

Lab Checkout

Team # _____

Clean Locker

- Project parts removed
- No missing parts from kit
 - 1x power supply
 - 1x multimeter
 - 2x red, 2x black banana plug patch cables
 - 4x alligator clips

Clean Bench

- Choose a bench that hasn't been cleaned already
- Floor around/under your team bench is swept
- Bench surface wiped down (including behind monitor or other benchtop equipment)
 - Loose bits of wire, solder, components swept and thrown away
- Cables and probes untangled and tucked into plastic bins

Return Checked-Out or Borrowed Equipment

- Anything checked out from the cabinets
- Jumpers
- Breadboards
- Programmers
- Purchased components staying in the lab (anything over budget limit)

Update WebBoard

- 2 project photos
 - Interior shot (PCB, enclosure internals, etc)
 - Exterior shot (project in use)
- Final paper uploaded
- Presentation uploaded
- Old versions of files deleted
- Link to project Git repo added (previously this field was "Link to idea post")
 - For repos on Gitlab, make sure to [make the repo public](#)

TA Signature: _____