Jen Douglas – Graphic Designer
Cooperative Team Player and Dependable Asset
(518) 572-4294   jendouglas412@gmail.com

EDUCATION

- WRAP-IT Boot Camp, SUNY ADK and Albany <CanCode>, Fall 2021-Present (Front End Web Coding)
- Plattsburgh State University, Plattsburgh, NY - B.A. Studio Art, Graphic Design Concentration, 2000
- SUNY Adirondack, Queensbury, NY - A.S. Communication & Media Arts, 1998
- Queensbury High School, Queensbury, NY - Regents Diploma with Honors, Art Concentration, 1996

WORK HISTORY

- Sept '16 – Present: **Office Manager/Graphic Designer**, (PT) First Presbyterian Church of Hudson Falls: Responsible for the brand identity the church – revamped website, designed new logo (dove), produce monthly newsletter, maintain social media. Reduced bulletin printing costs by 60%. I work to maintain FPC's brand across web media and print. *@FirstPresbyterianChurchofHudsonFalls*   fpchudsonfalls.org
- July '09 – Present: Caregiver, Raising two boys (full-time up to 2016), now ages 12 and 10.
- Oct '01 – Dec '12: **Graphic Designer, Freelance**: Created logos, brochures, business cards, and web graphics for small businesses, as well as marketing materials for AngioDynamics,Inc. (D.B.A Hyland Design, Facebook -- *@JD.HylandDesign*)
- May '00 – Aug '01: **Graphic Designer**, WPTZ-TV Plattsburgh, NY: Created graphics for TV news broadcasts, as well as print ads.

VOLUNTEERING

- New Land Trust, Saranac, NY – Graphic design services, newsletter layout, NLT Logo thenewlandtrust.org
- Center for Early Learning Preschool, Glens Falls – Served on Board of Directors 2012-13. Participated in fundraising efforts, designed current CEL Logo.

SKILLS

- Thorough knowledge of Adobe Creative Tools – Photoshop, Illustrator, InDesign, Acrobat, Adobe Scan. Solid photography skills, passion for composing good photos, ability and enthusiasm to learn video editing.
- Proficient in Google Sites and Suite, Microsoft Suite, Teams, Canva. Currently learning VS Code, HTML, CSS, GitHub for website design. Getting to know Adobe Creative Cloud Express.

References and Printed Samples available upon request!