

Curriculum Vitae

Jennifer Shiels

Software Developer

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Contact No: 085-1196575

DOB: 06-05-86

Address: Athenry, Galway

Relevant Skills

Communication Skills: Strong communication skills developed during degree programme, gained through participation in class presentations and through my role in the final IT team project. I am a native English speaker and I have basic skills in French, and I am aiming to progress more with the French language in the future. I have clear hand writing and good grammar. I am open minded and a good listener.

Team Work: I work well in teams and have enjoyed working in a team environment during the final IT project in NUIG and as a retail assistant in Lifestyle Sports for the past 9 years.

Customer Service: My main responsibility in the workplace was in customer service. I believe I have developed invaluable skills in dealing with the public and the different situations that may arise.

IT skills: Microsoft word, basic Excel and PowerPoint, Level 3 City & Guilds CAD, OOP, Java and Python, VB.NET, basic Dreamweaver, Photoshop, Game-Maker. Internet and email user.

Driving Licence: Full

Education Qualifications:

Sept 2010- May 2013:

NUIG- Bachelor of Arts Degree in IT and English 2:2

IT: Programming-Algorithms, Information Systems, Technological Frameworks, Programming-Data Structures, Information Systems II, Technological Frameworks II, Artificial Intelligence, Systems Approach, OOP, VB.Net, Java, final group project developing educational game using Game-Maker, Humanities research paper and pecha-kucha presentation written about Multilingual Ontologies.

English: Medieval Literature, Milton's poetry, Renaissance Drama, Specialist studies in Literature of the American South and Nineteenth-Century Gothic Literature, Genre studies in Sixteenth- and Seventeenth-Century Lyric and Realism and Naturalism in Nineteenth-Century Fiction, Studies in Early Modern Literature focusing on drama and poetry of the sixteenth and seventeenth centuries. Drama & Theatre Studies, Specialist Studies: Twentieth Century Literature, Studies in 20th Century Fiction, Arthurian Literature, Nineteenth Century British Literature, Modernism/Postmodernism.

Sept 2008 -May 2009:

GMIT - Construction Management

Construction Technology and surveying along with general topics like mathematics and science. Building Management, accounts and the financial side of construction. knowledge from various subjects like AutoCAD, surveying, estimating, structural design and site management.

Sept 2005- May 2006: Computer Aided Design, FAS Centre, Mervue, Galway

City & Guilds Level 3 Award in 2D Computer Aided Design. Application of two dimensional computer aided draughting and design techniques (2D CAD).

Sept 2004- Sept 2005: Galway Technical Institute, Fr. Griffith Rd

FETAC level (2) Construction / civil engineering / CAD Result: Merit

2004: Leaving Certificate, Colaiste Einde, Galway

Results: two honours, three passes, and two merit.

Sept 1997- May 2002: GCSEs, The Priory School, Edgbaston, Birmingham

Subject	Result
Art	A
English	B
History	C
Biology	B
Mathematics	C
Religion	B

Employment Record:

Sept. 2008–Present Employer: Lifestyle Sports, Galway

Position held: Sales Team Leader

Responsibilities:

Customer service – dealing with customer complaints and enquiries, stock replenishment, taking telephone queries, stock preparation and presentation, customer orders, price checking to update and maintain label requirements, delivery stock control.

April 2007-August 2007 Employer: Johnsons Shoe store

Position held: Assistant Store Manager

Responsibilities: Opening/ Closing store, handling money, managing staff by delegating individual tasks and seeing those tasks completed.

May 2006– April 2007 Employer: Tyler-Parkes Architects, Solihull, West Midlands, England

T: +44 (0) 121 744 5511

Position held: Computer Aided Design Technician

Responsibilities: Architectural designs, Building Regulation drawings, Planning drawings, Ordinate survey maps, Building surveying.

Achievements:

While working part time at Lifestyle Sports I funded myself through my Arts Degree.

Hobbies and Interests:

Coding, painting, drawing and socialising with family and friends.

Referees:

Tom Flinn	Conn Mulvihill
Manager	Lecturer in IT Dept.
Lifestyle Sports	NUI Galway
Retail Park	Newcastle
Headford Road	Galway
Galway	conn.mulvihill@it.nuigalway.ie
Tel: 091 533663	Tel: 091 493910