**STEPHEN DiCAPUA**

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North Haven, CT 06473

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**EDUCATION**  
**University of Connecticut**, Storrs, CT   
Candidate for B.A. Degree in Economics  
Anticipated date of graduation:  May, 2013  
  
**Major**:  Economics   
   
**Internship:** Innovolt, Inc. Atlanta, GA (Summer 2012)  
- Worked Closely with Business Operations and Business Development Departments

- Researched and presented the top ERP and CRM platforms that would be best for the company to implement.   
- Purchased foreign currencies to pay/reimburse international employees.

- Assisted in the research and design of analytical graphs that reflected which potential markets are the most valuable.  
- Managed purchase orders from customers  
- Planned and organized equipment purchases for Innovolt’s engineers.  
  
**WORK EXPERIENCE**  
**Elm City Industrial, Inc.**, Hamden, CT  
Laborer

* Perform all assigned maintenance duties on residential and business properties  
    
  **ADDITIONAL SKILLS AND INTERESTS**
* Proficient in Microsoft Word, Excel and designing PowerPoint presentations
* Proficient in using Windows, Mac and Linux Operating Systems
* Ability to use and understand the internet and social media for marketing and research  advantages
* Proficient with SalesForce
* Elective classes in Real estate finance and valuation

**VOLUNTEER SERVICE**  
**Special Olympics**

* Provided encouragement and leadership for participating Special Olympians
* Helped coach the New Haven Region Special Olympic basketball team.