## --- title: Text collection (0.2.2a)

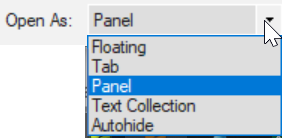
:::caution Upgrade

In Paratext 9.3 there are two ways to open a text collection. :::

A Text Collection allows us to display several resources in one window. Unlike a tabbed window, a text collection shows us one verse at a time from each resource.

### Create a text collection

~~- Close any resources that are already open~~

* Click the **Open** button on the toolbar.
* Hold the CTRL key down while clicking to select several files.
* In the **Open As** dropdown, select **Text Collection panel**.
* 
* Click **OK**.
  + *Paratext opens the selected resources in a new window, and displays the current verse*.

### Text collection – see more context

* Click blue hyperlink of a resource name OR
* Click Tab menu, under **View** > **Two panes**

### Text collection – close right hand pane

* Click the little **X** within the right hand pane.
* OR Click the menu button on the title bar, under View, click Two Panes

### Modify text collection

You can modify the text collection by change the order of resources, removing a resource or adding a resource.

**Change order of resources**

* Right click on one and select Move up or Move down.

**Remove a resource from the text collection.**

* If we want to remove this resource, right click and select **Close**.

**Add resources**

* Open the menu for this window panel.
* Click “**Modify Text collection**”.
  + *The “Select Texts” dialog box opens*.

List of the left is all available projects and resources.  
List on the right is what is currently shown in the text collection window.

* Click **left** or **right** arrows to add or remove resources
* Click **up** or **down** arrow to reorder resources
* Click **OK** to make changes occur in the text collection window.