**Frances Gibbons**

82 Dutton Road, New Hartford, CT 06057

[Frances.Gibbons@uconn.edu](mailto:Frances.Gibbons@uconn.edu) (860) 480-8669

Education

University of Connecticut, Storrs, Connecticut

Bachelor of Science in Business Major in Finance; Concentration in Real Estate

Expected Graduation: December 2013 GPA 3.73

Computer Skills

Argus Certification, Microsoft Excel, Microsoft Word, Microsoft Power Point

Honors and Achievements

Dean’s List, University of Connecticut Member of the National Society of Collegiate Scholars

Delta Sigma Pi, Theta Iota Chapter Real Estate Center Awards

Martin Family Scholarship Greater Hartford Association of Realtors Award

Work Experience

**CIGNA-** Bloomfield, ConnecticutIntern May 2013-August 2013

Aided in the collection of property and financial data to create a Real Estate Equity database

Enhanced technical skills in the conversion of apartment building valuation from Microsoft Excel to Argus

Assisted asset managers on market and property tours

**Zambrero Group-** Sydney, AustraliaIntern May 2012-July 2012

Aided in decision making of Real Estate department by completing demographic analysis

Exercised creativity skills in developing an effective digital loyalty card program

Developed strong skills in Excel to forecast future expenses

Extensively utilized Excel to predict store profitability according to changing real estate market

**Insurance Agency Accounting & Bookkeeping**- Torrington, CT Accounting Clerk Aug 2011-Nov 2011

Practiced general accounting principles in reconciling bank accounts

Worked with clients in retrospect to adjust their financial records to be in accordance with Generally Accepted Accounting Principles (GAAP)

**Northwest Community Bank**- Winsted, Connecticut Teller August 2009-June 2010

Completed general bank transactions such as withdrawals and deposits

Collaborated effectively with other student tellers in acquiring new customers for the bank

Experiential Learning

Placed 3rd in the 4th Annual Cornell International Real Estate Case Competition. Analyzed a real world investment scenario and presented to a panel of professionals in New York City winning 3rd place overall.