James F. Barbuto

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**Current Address** (617) 785-1696 **Permanent Address**

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Storrs-Mansfield, CT 06268 Dorchester, MA, 02125

**Objective** Seeking employment in the real estate development field utilizing persuasive, creative, and analytical abilities combined with strong interpersonal skills.

**Education** **University of Connecticut** Storrs, CT

Bachelor of Science in Business August 2012

Major: Real Estate and Urban Economics

Cumulative GPA 3.16/4.0

# Work Experience

# *University Catering, University of Connecticut* Storrs-Mansfield, CT

Banquet Server September 2008-Present

* Complete various tasks to ensure that university events are carried out smoothly
* Interact with students, professors, and administrators to ensure that they are pleased with the food and service at university events

# *Connecticut Department of Consumer Protection* Hartford, CT

Real Estate Intern May 2011-January 2012

* Processed the licensure of real estate brokers, salespersons, and appraisers for the entire State of Connecticut
* Launched a new online application process for real estate schools and courses
* Created regulations for appraisal management companies that will be proposed at the next meeting of the Connecticut Legislature

# *Joe’s American Bar & Grill, Waterfront* Boston, MA

Server/Host August 2007-December 2011

* Served guests and ensured a pleasant experience at the restaurant for them
* Marketed and promoted special menu items to guests

**Related Experience**

*Delta Sigma Pi Professional Business Fraternity* January 2009-Present

* Co-ed fraternity organized to foster the study of business in universities
* Plan and attend events to enrich professionalism, on the campus as well as in the surrounding community
* Served as the Vice President of Community Service for the Fall 2011 semester.

*UConn Alternative Breaks, Team Leader* September 2009-January 2010

* Planned and organized a service trip to Atlanta, Georgia with 60 participants
* Managed a team of 10 people in various projects to help the ailing community after a devastating flood

*UConn Community Service Days, Team Leader*January 2009-May 2009

* Managed a team of up to 10 people each week in community service trips to various locations around campus
* Ensured that the volunteer agencies were satisfied with the volunteers and their work

# Skills Computer – Microsoft Word, Excel, PowerPoint, and Access

**Relevant Courses** Real Estate Finance Risk Management and Insurance

Real Estate Law Operations Management

Real Estate Principles Business Information Systems