# Meeting Minutes

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| Date and Time | 03.03.2025, 14:00-15:00 |
| Students present | Jeffrey Leisi |
| Supervisors present | Forth Kasimir, Oceane Durand-Maniclas |
| Guests | Jean-Charles Schaegis |
| Minutes recorded by | Jeffrey Leisi |
| Location | HIL F 25.2 |

**Agenda**

1. Project Introduction
2. Next Steps

**Decisions**

BIM is already being used in the project. Models are currently being created manually. As a result, the project focus shifts from a general BIM implementation (conventional → BIM) towards BIM optimization (manual BIM → automated BIM). Information from the meeting will be incorporated into the EIR and BEP.

From now on, the actual implementation begins. The report should not be created sequentially but in parallel from the start. This will make the results visible and accessible to supervisors earlier. A template is provided.

The practical work should be more clearly separated from the scientific work. The report should demonstrate that a scientific methodology is applied. Consequently, the report does not serve as a direct operational guideline for Axians but is more conceptual in nature. EIR and BEP are, for example, useful for practical work but less relevant for the scientific part.

A weekly status check will ensure that the development is on the right track. The next meeting is scheduled for March 10th.