

CS Form No. 33-B
Revised 2018



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY



Mr. RODANTE G. DE LEON

You are hereby appointed as Municipal Government Assistant Department Head (SG-22) _____
(Position Title)
under Permanent status at the Office of the Mayor- Office of the Business Permits and Licensing Officer
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of Fifty Three Thousand Six Hundred Thirty Three P 53,633.00
pesos per month.

The nature of this appointment is Promotion vice
(Original, Promotion, etc.)
N/A, who Vacant with Plantilla Item No. 26
(Transferred, Retired, etc.)

Page 2.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

JANET MAGPANTAY NAGAN, M
Municipal Mayor

November 7, 2023
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 2200778 s. 2022
dated December 29, 2022

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC Job Portal from September 25, 2023 to October 10 , 2023 and posted in CSC-FO Batangas, Public Market, Office Lobby from September 25, 2023 to October 10 , 2023 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on October 11, 2023..


GALLY D. TIPAN
Mun. Human Res. Mgt. Officer

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on October 31, 2023.


JANET MAGPANTAY ILAGAN
Municipal Mayor
Chairperson, HRMPSB/Placement Committee

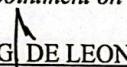
CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on November 7, 2023


RODANTE G. DE LEON
Appointee

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE

1. CS ID No.

(Do not fill up. For CSC use only)

II. PERSONAL INFORMATION

2. SURNAME	D E L E O N		
FIRST NAME	R O D A N T E		
MIDDLE NAME	G O N Z A L E S		
3. DATE OF BIRTH (mm/dd/yyyy)	January 20, 1961	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Calingatan, Mataasnakahoy	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. Street
7. HEIGHT (m)	1.74 M		N/A Calingatan
8. WEIGHT (kg)	54.5 kg		Subdivision/Village Barangay Mataasnakahoy Batangas
9. BLOOD TYPE	O	ZIP CODE	City/Municipality Province 4223
10. GSIS ID NO.	61012001991	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street
11. PAG-IBIG ID NO.	040140876101		N/A Calingatan
12. PHILHEALTH NO.	09-050018211-2	ZIP CODE	Subdivision/Village Barangay Mataasnakahoy Batangas
13. SSS NO.	03-9028316-8	19. TELEPHONE NO.	City/Municipality Province 4223
14. TIN NO.	131-212-894	20. MOBILE NO.	09175798863
15. AGENCY EMPLOYEE NO.	OMM006	21. E-MAIL ADDRESS (if any)	deleonrodante20@yahoo.com

III. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)	
	FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	
	MIDDLE NAME	N/A			
	OCCUPATION	N/A			
	EMPLOYER/BUSINESS NAME	N/A			
	BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A				
24. MOTHER'S SURNAME	DE LEON				
	FIRST NAME	ANSELMO	NAME EXTENSION (JR., SR) N/A		
	MIDDLE NAME	MENDOZA			
25. MOTHER'S MAIDEN NAME					
	SURNAME	GONZALES			
	FIRST NAME	APOLOINA			
	MIDDLE NAME	MERCADO			(Continue on separate sheet if necessary)

IV. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Calingatan Elementary School	Elementary	1968	1974	Graduate	1974	N/A
SECONDARY	La Purisima Concepcion Academy	Secondary	1976	1980	Graduate	1980	N/A
VOCATIONAL / TRADE COURSE	Santa Isabel College Manila	Religion Teachers Course	1986	1987	N/A	N/A	Scholar
COLLEGE	Tanauan Institute	Bachelor of Arts Major in Communication Arts English	1982	1987	Graduate	1987	Outstanding
GRADUATE STUDIES	De La Salle University	Master of Arts in Language and Literature	1990	1997	48 units	N/A	Scholar

(Continue on separate sheet if necessary)

SIGNATURE

A

DATE

October 3, 2023

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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE / RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Magna Carta for Teachers (Professional).		11/09/1999	Professional Regulation Commission, Manila	0577618	
	- Nothing follows-					

(Continue on separate sheet if necessary)
V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB PAY GRADE (if applicable) & STEP (Format '00'-0' INCREMENT)	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
	From	To						
1-1-2023	Present		Licensing Officer -II	Local Government Unit - Mataasnakahoy / Office of the Mayor	27,464.00	15-1	Permanent	Yes
01/01/2022	12-31-2022		Licensing Officer -II	Local Government Unit - Mataasnakahoy / Office of the Mayor	26,323.00	15-1	Permanent	Yes
9-20-2021	12-31-2021		Licensing Officer -II	Local Government Unit - Mataasnakahoy / Office of the Mayor	25,181.00	15-1	Permanent	Yes
01/01/2021	9-19-2021		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	18,557.00	11-3	Permanent	Yes
10/03/2020	12-31-2020		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	17,390.00	11-3	Permanent	Yes
01/01/2020	10/02/2020		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	17,167.00	11-2	Permanent	YES
01/01/2019	12-31-2019		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	15,995.00	11-2	Permanent	Yes
01/01/2018	12-31-2018		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	15,524.00	11-2	Permanent	Yes
10/03/2017	12-31-2017		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	15,066.00	11-2	Permanent	Yes
01/01/2017	10/02/2017		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	14,890.00	11-1	Permanent	Yes
05/01/2016	12-31-2018		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	14,465.00	11-1	Permanent	Yes
12/01/2014	4-30-20216		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	14,051.00	11-1	Permanent	Yes
10/03/2014	11-30-2014		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	12,988.00	11-2	Permanent	Yes
01/01/2013	10/02/2014		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	12,824.00	11-1	Permanent	Yes
01/01/2012	12-31-2012		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	12,280.00	11-1	Permanent	Yes
10/03/2011	12-31-2011		Licensing Officer -I	Local Government Unit - Mataasnakahoy / Office of the Mayor	11,737.00	11-1	Permanent	Yes
01/01/2011	10/02/2011		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	8,709.00	6-3	Permanent	Yes
8-16-2010	12-31-2010		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	8,071.00	6-3	Permanent	Yes
01/01/2010	10/02/2011		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	7,911.00	6-2	Permanent	Yes
07/01/2008	8-15-2007		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	7,252.00	6-2	Permanent	Yes
8-16-2007	6-30-2008		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	6,593.00	6-1	Permanent	Yes
07/01/2007	8-15-2004		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	6,432.00	6-1	Permanent	Yes
12/01/2005	6-30-2007		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	5,847.00	6-1	Permanent	Yes
8-16-2004	11-30-2005		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	5,457.00	6-1	Permanent	Yes
01/01/2002	8-15-2004		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	5,457.00	6-1	Permanent	Yes
8-16-2001	12-31-2001		License Inspector- I	Local Government Unit - Mataasnakahoy / Office of the Mayor	5,457.00	6-1	Permanent	Yes
07/01/2001	8-15-2001		Office Staff	Local Government Unit - Mataasnakahoy / Office of the Mayor	3,000.00	N/A	Casual	Yes
01/06/1995	6-30-2001		Class Room Teacher/ School Moderator	La Purisima Concepcion Academy	7,500.00	N/A	Permanent	NO
1995	6-2001		Barangay Kagawad	Barangay Calingatan	1,600.00	N/A	Elected	YES
01/06/1991	30/03/1994		Class Room Teacher/ College Professor	St. Rita College Parañaque	4,500.00	N/A	Temporary	NO
01/06/1987	30/03/1991		Classroom Teacher	De La Salle - Lipa	3,000.00	N/A	Permanent	NO

(Continue on separate sheet if necessary)
SIGNATURE
DATE

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Association of Tourism Officers of the Philippines	2012	Present	N/A	Member
	Government Employees of Mataasnakahoy Credit Cooperative	01/02/2005	Present	N/A	Board of Director
	Immaculate Conception Parish Foundation , Mataasnakahoy	01/01/2020	Present	N/A	Member
	Manila Youth Chamber Choir	02/10/1997	31/12/1999	N/A	Member
	Teachers of English for Specific Purposes Association Of the Philippines , Manila	23/04/1996	Present	N/A	Treasurer
	Speech Communication Organization of the Philippines	01/04/1991	Present	N/A	Member
	Linguistic Society of the Philippines Manila	01/06/1991	Present	N/A	Member
	University of the Philippines Writers Association Manila	15/08/1991	Present	N/A	Member
	Ako ang Pag-asa, Incorporated.Sto. Tomas , Batangas	14/02/2010	Present	N/A	Member

(Continue on separate sheet if necessary)
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

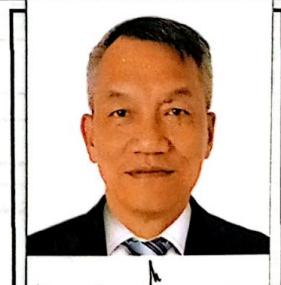
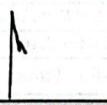
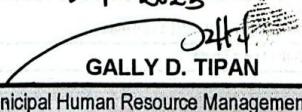
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Seminar - Workshop on the 2016 Revised IRR of 9184 Other Known as the Govt Act	8-31-2023	9-2-2023	24	Technical	DBM PHILLBO Calabarzon
	SCC Culture Consciousness Week Webinar	7-6-2023	7-6-2023	6	Technical	National Youth Commission & National Commission for Culture and the arts
	Two - day Training on the Rationalization of Local Fees and Charges	7-4-2023	7-5-2023	16	Managerial	BLGF Region IV- A Calabarzon
	Leave on Administartion Course for effectiveness	6-29-2023	6-30-2023	16	Technical	LGU Mataasnakahoy
	Know your New LPG , Law R.A 11592, Its IRR and Various Implementing Guidelines	3-14-2023	3-14-2023	8	Managerial	LPGMA- Party- List
	Planting the Seeds of Fun Farms Tourism	3-9-2023	3-9-2023		Technical	DOT - Calabarzon
	Formulation of the Tourism Master Plan	12-21-2022	12-22-22	16	Technical	LGU - Mataasnakahoy
	DICT R4 Multi- Stakeholders Engagement Summit 2022	12-16-22	12-16-22	8	Technical	DICT R4 - A & R4 -B
	Understanding the DOT Accreditation Standards	12-7-2022	12-7-2022	6	Technical	DOT - National Office
	IBPLS Summit 2022	12-1-2022	12-1-2022	4	Technical	DICT R4 - A Calabarzon
	Tourism Awareness and Appreciation Training	11-16-22	11-16-22	8	Technical	MTO- Lgu Mataasnakahoy
	Training on crisis management	11-7-2022	11-8-2022	16	Managerial	DILG - National Office
	Calabarzon Culture Orientation	10-28-2022	10-28-2022	8	Managerial	NEDA IV-A
	ATOP 23rd National Convention	10-26-2022	10-29-2022	36	Managerial	Association of Tourism Officers of the Philippines
	Seminar - Workshop on Administrative Justice	10-25-2022	10-26-2022	16	Technical	LGU - Mataasnakahoy
	Continuing Education for Tourism Professionals on Sustainable Tourism Consumption for a Better Normal	10-12-22	10-12-22	8	Supervisory	DOT - National Office
	iBPLS: BPBC Refresher's Training	9-14-2022	9-15-22	16	Technical	DICT - Regional Office
	Seminar on Local Tourism Development Plan	8-25-2022	8-25-2022	8	Managerial	DOT - Calabarzon
	3 day ELA and capacity Development Agenda Seminar - workshop	8-16-2022	8-18-2022	24	Supervisory	DILG
	Spark the Arts Seminar	7-11-2022	7-11-2022	6	Technical	Cultural Center of the Philippines
	Consultation Workshop with stakeholders and Validation on PPA	6-27-2022	6-27-2022	8	Technical	PSA - R4 -A Calabarzon
	R.A 9184 & its 2016 Revised IRR	6-20-2022	6-22-2022	24	Managerial	Phil. Association of Records Officers and Archivists
	Localized Kilos - Unlad Training	5-23-2022	5-25-2022	24	Technical	DSWD -R4A - A Calabarzon
	The 5w's of knowing your Tourist training	5-4-2022	5-6-2022	24	Technical	DOT -R4-A Calabarzon
	Slow Food Training	4-22-2022	4-22-2022	24	Technical	DOT -R4-A Calabarzon
	Hybrid Public Consultation on PCSSP IRR	3-30-202	3-30-2022	6	Managerial	DOT -National Office
	Infection Prevention in the New Normal	3-11-2022	3-11-2022	6	Managerial	DOT -R4-A Calabarzon
	CCP Digital Training Services	1-14-2022	1-14-2022	6	Managerial	Cultural Center of the Philippines
	EBPLS Training w/ Endorsing Office	10-28-2021	10-29-2021	16	Managerial	Dept. of Information Communication Tech (DICT)
	Briefing / Workshop with Stakeholders toward the compilation of Provincial Products Accounts	10-28-21	10-29-21	16	Technical	PSA - R4-A
	Capacity Building on the 2019 updates to the 2009 PSIC other Classification System	10-21-21	10-22-2021	12	Technical	PSA - R4-A
	Foundation of Com. Emergency Response Team Operators for LGU EBPLS implementers	10-19-21	10-19-21	8	Managerial	Dept. of Information Communication Tech (DICT)
	Cultural Mapping Training	10-18-21	10-22-2021	40	Supervisory	BSU & NCCA
	Orientation Seminar on the Rules and Regulations Governing the Accreditation FormTourism Camps'	10-5-2021	10-5-2021	8	Managerial	DOT- R4-A

(Continue on separate sheet if necessary)
VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Driving, Choral Conducting		Certificate of Recognition : Local Government Unit- Mataasnakahoy		University of the Philippines Writers Association
	note reading, mountain climbing, playing musical instruments		Certificate of Recognition Department Of Tourism - Region IV - A (Calabarzon)		Parish Pastoral Council
	Acting, sports coaching		Plaque of Recognition Provincial Government of Batangas		Parish Liturgical Committee
	Lecturing, Typing		Certificate of Appreciation :Rotary Club of Metro Tanauan		Linguistics Society of the Philippines
	writing literary genres,		Certificate of Appreciation :LGU San Jose		Speech Communication Organization of the Philippines
	folk dancing, singing		Plaque of Recognition - Department of Education - Division of Batangas		Teachers of English for Specific Purposes Association of the Philippines
	bowling, swimming, computer encoding		Plaque of Recognition - Rotary Club of Metro Lipa		Magnificat Choir
	playing ball games, reading pocket books		Plaque of Recognition : Sangguniang Kabataan - Municipal Federation		Government Employee of Mataasnakahoy Credit Cooperative
	-Nothing Follows-		Certificate of Appreciation : Vicarial Committee on Sacred Music		Youth Chamber Choir
			Certificate of Appreciation Mataasnakahoy Highschool- La Purisima Concepcion Academy Alumni Association		Immaculate Concepcion Grand Choir
			Certificate of Recognition : Rotary Club of Lipa South		Immaculate Concepcion Grand Choir
			-Nothing Follows-		-Nothing Follows-

(Continue on separate sheet if necessary)

SIGNATURE	DATE	October 3, 2023	CS FORM 212 (Revised 2017), Page 3 of 4
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<p>34. Are you related by consanguinity or affinity to the appointing or chief of bureau or office or to the person who has immediate Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____</p> <p>Date Filed: _____ Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resign</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1"> <thead> <tr> <th>NAME</th> <th>ADDRESS</th> <th>TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Nenet M. Hernandez</td> <td>Calingatan, Mataasnakahoy</td> <td>09778320407</td> </tr> <tr> <td>Maribel L. Matibag</td> <td>San Sebastian Mataasnakahoy</td> <td>09270533559</td> </tr> <tr> <td>Rosarie dela Paz</td> <td>Calingatan, Mataasnakahoy</td> <td>09178578111</td> </tr> </tbody> </table>	NAME	ADDRESS	TEL. NO.	Nenet M. Hernandez	Calingatan, Mataasnakahoy	09778320407	Maribel L. Matibag	San Sebastian Mataasnakahoy	09270533559	Rosarie dela Paz	Calingatan, Mataasnakahoy	09178578111	 <p>RODANTE G. DE LEON</p>
NAME	ADDRESS	TEL. NO.											
Nenet M. Hernandez	Calingatan, Mataasnakahoy	09778320407											
Maribel L. Matibag	San Sebastian Mataasnakahoy	09270533559											
Rosarie dela Paz	Calingatan, Mataasnakahoy	09178578111											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>	 <p>October 3, 2023 Date Accomplished</p>												
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PRC</p> <p>ID/License/Passport No.: 0577618</p> <p>Date/Place of Issuance: Manila</p>	 <p>Right Thumbmark</p>												
<p>SUBSCRIBED AND SWORN to before me this 3rd day of October, 2023, affiant exhibiting his/her validly issued government ID as indicated above.</p> <p> GALLY D. TIPAN</p> <p>Municipal Human Resource Management Officer</p>													



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

This is to certify that in connection with the appointment of Mr. RODANTE G. DE LEON as Municipal Government Assistant Department Head in the Office of the Mayor- Office of the Business Permits and Licensing Officer of this municipality, all pertinent requirements contained in RA 7160 in Section 325 on limitation of personal services in the total annual/supplemental appropriation, salary rate, etc., have been complied with.

JANET MAGPANTAY ILAGAN
Municipal Mayor



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

OFFICE OF THE MUNICIPAL ACCOUNTANT

CERTIFICATION

THIS IS TO CERTIFY that funds are available for the position of Municipal Government Assistant Department Head in the Office of the Mayor – Office of the Business Permits and Licensing Officer of this municipality, with Salary Grade 22 amounting to SIX HUNDRED FORTY THREE THOUSAND FIVE HUNDRED NINETY SIX PESOS (P 643,596.00) per annum as per Annual Budget CY-2023 of this municipality.

Issued this 7th day of November , 2023 at Mataasnakahoy, Batangas.



LENILYN C. CARAAN
Municipal Accountant

Republic of the Philippines
POSITION DESCRIPTION FORM
DBM-CSC Form No. 1
(Revised Version No. 1 , s. 2018)

1. POSITION TITLE (as approved by authorized agency) with parenthetical title

Municipal Government Assistant Department Head

2. ITEM NUMBER

3. SALARY GRADE

26

22

4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS

Province
 City
 Municipality

1st Class
 2nd Class
 3rd Class

5th Class
 6th Class
 Special

**5. DEPARTMENT, CORPORATION OR AGENCY/
LOCAL GOVERNMENT**

6. BUREAU OR OFFICE

Local Government Unit of Mataasnakahoy, Batangas

Office of the Mayor - Office of the Business Permit and Licensing Officer

7. DEPARTMENT / BRANCH / DIVISION

8. WORKSTATION / PLACE OF WORK

Office of the Mayor - Office of the Business Permit and Licensing Officer

Office of the Mayor - Office of the Business Permit and Licensing Officer

**9. PRESENT APPROP
ACT**

10. PREVIOUS APPROP ACT

11. SALARY AUTHORIZED

12. OTHER COMPENSATION

SB Resolution No. 119-
S-2023, Ordinance of
Budget No. 06-S-2023

P 53,633.00	RATA	P 7,500.00
	PERA	2,000.00
	Clothing Allow.	6,000.00
	Cash Gift	5,000.00
	Year End Bonus	53,633.00
	Mid-year Bonus	53,633.00
	PEI	5,000.00

13. POSITION TITLE OF IMMEDIATE SUPERVISOR

14. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Municipal Mayor

Municipal Mayor

15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED

(if more than seven (7) list only by their item numbers and titles)

POSITION TITLE	ITEM NUMBER
Administrative Aide III (Clerk I)	28
Administrative Aide III (Utility Worker II)	29
Administrative Aide I (Utility Worker I)	30
Administrative Aide I (Utility Worker I)	31
Administrative Aide I (Utility Worker I)	32

16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK

Computer, Logbook

17. CONTACTS / CLIENTS / STAKEHOLDERS

17a. Internal	Occasional	Frequent	17b. External	Occasional	Frequent
Executive / Managerial	<input type="checkbox"/>	<input checked="" type="checkbox"/>	General Public	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supervisors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other Agencies	<input type="checkbox"/>	<input type="checkbox"/>
Non-Supervisors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Others (Please Specify):		
Staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

18. WORKING CONDITION

Office Work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other/s (Please Specify)
Field Work	<input type="checkbox"/>	<input type="checkbox"/>	

19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION

Exercise control and supervision over all local administrative affairs of the municipality, enforce the laws and ordinances, initiate and maximize generation of resources and revenues and ensure the delivery of basic services.

20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary)

Responsible for regulating the nature and operations of various business activities of the municipality and it is duty to conduct inspections on all business establishments operating with in the municipality, ensuring conformity to existing laws, rules and regulations.

21. QUALIFICATION STANDARDS

21a. Education	21b. Experience	21c. Training	21d. Eligibility
Bachelor's Degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility
21e. Core Competencies			Competency Level
None Yet			None Yet
21f. Leadership Competencies			Competency Level
None Yet			None Yet

22. STATEMENT OF DUTIES AND RESPONSIBILITIES (Technical Competencies)

<i>Percentage of Working Time</i>	<i>(State the duties and responsibilities here.)</i>	
20%	Responsible in processing of business application both new and renewal. Inclusion in the responsibilities is to plan, develop, improve, implement and evaluate policies and procedures governing applications and renewal of business permits;	
15%	Create a business friendly and transparent environment to encourage investors to invest in the municipality;	
15%	Issue business permit and transparent to commercial and industrial establishments;	
15%	Be one of the major tax collection functions of the LGU, the collection on business tax;	
10%	Generate employment and revenue for the municipal coffers;	
10%	Adopt simplified, consistent and standard procedures or processes to ease of doing business in municipality;	
5%	Issue retirement certificate on business establishment filling their closure;	
5%	Issue certificate of No Business and with Business	
5%	Perform such other duties and responsibilities that me be assigned from time to time	

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

RODANTE G. DE LEON 11/07/2023
Employee's Name, Date and Signature

JANET M. ILAGAN 11/07/2023
Municipal Mayor, Date and Signature

WORK EXPERIENCE SHEET

- Instructions:**
1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Position Applying for : Municipal Government Assistant Department Head

- Duration: September 20,2021 - Present
- Position: Licensing Officer - II
- Name of Office/Unit: Business Permits and Licensing Section
- Immediate Supervisor: Janet Magpantay Ilagan
- Name of Agency/Organization and Location: LGU- Mataasnakahoy
 - List of Accomplishments and Contributions (if any)
 - Initiated the streamlined procedures of the issuance and securing of Business Permits and other transactions in the office
 - Initiated through the Sangguniang Bayan the updating of Revised Code of Mataasnakahoy
 - Initiated the Integrated Business Permits and Licensing System : Business Permits and Barangay Clearance (iBPLS:BPBC)
 - Summary of Actual Duties
 - Inspects business permits and license and status reports of business establishments inspected to the Municipal Mayor
 - Inspects seal of weight and measures devices used by business operators and the proper display of permits issued in their respective stall / establishments.
 - Verifies and examines all pertinent papers required in the application of Mayor's Permit for signature of authorized officials.
 - Assess business application both new and renewal
 - Issues business permit to commercial and industrial establishments.
 - Conducts spot inspection of problem business establishments
 - Recommends for the cancellation revocation of permits license if and when general welfare and safety requires such.
 - Persuades / convince business taxpayers to secure renew Mayor's permit for the operation of their business
 - Padlock / close erring business establishments.
 - Prepares / consolidated accomplishment reports of field activities.

- List of Accomplishments and Contributions (if any)
 - Initiated the streamlined procedures of the issuance and securing of Business Permits and other transactions in the office
 - Initiated through the Sangguniang Bayan the updating of Revised Code of Mataasnakahoy
- Summary of Actual Duties
 - Inspects business permits and license and status reports of business establishments inspected to the Municipal Mayor
 - Inspects seal of weight and measures devices used by business operators and the proper display of permits issued in their respective stall / establishments.
 - Verifies and examines all pertinent papers required in the application of Mayor's Permit for signature of authorized officials.
 - Conducts spot inspection of problem business establishments
 - Recommends for the cancellation and revocation of permits license if and when general welfare and safety requires such.
 - Persuades / convince business taxpayers to secure renew Mayor's permit for the operation of their business
 - Prepares / consolidated accomplishment reports of field activities.
- Duration: August 16, 2001- October 2, 2011
- Position: Licensing Inspector -
- Name of Office/Unit: Business Permits and Licensing Section
- Immediate Supervisor: Danilo M. Sombrano
- Name of Agency/Organization and Location: LGU-Mataasnakahoy
- Summary of Actual Duties
 - Take charge of the inspection of all business and industrial establishments in the municipality
 - See to it that it complies with the establishment laws, regulations and ordinances
 - Keep records and submit reports of delinquent owners of establishments of appropriate action by the officials concerned and does related works.
 - Type or process forms necessary for the listing of business and industrial establishment in the official list of the municipality.

RODANTE G. DE LEON

(Signature over Printed Name
of Employee/Applicant)

Date: October 3, 2023



Republic of the Philippines
Province of Batangas
Municipality of Mataasnakahoy

OATH OF OFFICE

I, Rodante G. De Leon of Brgy. Calingatan, Mataasnakahoy, Batangas having been appointed to the position of Municipal Government Assistant Department Head hereby solemnly swear, that I will faithfully discharge to the best of my ability, the duties of my present position and of all others that I may hereafter hold under the Republic of the Philippines; that I will bear true faith and allegiance to the same; that I will obey the laws, legal orders, and decrees promulgated by the duly constituted authorities of the Republic of the Philippines; and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.

RODANTE G. DE LEON
(Signature over Printed Name of the Appointee)

Government ID: PRC
ID Number : 0577618
Date Issued : N/A

Subscribed and sworn to before me this 7th day of November, 2023 in Mataasnakahoy Batangas, Philippines.

JANET MAGPANTAY ILAGAN
Municipal Mayor



CS Form No. 4
Revised 2018

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. RODANTE G. DE LEON has assumed the duties and responsibilities as Municipal Government Assistant Department Head in the Office of the Mayor- Office of the Business Permits and Licensing Officer effective November 7, 2023.

This certification is issued in connection with the issuance of the appointment of Mr. De Leon as Municipal Government Assistant Department Head.

Done this 7th day of November 2023 in Mataasnakahoy, Batangas.

JANET MAGPANTAY ILAGAN
Municipal Mayor

The signature is handwritten in black ink. It consists of two loops forming a stylized 'J' shape, followed by the name "JANET MAGPANTAY ILAGAN" in capital letters, and "Municipal Mayor" underneath.

Date: November 7, 2023

Attested by:

GALLY D. TIPAN
Mun. Human Res. Mgt. Officer

The signature is handwritten in black ink, appearing to be "GALLY D. TIPAN". Below it, the title "Mun. Human Res. Mgt. Officer" is printed in a standard font.

201 file
Admin
COA
CSC



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY
Tel. No. (043) 784-1088
e-mail: hrmo_lgumataasnakahoy@yahoo.com.ph

OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT

CERTIFICATION

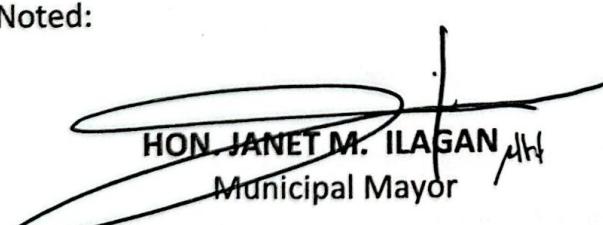
This is to certify that Mr. RODANTE G. DE LEON, Municipal Government Assistant Department Head got Very Satisfactory Rating in his Individual Performance Commitment Report (IPCR) for rating period January to June 2023 in his position as Licensing Officer II at the Office of the Mayor- Office of the Business Permits and Licensing Officer, with the Numerical Rating of 4.4444.

Issued this 7th day of November 2023 for whatever legal purpose it may serve.


GALLY D. TIPAN

Mun. Human Res. Mgt. Officer

Noted:


HON. JANET M. ILAGAN 
Municipal Mayor



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY
Tel. No. (043) 784-1088
e-mail: hrmo_lgumataasnakahoy@yahoo.com.ph

OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT

JUSTIFICATION

THIS IS TO JUSTIFY the promotion of **Mr. RODANTE G. DE LEON**, Licensing Officer II , Salary Grade 15, to Municipal Government Assistant Department Head , Salary Grade 22, in the Office of the Mayor-Office of the Business Permits and Licensing Officer.

Section 97 of 2017 Omnibus Rules on Appointment and Other Human Resource Actions (ORA-OHRA), Revised July 2018, states that an employee maybe promoted to a position which is not more than three (3) salary grade, pay or job grades higher than the employees present position... except when the promotional appointment falls within the purview of the following exemptions wherein Mr. de Leon had met:

- That Mr. de Leon is the best qualified next-in-rank to the vacant position as identified by the Merit Selection Plan;
- That Mr. de Leon is the qualified applicant to the position considering the vacant position was posted on September 25, 2023 to October 10 , 2023 at CSC Job Portal and in three (3) conspicuous places in the municipality (Public Market, HRM Bulletin and office lobby of the leftwing building) to widespread the publication and to attract best qualified applicants.
- That the promotion of Mr. de Leon passed through a deep selection process by the Human Resource Merit Promotion and Selection Board (HRMPSB) taking into consideration her superior qualification in regards to:
 - Educational achievement
 - Highly specialized trainings
 - Work experience
 - Consistent high performance rating

On this premise, I may conclude that meritorious cases are present for exemption to the Quantum Leap Law.

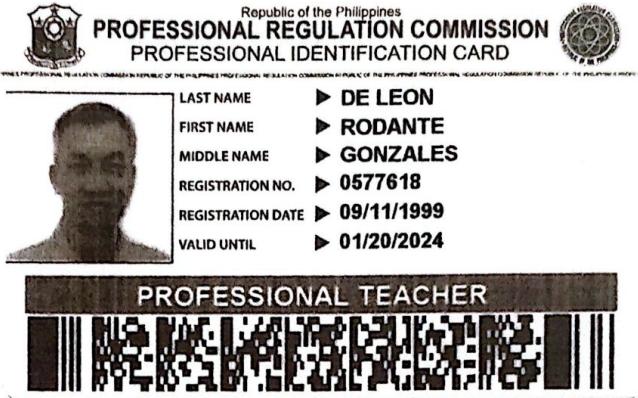
This justification was done to support the appointment of Mr. de Leon to the position Municipal Government Assistant Department Head, Salary Grade 22, in the Office of the Mayor- Office of the Business Permits and Licensing Officer.

Issued this 7th day of November, 2023.


GALLY D. TIPAN
Municipal Human Resource Management Officer

Noted by:


HON. JANET M. ILAGAN
Municipal Mayor



20-4129165

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

Signature of Professional


TEOFILO S. PILANDO, JR.
Chairman

Professional Regulation Commission
Region IV - B
CERTIFIED TRUE COPY

ARVIN R. LUNAR
Professional Regulations Officer III

P 75.00
VERIFIED BY:  O.R. No. 201122124228071070
Date: 04/19/2024 247852





CHED-NCR RECORDS SECTION

RECEIVED
Nov 14 2021

COMMISSION ON HIGHER EDUCATION QUEZON CITY

November 4, 2021

CAV (NCR) No.: 21-10-0014707
Series of 2021

CERTIFICATION, AUTHENTICATION AND VERIFICATION

To Whom It May Concern:

This is to certify that based on the confirmation forwarded by DE LA SALLE UNIVERSITY, the following information are true and correct:

Name of Student	: RODANTE G. DE LEON
Degree/Program	: MASTER OF ARTS IN LANGUAGE AND LITERATURE
Date Started	: MAJOR IN ENGLISH
Date Ended (Units Earned)	: FIRST TERM SY 1990-1991
Special Order No.	: THIRD TERM SY 1996-1997 (48 UNITS)
Mode of Study	: N/A
Name of Institution	: CONVENTIONAL
Address	: DE LA SALLE UNIVERSITY
	: MANILA

This is to further certify that the above institution is a duly authorized private higher education institution (HEI) and the original Transcript of Records is an authentic copy as the signatures appearing are those of the HEI Registrar and other authorities.

This certification must not be honored if the copy of the student's original Transcript of Records presented is not duly authenticated/certified by the HEI Registrar.

Issued upon the request of Mr./Ms. DE LEON for whatever legal purpose it may serve.

NOT VALID WITHOUT CHED SEAL OR
WITH ERASURE OR ALTERATION

For the Commission:

CAREN CYEL G. MARARAC
Administrative Officer III

Processed By
Reviewed By
O.R. Number
Date Issued
Amount Paid

1.01420211.34191E+16
10/25/2021
P80.00

SN - 0762655

14707



De La Salle University

2401 Taft Avenue, Manila, Philippines 0922

Trunk Line: (632) 8524-4611 Ext. 245
Fax No.: (632) 8523-4152
Website: www.dlsu.edu.ph/offices/registrar
Email : registrar@dlsu.edu.ph



REF. NO. OUR-CO-21-AR-1902

.... THIS DOCUMENT IS NOT VALID WITHOUT SEAL AND BARCODE

.... THIS DOCUMENT IS NOT VALID WITHOUT SEAL AND BARCODE

CERTIFICATION

This is to certify the following about RODANTE GONZALES DE LEON:

1. That, the above was admitted to De La Salle University in Academic Year 1990-91;
2. That, the above is in the program Master of Arts in Language and Literature, major in English; and
3. That, the above is enrolled for the terms indicated below:

<u>Academic Year/Term</u>	<u>Start Date</u>	<u>End Date</u>
1990-91/1	23 May 1990	03 September 1990
1990-91/2	10 September 1990	18 December 1990
1990-91/3	03 January 1991	11 April 1990
1991-92/1	27 May 1991	31 August 1991
1991-92/3	06 January 1992	11 April 1992
1992-93/1	25 May 1992	29 August 1992
1992-93/2	09 September 1992	15 December 1992
1992-93/3	04 January 1993	07 April 1993
1996-97/1	03 June 1996	07 September 1996
1996-97/3	08 January 1997	16 April 1997

This certification is being issued upon the request of the above for whatever legal purpose it may serve.

NELSON MARCOS Ph.D.
University Registrar

05 October 2021

114PSIC8159RD0119
RY STAMP

De La Salle University

2401 Taft Avenue, Manila, Philippines 0922 • www.dlsu.edu.ph

TRANSCRIPT OF RECORDS

PERSONAL DATA

Student Name (Last, First, Middle)	DE LEON, RODANTE, GONZALES		
ID Number	09092498	Date of Birth	20 January 1961
Citizenship	Filipino	Gender	Male
Place of Birth	Mataas Na Kahoy, Batangas, Philippines		

EDUCATIONAL DATA

Program	Master of Arts in Language and Literature		
Major in English			
Admission Credentials	Transcript of Records (Bacc.)	Date of Graduation	Not Applicable
Date of Admission	23 May 1990	Special Order No. (C)	N/A
Cumulative GPA	2.735 out of 4.000		
Academic Honors	Not applicable		

PREVIOUS SCHOOL ATTENDED

Undergraduate	Bachelor of Arts Major in English (1987) Tanauan Institute Batangas, Philippines
---------------	--

NOTHING FOLLOWS

Academic Year/ Term	Course Code	Course Title	Grade	Unit/s
1990-1991, Term 1	XLMAMER	AMERICAN LITERATURE	2.5	3
	XEMFOUN	FOUNDATIONS OF LANGUAGE EDUCATION	2.5	3
1990-1991, Term 2	XLMLITS	LITERATURE SEMINAR	3.0	3
	XLMLITT	THE TEACHING OF LITERATURE	2.0	3
1990-1991, Term 3	XLMRESH	RESEARCH IN LANGUAGE AND LITERATURE	2.0	3
	XEMTESL	TEACHING ENGLISH AS A SECOND LANGUAGE	3.0	3
	XEMPSYC	PSYCHOLOGY OF LANGUAGE LEARNING	3.0	3
	XLMSTAT	STATISTICAL METHODS	1.0	-
1991-1992, Term 1	XSDISCR	DISCOURSE ANALYSIS	3.5	3
	XLMPREP	PREPARATION OF INSTRUCTIONAL MATERIALS	3.0	3
1991-1992, Term 3	XBASTAT	BASIC STATISTICS	3.0	3
	XLMMAST	LITERARY MASTERPIECES	3.0	3
1992-1993, Term 1	XEMSPEC	SPEECH COMMUNICATION FOR TEACHERS	3.0	3
1992-1993, Term 2	XLMPHIL	LITERARY HISTORY OF THE PHILIPPINES	2.5	3
1992-1993, Term 3	XEMLANG	LANGUAGE SEMINAR	3.0	3
1996-1997, Term 1	XFMTRAN	LITERARY TRANSLATION	3.0	3
1996-1997, Term 3	XSMMET1	METHODS OF TEACHING, READING, AND WRITING (ESP)	3.5	3
	Total Units Earned		48.0	
	Non-Academic/Remedial Units			(0.0)
	NOTHING FOLLOWS			

PHOTOCOPIED

Remarks : For Employment Purposes - Not Valid for School Transfer

This document is considered official only if without erasures/alterations and affixed with original signature in ink, the University seal, barcode and documentary stamp (at the back). A Transcript Guide is printed on the reverse.

Page(s) : 1 of 1

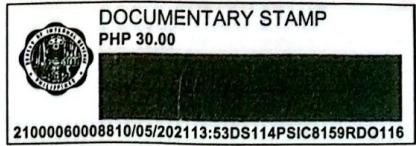
Date : 05 October 2021

Ref. No. : OUR-TR-21-AR-01594

Barcode :

I hereby certify that the foregoing entries are true and correct and that the official records substantiating the same are kept in the electronic and physical files of the school.

May 21
J. NELSON MARCOS, Ph.D.
University Registrar



DE LA SALLE UNIVERSITY-MANILA

Office of the University Registrar
2401 Taft Avenue
Manila 0922, Philippines

TRANSCRIPT GUIDE

Grading system

	<i>Undergraduate</i>	<i>Diploma/Certificate</i>	<i>Master</i>	<i>Doctoral</i>
4.0	Excellent	Excellent	Excellent	Excellent
3.5	Superior	Superior	Superior	Superior
3.0	Very Good	Very Good	Very Good	Very Good
2.5	Good	Good	Good	Good
2.0	Satisfactory	Satisfactory	Satisfactory	No Credit
1.5	Fair	Fair	No Credit	No Credit
1.0	Passed	No Credit	No Credit	No Credit
0.0	Failed	Failed	Failed	Failed
Audit	Audit	Audit	Audit	Audit
Inc.	Incomplete	Incomplete	Incomplete	Incomplete
W	Withdrawn	Withdrawn	Withdrawn	Withdrawn

Accreditation

De La Salle University-Manila is an accredited member of the Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU).

Calendar

De La Salle University-Manila operates under the trimestral system. Its academic calendar consists of three (3) regular trimesters of about 14 weeks each.

Last School Attended

This section of the document displays only the school and the degree earned used in support of admission to the current program. In the case of transfer students—those with incomplete studies—the previous school is likewise reflected.

Transfer Credit

Transfer credit is awarded for a course taken at an accredited institution which is equivalent to a course offered at De La Salle University-Manila.

Transfer credits appear on the student's record with the name of the institution, course title, and number of credits.

Only the grades in courses taken in De La Salle University-Manila shall be included in the computation of the Grade Point Average.

Transcript Entries

Only courses taken at De La Salle University-Manila and transfer credits appear on the Transcript of Records.

Credit Hour

One unit of credit is equivalent to 18 hours of lecture or 54 hours of laboratory for the period of a complete term.

Verification

For verification of students and graduates, visit <http://www.dlsu.edu.ph/offices/registrar>.

Authenticity

The Transcript of Records is considered official only if without erasures/alteration and affixed with the following:

- Original signature in ink of the University Registrar or authorized representative;
- University Seal;
- Barcode; and
- Documentary stamp (electronically imprinted on this side of the document with the seal of the Republic of the Philippines)

Alteration of this document may be a criminal offense and may be subject to prosecution to the full extent of law.

DEPARTMENT OF FOREIGN AFFAIRS

MANILA, PHILIPPINES



S.N. 11A - 0287104

AUTHENTICATION CERTIFICATE

All Whom These Presents Shall Come, Greetings :

I, FLORENCIO S. ILAGAN JR., Authentication Officer of the Department of Foreign Affairs, do hereby certify that LILIAN B. ENRIQUEZ, whose name appears signed in the attached certification /document, was at the time of signing, Quezon City, Q110, Chief Education Program Specialist, CHED NCR

Q110, duly appointed and qualified to sign the said certification /document and that full faith and credit may be given to the same in all acts.

In consideration of the contents of the annexed document(s), the Department assumes no responsibility.

I Further Certify that I am familiar with her /his handwriting and verily believe that the signature and seal affixed to the said certification /document are genuine.

IN WITNESS HEREOF, I have hereunto set my hand at the City of Manila, Philippines, this 25th day of OCTOBER 2011.


FLORENCIO S. ILAGAN JR.

Authentication Officer

Annexed document(s) is/are:

CHED NCR Certification re:
Transcript of Record issued to
RODANTE GONZALES DE LEON
4323706

Document
Stamp
(P5.00)

O.R. No. 0268 DATE OCT 27 2011, fmf

(Not valid without DFA dry seal, red ribbon, documentary stamp and if document bears any visible physical tampering, erasures or if soiled and worn out).

President
ON HIGHER EDUCATION
NATIONAL CAPITAL REGION

Revised CAV Form as of November 10, 2004

October 11, 2011

CAV (CHED) : 11-10-31179
Series of 2011



CERTIFICATION

To Whom It May Concern:

Name of Student : RODANTE GONZALES DE LEON
Degree/Program : MASTER OF ARTS IN LANGUAGE AND LITERATURE MAJOR IN ENGLISH
Inclusive Date of Enrolment : 1ST TRIMESTER SY 1990-1991 UP TO 3RD TRIMESTER SY 1996-1997
Name of Institution : DE LA SALLE UNIVERSITY
Address : 2401 TAFT AVENUE, MANILA

This is to certify that the above institution is a duly recognized private higher education institution and that the entries that appear in the Transcript of Record is an authentic copy and the signature appearing is that of the Registrar of the said institution.

This certification must not be honored if the copy of the student's Transcript of Record presented is not duly authenticated/certified by the School Registrar.

Issued upon the request of Mr./Ms. DE LEON for whatever legal purpose it may serve.

For the Director:

LILIAN B. ENRIQUEZ, Ph.D.
Chief Education Program Specialist

Not valid without seal
with erasure/alteration

O.R. No.: 9196379
Date Issued: 10-04-11



REF. NO. OUR-CO-11-34-7399

ippines 1004

23-4152
E-mail : www.dlsu.edu.ph/offices/registrar
registrar@dlsu.edu.ph

OFFICE OF THE UNIVERSITY REGISTRAR

.... THIS DOCUMENT IS NOT VALID WITHOUT SEAL AND BARCODE

.... THIS DOCUMENT IS NOT VALID WITHOUT SEAL AND BARCODE

CERTIFICATION

This is to certify the following about RODANTE GONZALES DE LEON:

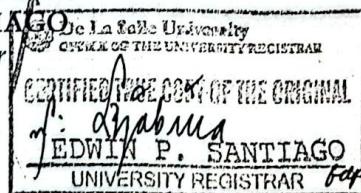
1. That, the above was admitted to De La Salle University in School Year 1990-91;
2. That, the above is in the program Master of Arts in Language and Literature, major in English; and
3. That, the above was enrolled for the terms indicated below:

<u>School Year/Term</u>	<u>Start Date</u>	<u>End Date</u>
1990-91/1	23 May 1990	03 September 1990
1990-91/2	10 September 1990	18 December 1990
1990-91/3	03 January 1991	11 April 1991
1991-92/1	27 May 1991	31 August 1991
1991-92/3	06 January 1992	11 April 1992
1992-93/1	25 May 1992	29 August 1992
1992-93/2	09 September 1992	15 December 1992
1992-93/3	04 January 1993	07 April 1993
1996-97/1	03 June 1996	07 September 1996
1996-97/3	08 January 1997	16 April 1997

This certification is being issued upon the request of the above for whatever legal purpose it may serve.

EDWIN P. SANTIAGO
De La Salle University
UNIVERSITY REGISTRAR

12 September 2011



OFFICE OF THE UNIVERSITY REGISTRAR
TRANSCRIPT OF RECORDS

PERSONAL DATA

Student Name (Last, First, Middle)	DE LEON, RODANTE, GONZALES		
ID Number	09092498	Date of Birth	20 January 1961
Citizenship	Filipino	Gender	Male
Place of Birth	Mataas Na Kahoy, Batangas, Philippines		

EDUCATIONAL DATA

Program	Master of Arts in Language and Literature		
Major in English			
Admission Credentials	Transcript of Records (Bacc.)		
Date of Admission	11 May 1990	Date of Graduation	Not Applicable
Cumulative GPA	2.735 out of 4.000	Special Order No. (C)	N/A
Academic Honors	Not applicable		

LAST SCHOOL ATTENDED

Undergraduate	Bachelor of Arts Major in English (1987)
	Tanauan Institute
	Batangas, Philippines

NOTHING FOLLOWS

Academic Year/ Term	Course Code	Course Title	Grade	Unit/s
1990-1991, Term 1	XLMAMER	AMERICAN LITERATURE	2.5	3
	XEMFOUN	FOUNDATIONS OF LANGUAGE EDUCATION	2.5	3
1990-1991, Term 2	XLMLITS	LITERATURE SEMINAR	3.0	3
	XLMLETT	THE TEACHING OF LITERATURE	2.0	3
1990-1991, Term 3	XLMRESH	RESEARCH IN LANGUAGE AND LITERATURE	2.0	3
	XEMTESL	TEACHING ENGLISH AS A SECOND LANGUAGE	3.0	3
1991-1992, Term 1	XEMPSYC	PSYCHOLOGY OF LANGUAGE LEARNING	3.0	3
	XLMSTAT	STATISTICAL METHODS	1.0	-
1991-1992, Term 3	XSMDISC	DISCOURSE ANALYSIS	3.5	3
	XLMPREP	PREPARATION OF INSTRUCTIONAL MATERIALS	3.0	3
1992-1993, Term 1	XBASTAT	BASIC STATISTICS	3.0	3
1992-1993, Term 2	XLMMAST	LITERARY MASTERPIECES	3.0	3
	XEMSPEC	SPEECH COMMUNICATION FOR TEACHERS	3.0	3
1992-1993, Term 3	XLMPHIL	LITERARY HISTORY OF THE PHILIPPINES	2.5	3
1996-1997, Term 1	XEMLANG	LANGUAGE SEMINAR	3.0	3
	XFMTRAN	LITERARY TRANSLATION	3.0	3
1996-1997, Term 3	XSMMET1	METHODS OF TEACHING, READING, AND WRITING (ESP)	3.5	3
	Total Units Earned		48.0	
	Non-Academic/Remedial Units		(0.0)	
	NOTHING FOLLOWS			

Remarks : For Employment Purposes - Not Valid for School Transfer

This document is considered official only if without erasures/alterations and affixed with original signature in ink, the University seal, barcode and documentary stamp (at the back). A Transcript Guide is printed on the reverse.

Page(s) : 1 of 1

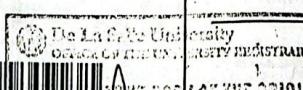
Date : 08 October 2011

Ref. No. : OUR-TR-11-06-0653

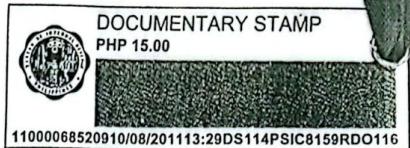
Barcode :

I hereby certify that the foregoing entries are true and correct and that the official records substantiating the same are kept in the electronic and physical files of the school.

Myaguirib
EDWIN P. SANTIAGO
University Registrar



THIS IS TO CERTIFY THAT THE ORIGINAL



DE LA SALLE UNIVERSITY-MANILA
 Office of the University Registrar
 2401 Taft Avenue
 Manila 1004, Philippines

TRANSCRIPT GUIDE

Grading system

	<i>Undergraduate</i>	<i>Diploma/Certificate</i>	<i>Master</i>	<i>Doctoral</i>
4.0	Excellent	Excellent	Excellent	Excellent
3.5	Superior	Superior	Superior	Superior
3.0	Very Good	Very Good	Very Good	Very Good
2.5	Good	Good	Good	Good
2.0	Satisfactory	Satisfactory	Satisfactory	No Credit
1.5	Fair	Fair	No Credit	No Credit
1.0	Passed	No Credit	No Credit	No Credit
0.0	Failed	Failed	Failed	Failed
Audit	Audit	Audit	Audit	Audit
Inc.	Incomplete	Incomplete	Incomplete	Incomplete
W	Withdrawn	Withdrawn	Withdrawn	Withdrawn

Accreditation

De La Salle University-Manila is an accredited member of the Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU).

Calendar

De La Salle University-Manila operates under the trimestral system. Its academic calendar consists of three (3) regular trimesters of about 14 weeks each.

Last School Attended

This section of the document displays only the school and the degree earned used in support of admission to the current program. In the case of transfer students—those with incomplete studies—the previous school is likewise reflected.

Transfer Credit

Transfer credit is awarded for a course taken at an accredited institution which is equivalent to a course offered at De La Salle University-Manila.

Transfer credits appear on the student's record with the name of the institution, course title, and number of credits.

Only the grades in courses taken in De La Salle University-Manila shall be included in the computation of the Grade Point Average.

Transcript Entries

Only courses taken at De La Salle University-Manila and transfer credits appear on the Transcript of Records.

Credit Hour

One unit of credit is equivalent to 1.8 hours of lecture or 54 hours of laboratory for the period of a complete term.

Verification

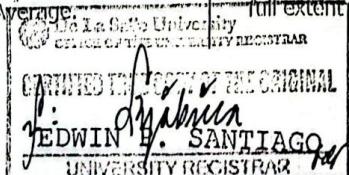
For verification of students and graduates, visit <http://www.dlsu.edu.ph/offices/registrar>.

Authenticity

The Transcript of Records is considered official only if without erasures/alteration and affixed with the following:

- Original signature in ink of the University Registrar or authorized representative;
- University Seal;
- Barcode; and
- Documentary stamp (electronically imprinted on this side of the document with the seal of the Republic of the Philippines)

Alteration of this document may be a criminal offense and may be subject to prosecution to the full extent of law.





Department of Foreign Affairs

Manila, Philippines
Office of Consular Services
DIVISION OF AUTHENTICATION AND RELATED SERVICES

AUTHENTICATION SLIP

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT
AUTHENTICATION FEES			
	NBI Clearance		
	Medical Certificate		
	Employment Certificate/Barangay Clearance		
1	Diploma/Transcript/Clinical Records		100
	Board Rating & Certificate		
	PRC License		
	Birth/Death Certificate		
	Marriage Contract/Certificate		
	BLT Certificate		
	Special Power of Attorney		
	Overseas Employment Contract		
	Export/Import Documents		
	Others (Specify)		
C E R T I F I C A T I O N			
TOTAL			P 100

NOTE → APPLICATION NOT PAID WITHIN TWENTY- FOUR (24) HOURS UPON RECEIPT WILL BE DISPOSED OF.

NAME OF APPLICANT

De Leon, Rodante G.

ADDRESS:

PROCESSOR

0

DATE OF RELEASE

Oct. 25

CONTROL NO. A
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OCT 27/2011 #104-000268 14:50 DIFF

100.00

MACHINE VALIDATION

DE LA SALLE UNIVERSITY
 GRADUATE STUDIES
 LIBERAL ARTS
 College of
 Manila, Philippines

TRANSCRIPT OF RECORDS

Name: DE LEON, Rodante G. Date: May 4, 1993
 Address: Calingatan, Mataas na Kahoy, Batangas Entrance date: May, 1990
 Date of Birth: January 20, 1961 Graduation date:
 Place of Birth: Batangas Graduation Degree (major):
 Undergraduate Degree from: Tanauan Institute
 Major-minor: A.B. English - 1987
 Graduate Studies: (Previous if any) Special Order (B) No.:

DATE	SUBJECTS	GRADES		
		Finals	Completion	Credits
1st Trimester 1990-1991	M.A. in Language and Literature, major in English	2.5		3
	American Literature	2.5		3
2nd Trimester 1990-1991	Foundation of Language Education	3.0		3
	Literature Seminar	2.0		3
3rd Trimester 1990-1991	The Teaching of Literature	3.0		3
	Teaching English as a Second Language	2.0		3
1st Trimester 1991-1992	Research in Language and Literature	3.0		3
	Psychology of Learning	3.0		3
3rd Trimester 1991-1992	Statistical Methods	3.5		3
	Discourse Analysis	3.0		3
1st Tri. 1992-93	Preparation of Instructional Materials	3.0		3
2nd Trimester 1992-1993	Basic Statistics	3.0		3
	Literary Masterpieces	3.0		3
3rd Tri. 1992-93	Speech Communications for Teachers	3.0		3
	Literary History of the Philippines	2.5		3
----- entry below this line not valid				
THIS DOCUMENT IS AN ORIGINAL COPY IF IT BEARS THE INFLUENCE OF THE UNIVERSITY SEAL AND SIGNED BY THE REGISTRAR				

REMARKS:

FOR EMPLOYMENT PURPOSES ONLY

GRADING SYSTEM

NEW (Effective First Trimester 1988-1989)

Old	Grade Point	Percentage Equivalent	Description
A	4.0	96-99	Excellent
Am	3.5	92-95	Superior
Bp	3.0	88-91	Very Good
B	2.5	84-87	Above Average
Bm	2.0	80-83	Avera
C	1.0	76-79	Below Average (No Graduate Credit)
F	0.0	75-below	Failure
INC.	INC.		Incomplete (0.0 after one (1) year) for students in regular programs; 0.0 after two (2) trimesters for students in 14-month programs)
			Officially Withdrawn Unofficially Withdrawn (equivalent to F)

W
UW

NOTE: A student who gets two (2) F's is automatically dropped from the program he or she is enrolled in.
NOT VALID WITHOUT SEAL:

Prepared by:

Mark Villars
Virgie C. Cantillas

Checked by:

Noel Tagolat
Noel Tagolat

S. de Ocampo
MS. LUCILA de OCAMPO
Registrar

STA. ISABEL COLLEGE
INSTITUTE OF CATECHETICS
CONFRATERNITY OF CHRISTIAN DOCTRINE
Archdiocese of Manila

4/12/84

8

School Year

19 86-87

OFFICIAL TRANSCRIPT OF RECORD OF:

Name: RODANTE JUAN G. DE LEON

Address: Calingatan, Mataas na Kahoy, Batangas

CCD TEACHER'S TRAINING PROGRAM

1st Sem

Sch.Yr. 19 86

PART I - Introduction to Contemporary Catechetics
SUBJECTS:

GRADE

1. The Christian Message _____ %

2. The Teacher and the Learner _____ %

3. Methods I _____ %

Passing Grade - 75% Average _____ %

PART II - Catechesis on Life and Death
SUBJECTS:

2nd Sem Sch. Yr. 19 86-87

GRADE

1. Creation and Salvation _____ %

2. Philosophy of Man _____ %

3. Methods II _____ %

Passing Grade - 75% Average _____ %

SUBJECTS:

Sch. Yr. 19 _____

GRADE

1. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

2. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

3. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

Average _____ %

Sch. Yr. 19 _____

SUBJECTS:

GRADE

1. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

2. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

3. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX _____ %

Average _____ %

F. J. Diaz, B. Barayad Director

Registrar



Tanauan Institute

TANAUAN, BATANGAS

Fired on June 2, 1924

OFFICIAL TRANSCRIPT OF RECORDS

RODANTE G. DE LEON

Name: Calingatan, Mataas Na Kahoy, Batangas
Address: BACHELOR OF ARTS (MAJOR IN ENGLISH)

Course: 1980-81 93%

STATUS OF ADMISSION
CALINGATAN E.S. 1968-74

Elementary	School Year
LA PURISIMA CONCEPCION ACADEMY	1980
Secondary	School Year
LA PURISIMA CONCEPCION ACADEMY	1980

School Last Attended: F-137 School Year: 1980

TERM	COURSE NUMBER & DESCRIPTIVE TITLES			Final Rating	Re-Exam	Credits
WESTERN PHILIPPINE COLLEGES						
1ST SEM. 1980-81	PSYCHO 1	Gen. Psychology incl. Drug Abuse Education		2		3
	HIST 1	Philippine History		2.5		3
	SPAN 1	Elementary Spanish		2.25		3
	MATH 100	College Algebra		2		3
	ENGLISH 1	Grammar and Composition		2		3
	CHEM. 1	Gen. Inorganic Chemistry		2.5		5
	P.E. 1	Physical Education		2.25		1
TANAUAN INSTITUTE						
2ND SEM. 1982-83	ENGL 2	Grammar and Composition		87		3
	PSYCHO 10	Mental Hygiene		87		3
1ST SEM. 1983-84	PHILO 1	Logic		87		3
	POL. SC. 1	Introduction to Political Science		85		3
	NAT. SC. 1	Physical Science		87		3
	ENGL 3	Speech and Oral Communication		90		3
	HEALTH 1	School Health Educ. & Applied Nutrition w/Family Planning		86		3
	Pil 1	Sining ng Pakikipagtalastasan		87		3
2ND SEM. 1983-84	ENGL 6	Essay and Essay Writing		85		3
	PIL 2	Panitikang Filipino		87		3
	RIZAL COURSE	Rizal's Life and Works		87		3
	SPAN 2	Intermediate Spanish		87		3
	NAT. SC. 2	Biological Science		89		3
	PHILCON	Philippine Constitution		85		3
	P.E. 2	Physical Education		84		2
IST SEM. 1984-85	PSYCHO 7	Adolescent Psychology		85		3
	SOCIO 1	General Sociology w/FP		86		3
	ENGL 5	Survey of English Literature		80		3
	MATH 4	Modern Mathematics		87		3
	ENGL 7	Survey of World Lit.		89		3
	ECON 1	Prin. of Economics		81		3
	SOCIO 2	New Society & Its Problems		86		3

Remarks:

Continued 2

Major:

Minor:

Grading System

- 1.0 means Excellent
- 1.1 to 1.5 - Superior
- 1.6 to 2.0 - Very Good
- 2.1 to 2.5 - Good

- 2.6 to 3.0 - Fair or Passing
- 3.1 to 4.0 - Conditional Failure
- 4.1 to 5.0 - Failure
- Inc. - Incomplete

NOT VALID WITHOUT SEAL

Date Issued Dec. 3, 1987



INOCENCIO L. LANDICHO

Registrar



Tanauan Institute

TANAUAN, BATANGAS
Founded June 2, 1924

OFFICIAL TRANSCRIPT OF RECORDS

RODANTE G. DE LEON

STATUS OF ADMISSION

PLS. SEE ON PAGE ONE	Name	Elementary	School Year	
	Address	Secondary	School Year	
	Course	School Last Attended	School Year	
Date of Admission	NCEE Result	Credential/s	School Year	
TERM	COURSE NUMBER & DESCRIPTIVE TITLES	Final Rating	Re-Exam	Credits
P.E. 3 2nd Sem. 1984-85	Physical Education	84		2
	TLR Taxation and Land Reform	84		3
	ENGL 4 Phil. Lit. in English	92		3
	STATS. 2 Business Statistics	85		3
	ENGL 121 Afro-Asian Literature	87		3
	ENGLISH 15 Business English & Correspondence	85		3
P.E. 4 1st Sem. 1985-86	Physical Education	85		2
	ENGL 12 Children's Literature	89		3
	SPAN 3 Advanced Spanish	89		3
	ENGL 9 Mythology & Short Story	94		3
	ENGL 11 The Novel	90		3
	PHILO 2 Philosophy & Ethics	88		3
	HEALTH 1 School Health Education & Applied Nutrition w/Family Planning	87		3
	RIZAL CRSE Rizal's Life and Works	90		3
2nd Sem. 1985-86				
	CHEM 2 General Chemistry, P-2	80		5
	ENGL 14 American Literature	93		3
	ENGL 17 Shakespeare Literature	95		3
	ENGL 19 Elizabethan Drama	88		3
	SPAN 4N Selected Writings	88		3
	ENGL 10 Poetry and Drama	91		3
	ENGL 20 The Teaching of English as a Second Language	89		3
SUMMER, 1986	GREGORIO ARANETA UNIVERSITY FOUNDATION			
	MS 11 Military Science and Tactics	2.5		1.5
	MS 12 Military Science & Tactics	2.5		1.5
	MS 21 Military Science & Tactics	2.0		1.5
	MS 22 Military Science & Tactics	2.5		1.5
	TANAUAN INSTITUTE			
1st Sem. 1986-87	HEALTH 2 Personal & Comm. Hyg. & First Aid	87		3

Remarks: _____ Continued 3

Major: _____

Minor: _____

Grading System

1.0 means Excellent
1.1 to 1.5 - Superior
1.6 to 2.0 - Very Good
2.1 to 2.5 - Good

2.6 to 3.0 - Fair or Passing
3.1 to 4.0 - Conditional Failure
4.1 to 5.0 - Failure
Inc. - Incomplete

NOT VALID WITHOUT SEAL

Date: Issued Dec. 3, 1987

Inocencio L. Landicho
INOCENCIO L. LANDICHO

Registrar



Tanauan Institute

TANAUAN BATANGAS

Founded June 2, 1924

OFFICIAL TRANSCRIPT OF RECORDS

STATUS OF ADMISSION

RODANTE G. DE LEON

Name	Elementary	School Year		
PLS. SEE ON PAGE ONE				
Address	Secondary	School Year		
Course	School Last Attended	School Year		
Date of Admission	NCEE Result	Credential/s		
1st Sem. 1986-87 (cont.)	EUTHENICS Personality Dev. & Public Relations RTW Research and Thesis Writing ENGLISH 100 Advanced Communication Skills HUMAN ECO. Human Ecology ART APPRECIATION including Environmental Beautification & Sanitation x x x x x x x x x x nothing follows	Final Rating 91 92 87 89 90 x x x x x x x x x x	Re-Exam x x x x x x x x x x	Credits 3 3 3 3 3

Remarks:

FOR EMPLOYMENT PURPOSES.

GRADUATED WITH THE DEGREE OF BACHELOR OF ARTS (AB) ON MARCH 22, 1987

Major: ENGLISH

Minor:

Grading System

1.0 means Excellent
 1.1 to 1.5 - Superior
 1.6 to 2.0 - Very Good
 2.1 to 2.5 - Good

2.6 to 3.0 - Fair or Passing
 3.1 to 4.0 - Conditional Failure
 4.1 to 5.0 - Failure
 Inc. - Incomplete

NOT VALID WITHOUT SEAL

Date: Issued Dec. 3, 1987

 NOCENCIO V. LANDICHO

Registrar



CERTIFICATE OF LIVE BIRTH

(FILL OUT COMPLETELY, ACCURATELY, LEGIBLY IN INK OR TYPEWRITER)

Register Number:

- (a) Civil Registrar-General No. 37
 (b) Local Civil Registrar No.

(Municipality or City)

(Province)

6815

Province: Batangas
 City or Municipality: Mataasnakahoy

1. PLACE OF BIRTH		2. USUAL RESIDENCE OF MOTHER (Where does mother live?)	
a. PROVINCE	Batangas	a. Province	Batangas
b. CITY OR MUNICIPALITY	Mataasnakahoy	b. CITY OR MUNICIPALITY	Mataasnakahoy
c. NAME OF HOSPITAL OR INSTITUTION (If not in hospital, give street address)	<u>Calingatan</u>	c. NUMBER AND STREET	Calingatan
d. IS PLACE OF BIRTH INSIDE CITY LIMITS?			
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. NAME (Type or print) Rodante Gonzales da Leon

4. SEX Male 5a. TWIN SINGLES 5b. IF TWIN OR TRIPLET, WAS CHILD 1ST 2ND 3RD 6. DATE OF BIRTH JAN 20 1961

7. NAME Anselmo Mercado Gonzales RELIGION Catholic 8. NATIONALITY P.I. 9. RACE Brown

9. AGE (At time of birth) 52 Years 10. BIRTHPLACE San Salvador Lipa City 11a. USUAL OCCUPATION above r 11b. KIND OF BUSINESS OR INDUSTRY

12. MARRIED NAME Anselmo Mercado Gonzales RELIGION Catholic 13. NATIONALITY P.I. 14. RACE Brown

14. AGE (At time of birth) 41 Years 15. BIRTHPLACE San Salvador Lipa City 16. PREVIOUS DELIVERIES TO MOTHER 12 (Do not include this birth)

17a. INFORMANT'S SIGNATURE: Anselmo de Leon 17b. NAME IN PRINT: ANSELMO DE LEON 17c. ADDRESS: Calingatan, Mataasnakahoy, Bats.

18. MOTHER'S MAILING ADDRESS (Number, Street, City or Municipality, Province) Ulingan, Mataasnakahoy, Batangas

19. ATTENDANT AT BIRTH I attended that I attended the birth of this child who was born alive at 10:00 o'clock M. on the date above indicated.

d. DATE SIGNED BY ATTENDANT AT BIRTH: 10/13/61

e. SIGNATURE: JACINTO MITRA f. TITLE OF ATTENDANT AT BIRTH: M.D. g. MIDWIFE

e. NAME IN PRINT: JACINTO MITRA f. MIDWIFE g. OTHERS (Specify)

20. RECEIVED IN THE OFFICE OF THE LOCAL CIVIL REGISTRAR BY: JACINTO MITRA

a. SIGNATURE: JACINTO MITRA b. NAME IN PRINT: JACINTO MITRA c. TITLE OR POSITION: Local Civil Registrar d. DATE: 10/13/61

21. a. GIVEN NAME ADDED FROM SUPPLEMENTAL REPORT: 0160

b. DATE WHEN GIVEN NAME WAS SUPPLIED: 10/13/61

22. LENGTH OF PREGNANCY COMPLETED WEEKS: 40 22b. WEIGHT AT BIRTH LBS. 7 OZ. 0 23. LEGITIMATE YES NO

24. DATE AND PLACE OF MARRIAGE OF PARENTS (For legitimate birth)

(Month) 10 (Date) 1960 (Year) 61

City or Municipality Ulingan, Province Batangas

25. THIS CERTIFICATE IS PREPARED BY: Anselmo de Leon

SIGNATURE: Anselmo de Leon NAME IN PRINT: Anselmo de Leon

TITLE OR POSITION: Civil Registrar DATE: 10/13/61

IMPORTANT: DO NOT DETACH LOCAL CIVIL REGISTRAR MUST ACCOMPLISH THIS PORTION

1(a).
 1(b).
 1(c).
 2.
 2(a).
 4.
 5(a).
 5(b).
 6.
 7.
 9.
 11(a).
 11(b).
 13.
 14.
 15(a).
 15(b).
 16(c).
 16(d).
 18(e).
 22(a).
 22(b).
 23.

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18—239 (SPACE FOR MEDICAL AND HEALTH ITEMS FOR SPECIAL PURPOSES)

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 CLAIRE DENNIS S. MAPA, Ph. D.
 National Statistician and Civil Registrar General
 Philippine Statistics Authority