



## CITY COLLEGE OF CALAMBA

OFFICE OF THE VICE PRESIDENT FOR COLLEGE ADVANCEMENT AND RELATIONS

OVPCAR – OJT Form 7

### ON-THE-JOB TRAINING TIME LOG

Student Trainee : Jemmanuel Cyril D. Que  
Course & Major : BS in Information Technology  
Site Supervisor : Jacqueline A. Dela Torre, PhD  
OJT Facilitator : Arlou H. Fernando, MMIT

### ORGANIZATION INFORMATION

Company : City College of Calamba  
Address : Old Municipal Site, Burgos St., Barangay 7, Poblacion, Calamba City, Laguna  
Phone Number : (049) 559 8900, (02) 8 539 5170

### ON-THE-JOB TRAINING PLACEMENT

Date Start : September 08, 2025  
Total Numbers of Hours Rendered : 600 hours  
Date Validity : \_\_\_\_\_

#### WEEK # 1

DATE	TIME		HOURS	ACCOMPLISHMENTS
	IN	OUT		
September 08	8:00am	5:00pm	8	Orientation, Enrollment System Requirements, and Flowcharts.
September 09	8:10am	5:00pm	8	Analyzation of codebase of eguro++
September 10	8:14am	5:00pm	8	Additional information regarding enrollment system, continuation of flowchart.
September 11	7:59am	5:00pm	8	Flowchart Admin and Data Flow Diagram Level 0
September 12	8:08am	5:00pm	8	Flowchart Student

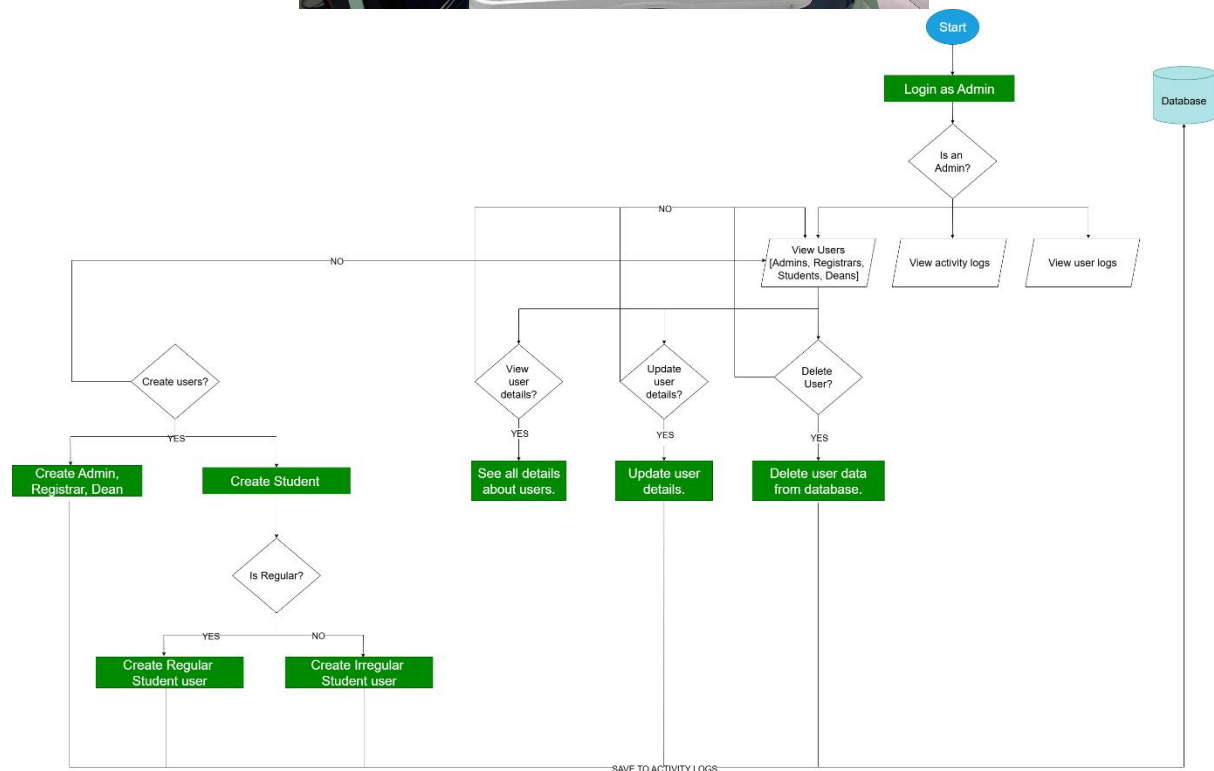


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Documentation (2pics)



I worked on the requirements and flowcharts for the Enrollment System. This included analyzing the existing Eguro++ codebase to understand its structure and features. I gathered additional information regarding the enrollment system and continued developing the corresponding flowcharts to reflect the processes. I created flowcharts specifically for the Admin module, in addition, I completed a Student flowchart to represent how students interact with the enrollment system.



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**TOTAL HOURS** : 40 hours

Student's Signature : \_\_\_\_\_

Site Supervisor's Signature : \_\_\_\_\_

OJT Facilitator's Signature : \_\_\_\_\_