

Residence permit for purpose of intercompany transfer

1. Client sends the filled questionnaire and a scan of the passport
 - *Client stays under the employment agreement with the company in his home country
 - *The condition to use the ICT purpose is that the employee is having university degree and he is on managerial (higher) or very technical position
2. Employer in home country as well as statutory organ in entity in Slovakia sign documents necessary for intercompany transfer prepared by PfDC Slovakia
3. PfDC Slovakia prepare and collect all the requested documents
4. Client needs to also provide the documents below:
 - Apostilled diploma from the University
 - Employment agreement from the home country
 - Apostilled or superlegalized and officially translated criminal record
 - from the country of origin + from the country where the applicant has stayed longer than 90 days for last 3 years
 - The landlord confirmation for the address in Slovakia (PfDC Slovakia can assist)

Submitting of the application for residence permit for purpose of ICT at the Embassy

1. Submit an application for a residence permit for the purpose of ICT at the respective Embassy of Slovak Republic in home country of Client.
 - * 90 days validity of documents
 - * 4-6 weeks until the documents will be delivered from the Embassy to the Foreign Police department in Slovakia
 2. The application is sent to Foreign Police in Slovakia
 - * The approval process - within 90 days from the moment of delivery the documents from the Embassy to Foreign Police department
 3. Once the residence permit is approved, Foreign Police will inform the Embassy, Client can ask at this moment for the D-visa at the Embassy and get the D-visa into the passport (approx. 7 days)
 - * Ability to travel to Slovakia and collect the residence permit card in Slovakia at the Foreign Police
- *Travelling to Slovakia - 4 months approx. from the moment of submission of the application at Embassy