**Katherine Canavan**

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## Education

**University of Connecticut**, Storrs, Connecticut

Bachelor of Science in Business, Major: Real Estate and Urban Economics

May 2015

Cumulative GPA: 3.5/4.0, Deans List, New England Scholar 2013

**International Studies Institute**, Florence, Italy

Summer 2014

Business in Italy: International and Entrepreneurial Perspective

Leadership in Energy and Environmental Design (Leed) Trained

Spring 2014

## Related Courses

Real Estate Principles, Real Estate Markets, Real Estate Investments, Real Estate Finance, Cornerstone Real Estate Advisors

## Computer Skills

Microsoft Office including Word, Excel, PowerPoint, Access and Outlook

## Work Experience

**The Domain Companies**, New York, New York

Summer 2013

Development Internship

- Examined and analyzed due diligence's and rent rates for prospective properties
- Contacted vendors regarding payment schedules, outstanding payments and contracts
- Researched insurance claims after Hurricane Sandy for the specific sites

**Scalzo Property Management**, Bethel Connecticut

Summer 2014

Property Management Internship

- Created and sent out correspondence for both tenants and vendors of properties
- Managed day to day problems and complaints with property owners and vendors
- Acquired quotes and bids from vendors for various jobs needed at every property

**University of Connecticut Transportation Services**, Storrs Connecticut

August 2013 - Present

Transportation Driver Evaluator

- Evaluate drivers on online system based on performance and skill to ensure passenger safety

**Chloe & Isabel**, Storrs Connecticut

January 2013- September 2014

Campus Representative

- Communicated with clubs and groups on campus to organize jewelry events
- Maintained and organized personal website to advertise and sell new product lines

**University of Connecticut Catering**, Storrs, Connecticut

Fall 2012

Server

## Leadership

**University of Connecticut Women's Club Lacrosse**

President (COO) and Captain

May 2014- Present

- Schedule and organize games, practice plans, tournaments and tryouts
- Communicate with NEWLL and US Lacrosse about league responsibilities
- Oversee the duties of all other officers and delegate responsibilities

Risk Manager

Fall 2012-Spring 2013

- Responsible for contact of sports trainers and medical assistance for players

Vice President

Fall 2013- Spring 2014

- Responsible for scheduling, contacting and paying referees for games
- Designed and ordered all team gear as well as communicated with vendors

## Volunteer work

**University of Connecticut Community Outreach**

Alternative Spring break New Orleans, Louisiana

March 2013

- Participation in the restoration of a damaged youth center, and church
- Volunteered at a sustainable gardening organization that employs adults with disabilities

**Habitat for Humanity New York, New York**

Hurricane Sandy Volunteer at Breezy Point

July 2013

- Helped rebuilt community church that was damaged in Hurricane sandy