



JENNY BLOEMEN

CONTACT



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JENNYBTEAM



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EDUCATION

Bachelor of Landscape Architecture and Environmental Planning

Utah State University
2000

Associate of Science

Salt Lake Community
College
1997

SKILLS

Program Management

Strategic Planning

Customer Service

Critical Thinking

Organization

Database Management

Computer Proficiency

PROFILE

Knowledgeable and dedicated with 15+ years' experience in project management including collaboration, problem solving, and implementation. Extremely adaptable and highly capable of working in fast-paced, deadline driven business environments.

PROFESIONAL EXPERIENCE

Loan Officer/Jr. Processor American Pacific Mortgage | Oct 2018-Present

- Obtain and verify loan applicants credit histories, financial statements, and other financial information
- Analyze potential loan markets to develop new prospects
- Obtain down payment assistance grants
- Request and review title documents, condo documents, hazard insurance, and employment verifications.

Technical Solutions Specialist Degreed | Jan 2016-Aug 2018

- Demonstrate product features and configuration options and recommend leading practices
- Use technical and product expertise to consult with clients/providers on system configurations, user access criteria, SSO authentication, data/content API and file feed integrations
- Served as primary contact point to lead, schedule and coordinate all technical work to meet deliverables and reach a successful system launch

Planner I Syracuse City | Aug 2012-Jan 2016 and Riverton City | Oct 2002-Mar 2004

- Supervise Planning and Zoning processes including updating city ordinances, oversee residential development, design city parks and monuments, meet with developers, engineers and residents, review and approve conditional use permits and contract bond releases
- Coordinate and Conduct Public Planning Commission meetings

CAD Imaging Technician State of Utah DFCM May 2001-Sep 2002

- Supervise and improved archival procedures for State drawings and implemented electronic bidding packages for construction projects and RFP's.

Software Experience

- SAP Concur, Encompass, Nexus Origination and Compensafe, Total Expert, Partner's Credit, Adobe Photoshop, Ripl, Fuze, Microsoft Suite, Salesforce, Jira, Asana, Slack, and Degreed.