

Welcome to Asian Consumer and Family Economics Association(ACFEA)

4. Submission Guidelines

There are two ways for you to submit your contribution. Please use one of the followings:

1. Online Submission (need to register a google account first):
 - Submissions for the 13th Biennial Conference of the ACFEA:
<https://forms.gle/uxsM6pUks2rp6aY96>
 - Submissions for the 2020 ACES Conference:
<https://forms.gle/fpGrXxQFD5xft6vw6>
2. Email Submission:
 - Submissions for The 13th Biennial Conference of the ACFEA:
Please send your submissions to the ACFEA secretary, Ms. Patty Miao at asiancfea@gmail.com.
 - Submissions for the 2020 ACES Conference: Please send your submissions to the ACES secretary, Ms. Mina Hu at acesorgtw@gmail.com.

All papers are supposed to be written and presented in the English language. **However, written and presented in Chinese is also acceptable.** Completed papers, extended abstracts (at least 500 words), or PPT file are acceptable for review.

Authors of accepted abstracts or papers will be provided with detailed guidelines to prepare papers for publication in the conference proceedings, which will be available on-line at the conference (<http://www.asiancfea.org> or <http://www.aces.org.tw>). Authors can provide a PPT file instead of a full paper. If an abstract, a paper, or a PPT submission is accepted, **at least one author must pay conference registration fees no later than August 31, 2020**, and promise to attend the meeting and present paper included in the electronic proceedings.

1. Format for Abstract and Full Paper (or Extended Abstract):

- In your cover page, indicate article title, author(s) affiliation(s), mailing address(es), phone number(s), and email address(es). Please make sure to provide the above information for each of the authors.
- Submissions should follow APA Guidelines, 5th edition format with special attention to headings and references. DO NOT include author names in the file submitted. The maximum length is 20

double-spaced pages, including tables, charts, and references integrated into the paper. Running headers should not be used.

- Maintain 1-inch (=2.54cm) top, bottom, and side margins.
- Manuscripts should begin with an abstract of no more than 100 words, and should NOT include the author(s) name.
- Create a file readable in the U.S. version of Microsoft Word. All graphics and tables should be included in the file. Before you save the file, click on File, Properties, and names or other information that might identify the authors.

2. Criteria for Evaluation:

Submissions will be reviewed and evaluated on the basis of importance/relevance of the subject matter and the contribution to the knowledge base, appropriateness of the method, timeliness and usefulness of the (expected) findings, (expected) conclusions, and/or position, and adequacy of interpretation and implications. **The Program Chairs shall determine the suitable session for each submitted paper according to the topic and the time zone presenter's residence.** If accepted, the author(s) is (are) responsible for presenting the paper at the conference and/or finding an alternate presenter.

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