

Residence permit for purpose of employment – third country nationals with a requirement to have a visa to enter Slovakia/ Schengen's zone

1. Client sends the filled questionnaire and a scan of the passport

2. Employer submits notification of free working position onto Slovak labour office job portal (20 workdays prior submission of the residence permit or 1 day in case of shortage list of position updated by the Labor office every quartal), or PfDC can do it on behalf of the employer only will need an access to their portal and signs documents necessary for work & residence permit prepared by PfDC Slovakia (our company)

3. PfDC Slovakia prepare and collect all the requested documents

4. Client needs to also provide the documents below:

- Apostilled or superlegalized and officially translated criminal record
 - from the country of origin + from the country where the applicant has stayed longer than 90 days for the last 3 years
- Proof of accommodation for the address in Slovakia (PfDC Slovakia can assist)

A) Submitting of the application for D-VISA at the Embassy and after D visa approved travelling to Slovakia is allowed and the residence permit application can be submitted at the Foreign police in Slovakia

1. Submit an application for national D-visa for purpose of submission the application for residence permit in Slovakia

** Documents cannot be older than 60 days at the moment of submission and by arrival of the Client to Slovakia cannot be older than 90 days*

** The approval process - 30 days once the documents were submitted at the Embassy*

- If the application for national D-visa is not approved – submitting the new application for national D-visa
 - * new documents required*
- If the application for national D-visa is approved – requested to come back to Embassy to get the D-visa into the passport (approx. 7 days)

****Possibility of travel to Slovakia - within 1,5 months from the moment of submission the application at the Embassy (but working is allowed only after approval of residence permit by foreign police)***

2. Submit the application for residence permit for the purpose of employment in Slovakia (at the Foreign Police department)

** the approval process - within 90 days (exception within 30 days in certain cases only)*

****Working is not allowed yet – until the permit is approved by the foreign police***

B) Submitting of the application for residence permit directly at the Embassy

1. Submit an application for residence permit for the purpose of employment at the Embassy

** 90 days validity of documents*

** 4-6 weeks until the documents will be delivered from the Embassy to the Foreign Police in Slovakia*

2. The application will be sent to Foreign Police in Slovakia (Embassy sends the documents to the police by diplomatic post)

** The approval process - within 90 days (exception within 30 days in certain cases only) **from the moment** of delivery the documents from the Embassy to Foreign Police*

3. Once the residence permit is approved, Foreign Police will inform the Embassy, Client can ask for the D-visa at the Embassy (approx. 7 days) – the D visa is needed to enter the country, but in this case the process is simpler.

**** Possibility to travel to Slovakia and collect the residence permit card in Slovakia – which means the application must***

go the foreign police, where the police will take a picture and his fingerprints and after the card can be issued within 2 days

****Possibility of travel to Slovakia - within 5 months approx. from the moment of submission of the application at the Embassy***

The residence permit is granted for 2 years with a possibility of prolongation. After the residence permit was approved and the card delivered the applicants must pass the obligatory medical check and must be registered at the public health insurance.

Special D national visa

We have talked also about the special National D visa, that can be granted under government regulations. However, we don't know yet, whether these regulations will be prolonged for this year or not, but I am sending you short description so you have an idea:

1. Regulation of the Government of the Slovak Republic No. 383/2023 Coll. From – low qualifications:

Pursuant to this Regulation, employers submit a list of third-country nationals for whom they apply for a national visa to the Authority of Labour, Social Affairs and Family, who are citizens of:

Republic of Armenia, Republic of Azerbaijan, Bosnia and Herzegovina, Montenegro, Republic of the Philippines, Georgia, Republic of Indonesia, Republic of Kazakhstan, Republic of Kyrgyzstan, Republic of Moldova, Federal Democratic Republic of Nepal, Republic of North Macedonia, Republic of Serbia, Republic of Tajikistan, Turkmenistan, Ukraine, Republic of Uzbekistan ,

and who will be employed in employment according to the statistical classification of employment:

8121999 – equipment operator in the metallurgical and foundry industry not listed elsewhere,

8141000 – machine operator for the production of rubber products,

8211000 – assembly worker (operator) in engineering production,

8219003 – assembly worker in chemical, rubber and plastic production,

8212002 – assembly worker (operator) of electronic equipment,

8344000 – forklift operator,

7212002 – metal welder,

7223001 – CNC machine adjuster,

7223003 – metal worker,

7411001 – construction and operation electrician,

5153003 – maintenance worker.

An authorized employer to submit a draft list is an employer who:

has been settled in the territory of the Slovak Republic for at least four years,

who was not fined for violating the ban on illegal employment in the period of two years prior to the submission of the draft list, has fulfilled tax obligations according to a special regulation as of the date of submission of the draft list and has fulfilled the obligations of advance payments for public health insurance premiums, social insurance premiums and mandatory contributions for old-age pension savings.

Processing time – 30 days after the application was submitted at the Slovak Embassy, the applicant can travel to Slovakia approx. 1,5 month after submission of documents at the embassy.

This type of visa is granted for max. 1 year and cannot be prolonged.

2. Regulation of the Government of the Slovak Republic No. 521/2021 Coll. on the interest of the Slovak Republic in granting a national visa by highly qualified nationals of third countries who are graduates of:

- second-level university studies in the Slovak Republic or the Czech Republic,
- university degree from the university listed in Annex no. 1 or equivalent education according to the European qualification framework from the research institution listed in Annex no. 1,
- university studies of the study program of the university, the standard length of study together with the previous completion of the study program is at least three years, and they will be employed by an employer in the Slovak Republic in the jobs listed in Annex no. 2.

According to the Slovak Government Regulation the visa is granted for the purpose

- looking for a job for a period of 90 days,
- employment for the duration of the employment, for a maximum of one year.

National visas can be granted in total up to 3,000 national visas. A national visa granted for the purpose of employment to a national of a third country is not included in the number of national visas, if prior to the granting of a national visa for the purpose of employment, he was granted a visa for the purpose of seeking employment.

This type of visa cannot be prolonged for the same purposes.

Processing time – 30 days after the application was submitted at the Slovak Embassy, the applicant can travel to Slovakia approx. 1,5 month after submission of documents at the embassy.

I am attaching also the list of universities, but the list of position are long and they are only in Slovak, and they are mainly high level positions, high managerial positions.