



## About Us

Nestled in a secluded tree-lined laneway, between the Rialto Towers and the Aquarium, Highlander is one of Melbourne's best kept secrets. Our unique two-storey venue and friendly staff make us the ideal place for lunch, dinner, drinks or your next function - whatever the occasion may be!

## Functions

Functions are our specialty and our booths, Main Room, Library room or the entire venue are available for entertaining parties and functions of all sizes. From cocktail parties to corporate entertaining, birthday and engagement parties, product launches and presentations our flexible approach to catering will ensure your guests receive the very best of hospitality. Available for hire 7 days a week, we offer a variety of function options to suit everybody's requirements.

<b>Address</b>	11a Highlander Lane, Melbourne VIC 3000
<b>Phone</b>	+613 9620 2228
<b>Fax</b>	+613 9620 2229
<b>Web</b>	<a href="http://www.highlanderbar.com.au">www.highlanderbar.com.au</a>
<b>Instagram</b>	<a href="https://www.instagram.com/highlanderbar">www.instagram.com/highlanderbar</a>
<b>Facebook</b>	<a href="https://www.facebook.com/highlanderbar">www.facebook.com/highlanderbar</a>
<b>Email</b>	<a href="mailto:functions@highlanderbar.com.au">functions@highlanderbar.com.au</a>

<b>Licensed Hours</b>	Sun - Thur	10am – 1am
	Friday	10am – 3am
	Saturday	10am – 3am

<b>Function Space</b>	Main Room (downstairs) up to 120 guests The Library (upstairs) up to 80 guests OR Exclusive venue hire available up to 200 guests (P.O.A.)
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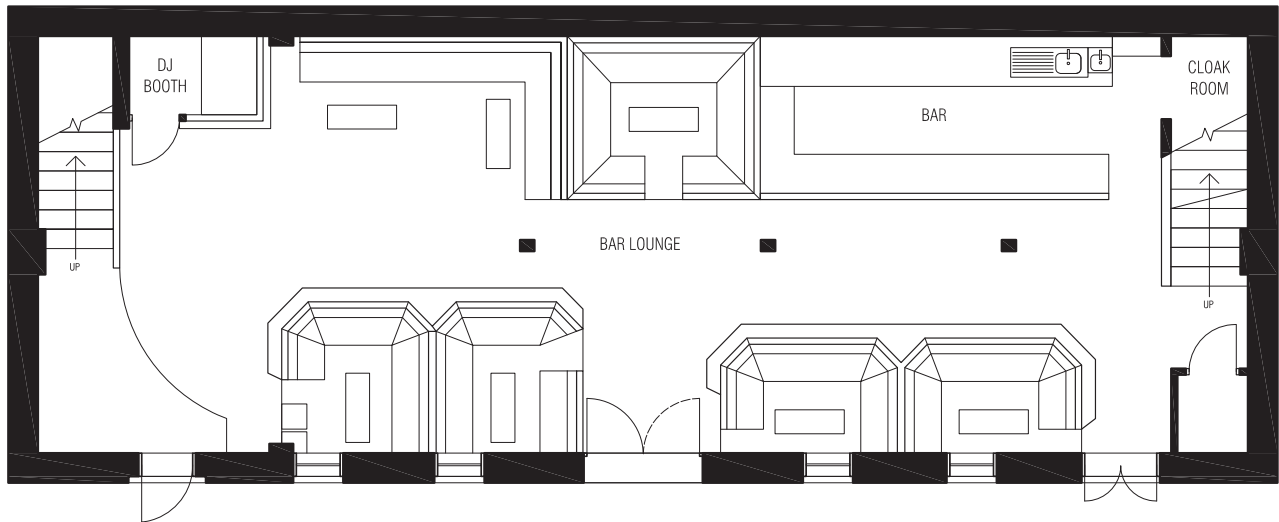
<b>Licensee &amp; Events Manager</b>	Kate Whillas
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## HIGHLANDER BAR

### Function Spaces

The Main Room (approx. 20m x 7.5m)



#### The Main Room

Located on the ground floor of the venue, The Main Room is open to the public Tuesday to Friday but available for functions and events from Saturday to Monday. Perfect for functions of 50-120, The Main Room combines cosy booths for eating and drinking with a big sound system for shows or dancing.

#### Booth Bookings

Planning something a little smaller?  
Book a booth! Perfect for groups of 2-12 and available from Tues to Fri  
12 noon – late! Free of charge too! ☺

#### The Entire Venue

Planning something a little bit bigger?  
The entire venue is available for exclusive hire and is licenced for up to 200 persons.



## HIGHLANDER BAR

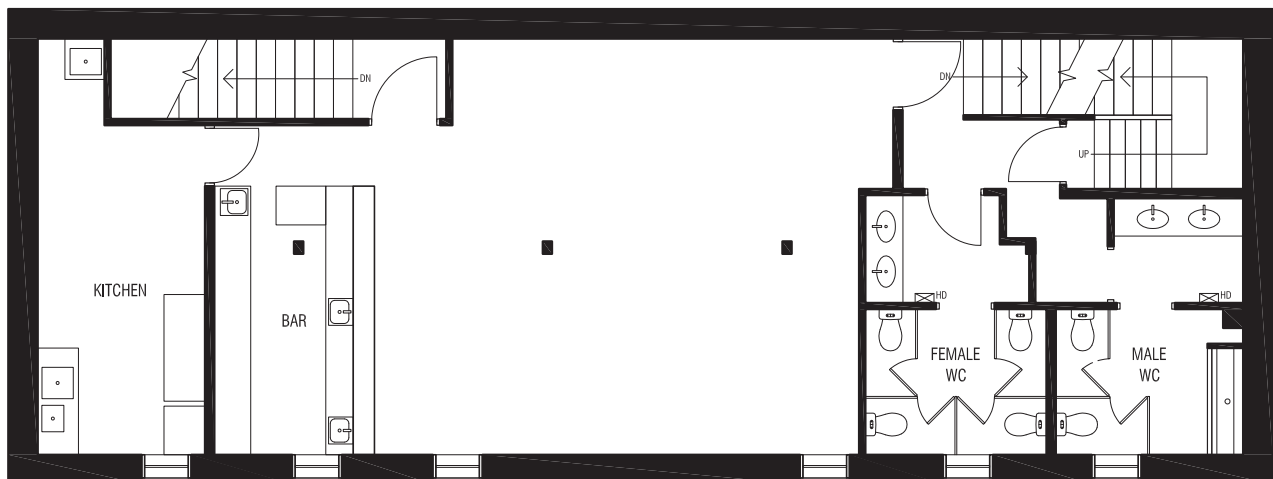
### Function Spaces (Continued)



#### **The Library**

Tucked away up the stairs is a den with a difference. A bookshelf that moonlights as a bar, a DJ set up on an old wooden desk and a mirror ball spinning in the later part of the evening. There is no quiet time in this Library. Perfect for gatherings of 20-80 the Library is available for events 7 days a week.

The Library (approx. 9m x 7.5m)



#### **Function Extras:**

Want to add a little something to the place to make your night that bit more special?

- Ball pit (available Main room only) \$200 per night
- 100 Helium Balloons - \$120 inc CBD delivery
- Highlander DJs starting from \$60 per hour (min 3 hours)
- Live Musicians - POA
- Photographer or Photo booth – POA
- Themed Cocktail upon arrival starting from \$7 per person





## HIGHLANDER BAR

### Getting There



Highlander is located in the heart of Melbourne's CBD providing an easy, central location for guests from all suburbs, or even interstate, to get to.

#### **Public Transport**

It is a short walk (or free tram) from either Flinders Street or Southern Cross Station (marked with red).

#### **By Car**

Highlander lane is a narrow oneway street running from Flinders Street through to Flinders Lane. You can drive/drop guests right outside the venue's front doors. Street parking is available near by on both King and Collins Streets and there are parking centres on both Flinders Street and Flinders Lane between King and Spencer Streets (as marked 'P'). Parking charges at both centres are a flat rate of approximately \$16 after 4pm weekends and both are open late on Friday and Saturday nights. Ensure to check closing times of parking centres as others in the area close at midnight or earlier. Parking fees are correct at time of print but subject to change.

### **Previous Clients**



Some of our previous clients include:

General Pants Co, STA Travel, G-Adventures, Student Flights, Foxtel, Channel 9, Fairfax Media, Minter Ellison, Mallesons, Lachlan Partners, CSR, Boral, Yong Insurance Professionals, Citipower, Toyota, Melbourne International Comedy Festival, University of Melbourne, Monash University, Deakin University, Melbourne Aquarium plus our favourite Olympian Elizabeth Cabbage (left).

We also regularly update our testimonials on our [website](#)



## HIGHLANDER BAR

### Room Hire Charges

#### (Excluding Public holidays & the Christmas Period)

For Public Holiday & Christmas period pricing and dates please contact the venue

#### The Library (1<sup>st</sup> floor)

Monday – Thursday	Whole Space as exclusive No room hire Minimum spend \$500
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Friday	Whole Space as exclusive No room hire Minimum spend \$1500
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Saturday – Sunday	Whole space as exclusive Minimum spend \$1800
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#### Main Room (Ground floor)

Monday - Friday	Only available for major events Prices available upon request
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Saturday - Sunday	Whole space as exclusive No room hire Minimum spend \$2,000
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#### Entire Venue (Both floors)

Monday - Friday	Only available for major events Prices available upon request
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Saturday - Sunday	Whole space as exclusive No room hire Minimum spend \$5,000
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## **HIGHLANDER BAR**

### **Function FAQ's**

#### **I want to book my function at Highlander. How do I make a booking?**

- To make a booking please confirm availability with the venue first. We require that a deposit be paid and a booking form to be filled in and signed. Bookings are only confirmed once this has been completed. Please note that we do not take tentative bookings or hold dates.

#### **What time can I have the room from and until?**

- When booking the function room you will have the use of the room exclusively from your designated start time for 5 hours. After this management reserves the right to close the room or open it to the public if required.

#### **Does the room have iPod/laptop connection, Mics or DJ Equipment in it?**

- There is a full P.A / sound system with mic and basic DJ equipment that you can use for your function free of charge. If extra equipment is required we can hire for you or you are more than welcome to supply at your cost. You may supply your own music via an iPod, laptop, MP3 player or similar (stereo plug connection cable provided).

#### **Can I bring my own DJ?**

- You are welcome to bring your own DJ to play however they may need to supply extra equipment. We can hire this for you or they can bring their own. DJs must abide by the venue's conditions of use and contact the venue prior to the event to confirm equipment requirements.

#### **Do I have to pay the minimum spend upfront? What is included in the minimum spend amount?**

- You do not need to pay the minimum spend upfront before the night nor are you required to put it on the bar as a tab on the night. All we require is that total food and drink sales exceed the minimum spend amount for your function. This can be on food ordered in advance from our function menu, on the night off our regular menu and on drinks bought either by money being put on the bar as a tab or by your guests buying their own drinks or a combination of all of the above.

#### **I need a projector & screen for my event. Do you have one?**

- Retractable screens and data/ image projectors are available to use, free of charge upon request subject to availability. Prior notification is required. The projectors come with a media player to project slide shows or movies or can be attached to a PC laptop (laptop not supplied) via the VGA cable. If using a Mac Laptop you will need to supply a dongle to enable the VGA cable to connect to your Mac. We suggest arranging to come in early or prior to the event to test.



## HIGHLANDER BAR

### Function FAQ's (cont.)

#### Can I decorate the room?

- Yes, but decorations are to be approved by **Highlander** prior to the function to avoid problems or disappointment on the night. Sticky tape on paintwork, candles without suitable holders and glitter are not permitted.

#### Can I access the room prior to the function to set up?

- Yes, if you (or your DJ etc.) need to set up or decorate before your function, you will be able to access to the room 1 hour prior to the function. Please note that there will be no bar service during this time.

#### Do you serve finger food? How much should I order?

- Yes we do serve finger food. We recommend 4-6 pieces of food per person or 8-12 pieces of food per person if the finger food is to substitute for a main meal. Finger food must be ordered and paid for 7 days prior to your event.

#### Can I bring my own Cake?

- You may bring your own cake and we have ample fridge space to house cakes of all shapes and sizes. We will cut and platter your cake and serve with cocktail napkins, we do not have cutlery or plates for serving so please bring your own if required. Cake that is left at the venue after the function will be thrown out, so please take anything you wish to keep with you.

#### Do you have a smoking area?

- **Highlander** has a small smoking area out the front of the venue. This area is an alcohol free zone and no glassware is permitted in this area. Patrons are to be quiet and respectful towards our neighbours when using the smoking area. Patrons that do not obey these rules may not be allowed to return inside the venue even if they are invited guests.

#### I have a guest/s that is under the age of 18. Are they allowed to attend my function?

- Persons under the age of 18 are allowed to attend functions if they are accompanied by their own parent/s or legal guardian/s and it has been arranged with **Highlander** management beforehand. They are not permitted to consume alcoholic beverages under any circumstance and must leave the function when their own parent/s or legal guardian/s do.

If there is anything else that you need or are unsure of, please do not hesitate to contact us at **Highlander** on 03 9620 2228 or email [functions@highlanderbar.com.au](mailto:functions@highlanderbar.com.au)  
We are here to help you make your event as easy and stress-free as possible!