



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY
Tel. Nos. 043-7841113/ 4610107
Telefax 043-7841016



OFFICE OF THE MAYOR

OFFICE ORDER

No. 169-S-2024

TO : MS. CAMILLE GRACE O. BAUTISTA, RSW
Social Welfare Officer I

FROM : HON. JANET M. ILAGAN
Municipal Mayor

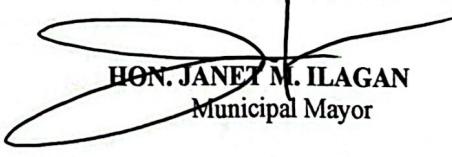
DATE : MAY 10, 2024

**SUBJECT : DESIGNATION AS THE OFFICER-IN-CHARGE (OIC) IN THE
OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND
DEVELOPMENT OFFICE (MSWDO)**

In the exigency of service and in view of the Official Travel of Ms. Karen U. Kasilag, Municipal Social Welfare and Development Officer on May 13-18, 2024 at the Iloilo Convention Center, Iloilo City, you are hereby designated as the Officer-in-Charge in the Office of the Municipal Social Welfare and Development without additional compensation.

Further, you are hereby authorized to sign documents relative to the function of the office.

This Order shall take effect immediately and shall be revoked upon Ms. Kasilag's return to office.


HON. JANET M. ILAGAN
Municipal Mayor

Joining hands for Mataasnakahoy's interest

ONE DIRECTION | ONE GOAL | ONE MATAASNAKAHOY



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OFFICE OF THE MAYOR

OFFICE ORDER

No. 130-S-2024

TO : MS. CAMILLE GRACE O. BAUTISTA, RSW
Social Welfare Officer I

FROM : HON. JANET M. ILAGAN
Municipal Mayor

DATE : APRIL 12, 2024

SUBJECT : DESIGNATION AS THE OFFICER-IN-CHARGE (OIC) IN THE
OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND
DEVELOPMENT OFFICE (MSWDO)

In the exigency of service and in view of the Official Travel of Ms. Karen U. Kasilag, Municipal Social Welfare and Development Officer on April 17-19, 2024 at The Linden Suites, 37 San Miguel Ave., Ortigas Center, Pasig City, you are hereby designated as the Officer-in-Charge in the Office of the Municipal Social Welfare and Development without additional compensation.

Further, you are hereby authorized to sign documents relative to the function of the office.

This Order shall take effect immediately and shall be revoked upon Ms. Kasilag's return to office.

HON. JANET M. ILAGAN
Municipal Mayor

Received:

04-17-24

Joining hands for Mataasnakahoy's interest

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OFFICE OF THE MAYOR

OFFICE ORDER

No. 112-S-2024

TO : MS. CAMILLE GRACE O. BAUTISTA, RSW
Social Welfare Officer I

FROM : HON. JANET M. ILAGAN
Municipal Mayor

DATE : MARCH 26, 2024

**SUBJECT : DESIGNATION AS THE OFFICER-IN-CHARGE (OIC) IN THE
OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND
DEVELOPMENT OFFICE (MSWDO)**

In the exigency of service and in view of the Official Travel of Ms. Karen U. Kasilag, Municipal Social Welfare and Development Officer on April 1-3, 2024 at Widus Hotel Clark, Manuel A. Roxas Hwy, Clark Freeport Zone, Pampanga, you are hereby designated as the Officer-in-Charge in the Office of the Municipal Social Welfare and Development without additional compensation.

Further, you are hereby authorized to sign documents relative to the function of the office.

This Order shall take effect immediately and shall be revoked upon Ms. Kasilag's return to office.

HON. JANET M. ILAGAN
Municipal Mayor

Jay

Joining hands for Mataasnakahoy's interest

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Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY
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Telefax 043-7841016



OFFICE OF THE MAYOR

OFFICE ORDER

No. 65-S-2024

TO : MS. CAMILLE GRACE O. BAUTISTA, RSW *C. Bautista*
Social Welfare Officer I

FROM : HON. JANET M. ILAGAN
Municipal Mayor

DATE : FEBRUARY 23, 2024

SUBJECT : DESIGNATION AS THE OFFICER-IN-CHARGE (OIC) IN THE
OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND
DEVELOPMENT OFFICE (MSWDO)

In the exigency of service and in view of the Official Travel of Ms. Karen U. Kasilag, Municipal Social Welfare and Development Officer on February 27-29, 2024 at Nawawalang Paraiso Resort and Hotel, Tayabas Quezon, you are hereby designated as the Officer-in-Charge in the Office of the Municipal Social Welfare and Development without additional compensation.

Further, you are hereby directed to sign documents relative to the function of the office.

This Order shall take effect immediately and automatically be revoked upon the attendance and presence of Ms. Kasilag.

HON. JANET M. ILAGAN
Municipal Mayor

Joining hands for **M**ataasnakahoy's **i**nterest

ONE DIRECTION | ONE GOAL | ONE MATAASNAKAHOY



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

(Stamp of Date of Receipt)

CIVIL SERVICE COMMISSION
Republic of the Philippines
RO4 - PO BATANGAS
RECEIVED
MAY 09 2023
11:15

Ms. CAMILLE GRACE O. BAUTISTA

You are hereby appointed as Social Welfare Officer I (SG-11)
(Position Title)
under Permanent status at the Office of the Municipal Social Welfare and Development
(Permanent, Temporary, etc.) (Office/Department/Unit)
with a compensation rate of Twenty Thousand Two Hundred Fifty Pesos P 20,250.00
pesos per month.
The nature of this appointment is Original vice N/A
(Original, Promotion, etc.)
N/A, who Vacant with Plantilla Item No. 100
(Transferred, Retired, etc.)

Page 8.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

JANET MAGPANTAY ILAGAN
Municipal Mayor

May 2, 2023

Date of Signing

Subject to six (6) months
probationary period

Accredited/Deregulated Pursuant to
CSC Resolution No. 2200778 s. 2022
dated December 29, 2022

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC Job Portal from March 28, 2023 to April 12, 2023 and posted in CSC-FO Batangas, Public Market, Office Lobby from March 28, 2023 to April 12, 2023 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on April 13, 2023.


GALLY D. TIPAN
Mun. Human Res. Mgt. Officer

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on April 14, 2023.


JANET MAGPANTAY ILAGAN
Municipal Mayor
Chairperson, HRMPSB/Placement Committee

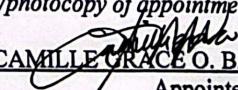
CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on May 2, 2023


CAMILLE GRACE O. BAUTISTA
Appointee

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. _____ (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BAUTISTA		
FIRST NAME	CAMILLE GRACE		
MIDDLE NAME	ORENSE		
3. DATE OF BIRTH (mm/dd/yyyy)	07/12/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: ▼
4. PLACE OF BIRTH	LIPA CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		17. RESIDENTIAL ADDRESS N/A House/Block/Lot No. _____ Street _____ N/A NANGKAAN Subdivision/Village Barangay _____ MATAASNAKHOY BATANGAS City/Municipality Province _____
7. HEIGHT (m)	1.60 m	ZIP CODE	4223
8. WEIGHT (kg)	58 kg	18. PERMANENT ADDRESS	N/A House/Block/Lot No. _____ Street _____ N/A NANGKAAN Subdivision/Village Barangay _____ MATAASNAKHOY BATANGAS City/Municipality Province _____
9. BLOOD TYPE	N/A	19. TELEPHONE NO.	784-0583
10. GSIS ID NO.	W300	20. MOBILE NO.	0917-150-9110
11. PAGIBIG ID NO.	W300	21. E-MAIL ADDRESS (if any)	camille.bauts@gmail.com
12. PHILHEALTH NO.	09-250536377-0		
13. SSS NO.	N/A		
14. TIN NO.	769-882-955		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	N/A	N/A	N/A
MIDDLE NAME	N/A				
OCCUPATION	N/A				
EMPLOYER/BUSINESS NAME	N/A				
BUSINESS ADDRESS	N/A				
TELEPHONE NO.	N/A				
24. FATHER'S SURNAME	BAUTISTA				
FIRST NAME	ARNEL	NAME EXTENSION (JR., SR.)	N/A		
MIDDLE NAME	SANDOVAL				
25. MOTHER'S MAIDEN NAME					
SURNAME	ORENSE				
FIRST NAME	CHARITY				
MIDDLE NAME	GUEVARA			(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ACADEMIC HONORS RECEIVED
				From	To			
ELEMENTARY	DIVINE SHEPHERD SCHOOL OF LIPA CITY, INC	N/A	N/A	2005	2014	N/A	2014	N/A
SECONDARY	BATANGAS COLLEGE OF ARTS AND SCIENCES, INC	N/A	N/A	2011	2015	N/A	2015	N/A
VOCATIONAL/TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	ST. BRIDGET COLLEGE	BS SOCIAL WORK	N/A	2015	2020	N/A	2020	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE			DATE	April 3, 2023
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CS FORM 212 (Revised 2017), Page 1 of 4

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____
<p>a. Are you a member of any indigenous group?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____
<p>b. Are you a person with disability?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____
<p>c. Are you a solo parent?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Mrs. Atielynn S. Afable	M.H Del Pilar St, Batangas City	0917-833-1964
Ildefonso Dimaano	Mary Euphrasia Parish, Batangas City	0917-504-1626
Mr. Sherwin Bagon	Batangas City	0945-713-6798



CAMILLE GRACE O. BAUTISTA

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC ID
ID/License/Passport No.: 0035856
Date/Place of Issuance: 11/17/2022 / LUCENA CITY

Signature (Sign inside the box)
10/21/2023
Date Accomplished



SUBSCRIBED AND SWORN to before me this

ATTY. N. CESAR E. MATA

Notarial Commissioner No. 2022-0039

Until December 31, 2024

PTR No. 6257000-01/6/2023- Lucena City

IBP No. 173346/01/6/2023-Batangas

Roll No. 2600014713645-2023-0000000000000000

MCLE EXAMINATION NO. VII-A-10000000000000000000

ons: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.*

Sample: If applying to Supervising Administrative Officer

- Duration: May 18, 2021 to June 30, 2021
- Position: Alternate
- Name of Office/Unit: Philippine Identification System
- Immediate Supervisor: Kimberly Matanguihan
- Name of Agency/Organization and Location: Philippine Statistics Authority – Batangas City
- List of Accomplishments and Contributions (if any)
 - Assured that the minimum health protocols were observed.
 - Brought data to the head office for updating.
 - Performed other tasks assigned by the Supervisor.
- Summary of Actual Duties
 - Responsible for the maintenance and sanitation of the registration center. Disinfect the biometric devices after every transaction. Ensure proper waste disposal in the registration center. Assist the Registration Center Supervisor in conducting a regular inventory of supplies at the registration center. Function as Screener in the event that the Screener is unavailable. Conduct mobile registration and performed other tasks assigned by the Supervisor.

- Duration: October 1, 2021 to June 30, 2022 and September 27, 2022 to December 29, 2022
- Position: Registration Kit Operator
- Name of Office/Unit: Philippine Identification System
- Immediate Supervisor: Kimberly Matanguihan
- Name of Agency/Organization and Location: Philippine Statistics Authority – Batangas City
- List of Accomplishments and Contributions (if any)
 - Conducted Mobile registration in Lipa City and also in Mataasnakahoy.
 - Registered thousands of Filipinos in the covered area.
 - Performed other tasks assigned by the Supervisor.
- Summary of Actual Duties
 - Serves as Data Capture Operator for Fixed Registration Centers and Mobile Registration Centers. Provide exceptional customer service to all the applicants. Captures Demographics and Biometrics data of applicants. Maintains and exports daily captured data. Provides Daily Report of number of captured registrants to the Supervisor. Keeps and manages assigned registration kits. Performs basic troubleshooting and reports technical issues to the Supervisor. Maintains the defined operating standards as mandated by the PSA and ensure compliance to approved processes.

CAMILLE GRACE O. BAUTISTA

(Signature over Printed Name
of Employee/Applicant)

Date: August 16, 2022



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

This is to certify that in connection with the appointment of Ms. CAMILLE GRACE O. BAUTISTA as Social Welfare Officer I in the Office of the Municipal Social Welfare and Development of this municipality, all pertinent requirements contained in RA 7160 in Section 325 on limitation of personal services in the total annual/supplemental appropriation, salary rate, etc., have been complied with.

JANET MAGPANTAY ILAGAN
Municipal Mayor



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

OFFICE OF THE MUNICIPAL ACCOUNTANT

CERTIFICATION

THIS IS TO CERTIFY that funds are available for the position of Social Welfare Officer I in the Office of the Municipal Social Welfare and Development of this municipality, with Salary Grade 11 amounting to TWO HUNDRED FORTY THREE THOUSAND PESOS (P 243,000.00) per annum as per Annual Budget CY-2023 of this municipality.

Issued this 2nd day of May , 2023 at Mataasnakahoy, Batangas.



LENILYN C. CARAAN
Municipal Accountant



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

21-5151950

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

Signature of Professional

CHARITO A. ZAMORA
CHAIRPERSON

Republic of the Philippines
Professional Regulation Commission
Lucena City, Philippines

CERTIFIED TRUE COPY

RAUL F. MARQUEZ

Chief PRO, Licensure and Registration Division

P75.00 O.R. No. Date: E2022-12-03261016 / 12/12/2022

Verified by: JOHN ELMER A. IBASCO Date: 01/03/2023



Republic of the Philippines
POSITION DESCRIPTION FORM
DBM-CSC Form No. 1
(Revised Version No. 1, s. 2018)

1. POSITION TITLE (as approved by authorized agency) with parenthetical title

Social Welfare Officer I

2. ITEM NUMBER

3. SALARY GRADE

100

11

4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS

Province
 City
 Municipality

1st Class
 2nd Class
 3rd Class
 4th Class

5th Class
 6th Class
 Special

**5. DEPARTMENT, CORPORATION OR AGENCY/
LOCAL GOVERNMENT**

6. BUREAU OR OFFICE

Local Government Unit of Mataasnakahoy, Batangas

Office of the Municipal Social Welfare and Development

7. DEPARTMENT / BRANCH / DIVISION

8. WORKSTATION / PLACE OF WORK

Office of the Municipal Social Welfare and Development

Office of the Municipal Social Welfare and Development

**9. PRESENT APPROP
ACT**

10. PREVIOUS APPROP ACT

11. SALARY AUTHORIZED

12. OTHER COMPENSATION

SB Resolution No.
084-S-2022/
Ordinance of Budget
No. 05-S-2022

N/A

P 20,250.00

PERA	2,000.00
Clothing Allow.	6,000.00
Cash Gift	5,000.00
Year End Bonus	20,250.00
Mid-year Bonus	20,250.00
PEI	5,000.00

14. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Municipal Social Welfare and Development Officer

N/A

15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED

(if more than seven (7) list only by their item numbers and titles)

POSITION TITLE	ITEM NUMBER
Day Care Worker II	101
Social Welfare Aide	102
Administrative Aide I	103
Administrative Aide I	104

16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK

Computer/laptop, printer, calculator, logbook, telephone, ballpen

17. CONTACTS / CLIENTS / STAKEHOLDERS

17a. Internal	Occasional	Frequent	17b. External	Occasional	Frequent
Executive / Managerial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	General Public	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Supervisors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Supervisors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Others (Please Specify):	<input type="text"/>	
Staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

18. WORKING CONDITION

Office Work Other/s (Please Specify)
Field Work

19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION

Frontliner in the delivery of social services to the needy, disadvantaged, and impoverished members of the community and those which has to do with the immediate relief during and assistance in the aftermath of manmade and natural disasters and calamities.

20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary)

Disseminate laws and policies related to social protection programs; Determines and plans for the permanency plan of each handled child; Performs other related tasks randomly assigned.

21. QUALIFICATION STANDARDS

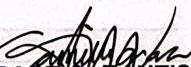
21a. Education	21b. Experience	21c. Training	21d. Eligibility
Bachelors Degree Relevant to the Job	None required	None required	Career Service (Professional) Second Level Eligibility
21e. Core Competencies			Competency Level
None Yet			None Yet
21f. Leadership Competencies			Competency Level
None Yet			None Yet

22. STATEMENT OF DUTIES AND RESPONSIBILITIES (Technical Competencies)

Percentage of Working Time	(State the duties and responsibilities here.)	Competency Level
20%	Performs/ Conducts, interviews, home visits to clientele;	
15%	Prepares case studies;	
15%	Provides necessary intervention, guidance and counseling;	
10%	Maintains networking with other NGAs, LGUs, Gos, and NGOs, and submits assessments reports;	None Yet
10%	Attends court hearings;	
10%	Disseminate laws and policies related to social protection programs;	
10%	Determines and plans for the permanency plan of each handled child;	
10%	Perform other duties and responsibilities that may be assigned from time to time.	

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.


CAMILLE GRACE O. BRATISTA 05/02/2023
Employee's Name, Date and Signature


KAREN U. KASILAG 05/02/2023
MSWDO, Date and Signature



Republic of the Philippines
Province of Batangas
Municipality of Mataasnakahoy

OATH OF OFFICE

I, Camille Grace O. Bautista of Brgy. Nangkaan, Mataasnakahoy, Batangas, having been appointed to the position of Social Welfare Officer I hereby solemnly swear, that I will faithfully discharge to the best of my ability, the duties of my present position and of all others that I may hereafter hold under the Republic of the Philippines; that I will bear true faith and allegiance to the same; that I will obey the laws, legal orders, and decrees promulgated by the duly constituted authorities of the Republic of the Philippines; and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.


CAMILLE GRACE O. BAUTISTA

(Signature over Printed Name of the Appointee)

Government ID: PRC ID
ID Number : 0035856
Date Issued : 11/17/2022

Subscribed and sworn to before me this 2nd day of May, 2023 in Mataasnakahoy Batangas, Philippines.


JANET MAGPANTAY ILAGAN
Municipal Mayor



Republic of the Philippines
Province of Batangas
MUNICIPALITY OF MATAASNAKAHOY

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. CAMILLE GRACE O. BAUTISTA has assumed the duties and responsibilities as Social Welfare Officer I in the Office of the Municipal Social Welfare and Development effective May 2, 2023.

This certification is issued in connection with the issuance of the appointment of Ms. Bautista as Social Welfare Officer I.

Done this 2nd day of May, 2023 in Mataasnakahoy, Batangas.

JANET MAGPANTAY ILAGAN
Municipal Mayor

Date: May 2, 2023

Attested by:

GALLY D. TIPAN

Mun. Human Res. Mgt. Officer

201 file
Admin
COA
CSC



Republic of the Philippines
Professional Regulation Commission
Regional Office IV-A
Lucena City



CERTIFICATION REPORT OF RATING

This is to certify that according to the records of this Commission,
the following appear:

Name of Examinee	:	CAMILLE GRACE ORENSE BAUTISTA
Examination Taken	:	SOCIAL WORKER
Name of Board	:	Social Workers
Date of Examination	:	September, 2022
Application No.	:	007728

<u>SUBJECTS</u>	<u>RATINGS</u>
Human Behavior and Social Environment.....	67.00
Social Welfare Policies, Programs and Services.....	69.00
Social Work Practice I with Field Instruction I.....	79.00
Social Work Practice II with Field Instruction II.....	86.00
Social Work Practice III with Field Instruction III.....	73.00
GENERAL AVERAGE RATING	74.80%
Remarks	<u>PASSED</u>

Lucena City, Philippines.
November 17, 2022

By Authority of the Commission:



REYNALDO V. CRISTOBAL
REYNALDO V. CRISTOBAL
Regional Director
Lucena Regional Office

O.R. No. : E2022-11-03086253

DATE : 11/16/2022

Verified and typed by: JOHN ELMER A. IBASCO

NOTE: The minimum passing general rating required for the above-named examination is 70% with no rating below 50% in any subject.

ANY ERASURE OR ALTERATION HEREON NULLIFIES THIS CERTIFICATION.
NOT VALID WITHOUT DRY SEAL AND DOCUMENTARY STAMP.

2nd Floor, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City, Philippines 4301
Republic of the Philippines Tel. Nos. (042) 373-7316 and (042) 373-7305 E-mail Address: ro4a@prc.gov.ph
Professional Regulation Commission Lucena City, Philippines

RMD - 02
Rev. 00
February 25, 2015
Page 1 of 1

CERTIFIED TRUE COPY

RAUL F. MARQUEZ

Chief PRO, Licensure and Registration Division

P75.00 O.R. No./Date: E2022-12-03261004 / 12/12/2022

Verified by: JOHN ELMER A. IBASCO Date: 01/03/2023





Republic of the Philippines
Professional Regulation Commission
Regional Office IV-A
Lucena City



CERTIFICATION REPORT OF RATING

This is to certify that according to the records of this Commission,
the following appear:

Name of Examinee	:	CAMILLE GRACE ORENSE BAUTISTA
Examination Taken	:	SOCIAL WORKER
Name of Board	:	Social Workers
Date of Examination	:	September, 2022
Application No.	:	007728

<u>SUBJECTS</u>	<u>RATINGS</u>
Human Behavior and Social Environment.....	67.00
Social Welfare Policies, Programs and Services.....	69.00
Social Work Practice I with Field Instruction I.....	79.00
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Social Work Practice III with Field Instruction III.....	73.00
GENERAL AVERAGE RATING	74.80%
Remarks	PASSED

Lucena City, Philippines.
November 17, 2022

By Authority of the Commission:

REYNALDO V. CRISTOBAL
REYNALDO V. CRISTOBAL
Regional Director
Lucena Regional Office

O.R. No. : E2022-11-03086253

DATE : 11/16/2022

Verified and typed by: JOHN ELMER A. IBASCO

NOTE: The minimum passing general rating required for the above-named examination is 70% with no rating below 50% in any subject.

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2nd FLOOR LUCENA GRAND CENTRAL TERMINAL, BRGY. ILAYANG DUPAY, LUCENA CITY, PHILIPPINES 4301
Telephone Nos. (042) 373-7316 and (042) 373-7305 E-mail Address: ro4a@prc.gov.ph
Professional Regulation Commission
Lucena City, Philippines

RMD - 02
Rev. 00
February 25, 2015

CERTIFIED TRUE COPY

RAUL F. MARQUEZ

Chief PRO, Licensure and Registration Division

P75.00 O.R. No./Date: E2022-12-03261004 / 12/12/2022

Verified by: JOHN ELMER A. IBASCO Date: 01/03/2023



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KOMISYON SA LALONG MATAAS NA EDUKASYON
COMMISSION ON HIGHER EDUCATION

CERTIFIED TRUE AND CORRECT
Eugenio Marites D. Quinic
REGISTRAR
DATE: April 14, 2023

St. Bridget College

Batangas City

Sa lahat ng Makakatunghay sa Kasulatang ito, Mapitagang Bati:

TO ALL PERSONS TO WHOM THESE PRESENTS MAY COME, GREETINGS:

Ipinababatid na ang Lupon ng mga Katiwala, sa paggamit ng kapangyarihang kaloob ng
BE IT KNOWN, THAT THE BOARD OF TRUSTEES, BY AUTHORITY OF THE
Republika ng Pilipinas at sa tagubilin ng Sanggunian ng Kolehiyo, ay naggawad kay
REPUBLIC OF THE PHILIPPINES; AND RECOMMENDATION OF THE COLLEGE COUNCIL, HAS CONFERRED UPON

Camille Grace O. Bautista

na nakatupad sa lahat ng kinakailangan ukol dito, ng titulong
WHO HAS FULFILLED ALL THE REQUIREMENTS THEREFORE, THE TITLE

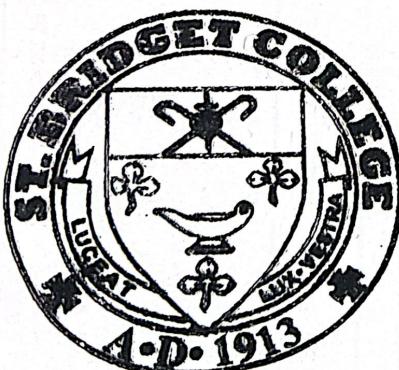
Batsilyer sa Agham ng Panlipunang Paglilingkod

BACHELOR OF SCIENCE IN SOCIAL WORK

Kalakip ang lahat ng karapatan, karangalan at mga pribilehiyo gayon din ang mga tungkulin
WITH ALL THE RIGHTS, HONORS AND PRIVILEGES AS WELL AS THE OBLIGATIONS AND RESPONSIBILITIES
at pananagutang doo'y nauukol.
THEREUNTO APPERTAINING.

Wilang katunayan ay taglay nito ang tatak ng Kolehiyo at
IN TESTIMONY WHEREOF, ARE HEREUNTO AFFIXED THE SEAL OF THE COLLEGE AND
ang mga lagda ng Pangulo ng Kolehiyo at ng Dekano.
THE SIGNATURES OF THE PRESIDENT OF THE COLLEGE AND THE DEAN.

Inilagda sa Lungsod ng Batangas, Pilipinas, ngayong ika-31
GIVEN AT BATANGAS CITY, PHILIPPINES THIS DAY 31st
ng Hulyo, taon ng ating Panginoon, dalawang libo't dalawantipu.
OF JULY IN THE YEAR OF OUR LORD, TWO THOUSAND TWENTY.



Fr. Mary Clare Bagot, RGS
SR. MARY CLARE BAGOT, RGS

Pangulo ng Kolehiyo

(President of the College)

DR. AMOR L. BORBON
DR. AMOR L. BORBON

Dekano

(Dean)



OFFICE OF THE COLLEGE REGISTRAR
OFFICIAL TRANSCRIPT OF RECORDS

PERSONAL RECORDS

Student No. : 2015118
 Name : BAUTISTA, CAMILLE GRACE ORENSE
 Gender : Female
 Date of Birth : July 12, 1999
 Place of Birth : Fernando Air Base Hospital, PAF FAB, Lipa City, Batangas
 Parent/Guardian : Charity/Arnel Bautista
 Address : #15 Tambo, Lipa City, Batangas

**ENTRANCE DATA**

Basis of Admission : Form 138
 Date Admitted : First Semester, 2015-2016
 School : Batangas College of Arts and Sciences, Inc

EDUCATIONAL DATA

Elementary	: Divine Shepherd School of Lipa City, Inc	2011
High School	: Batangas College of Arts and Sciences, Inc	2015
Senior High School	-	

RECORD OF TRANSFER

RECORD OF GRADUATION

Degree or Title: BACHELOR OF SCIENCE IN SOCIAL WORK
 Date of Graduation : July 31, 2020
 Honors/Distinction: N/A
 Special Order No. : N/A Date Issued : N/A Issued by: N/A

PAASCU Level II Re-Accredited status on January 20, 2020. Exempted from the issuance of Special Order.

GRADING SYSTEM:

1.00 = 99-100 (Excellent)	2.25 = 84-86 (Average)
1.25 = 97-98 (Superior)	2.50 = 81-83 (Satisfactory)
1.50 = 94-96 (Very Good)	2.75 = 78-80 (Fair)
1.75 = 90-93 (Above Average)	3.00 = 75-77 (Passed)
2.00 = 87-89 (Good)	5.00 = Below 75 (Failed)
INC - Incomplete - lacking working to complete the requirements of the course or no exam.	

CREDITS:

One hour class for one semester of eighteen weeks is equivalent to one credit unit.
 Two and a half to three hours of laboratory work is equivalent to one hour class.

REMARKS:

VALID FOR PERSONAL REFERENCE ONLY.

July 22, 2021

Page 1 of 1

Not valid without SBC seal



Prepared by

Zarah Ivana A. Blay
 Registrar's Office Staff

Certified Correct & Issued by

Eugenio Marites D. Quinio
 College Registrar

EUGENIA MARITES D. QUINIO

REGISTRAR

DATE: April 26, 2023OFFICE OF THE COLLEGE REGISTRAR
OFFICIAL TRANSCRIPT OF RECORDS

Name

BAUTISTA, CAMILLE GRACE ORENSE

COURSE NUMBER	DESCRIPTIVE TITLE	RATING			
		Final	Re-exam	Unit	
FIRST YEAR					
FIRST SEMESTER SY 2015-2016					
English 1	Communication Arts/Skills	2.25		3	
English 1a	Reading Skills	2.50		3	
Filipino 2	Pagbasa at Pagsulat tungo sa Pananaliksik	2.50		3	
Math 1.1	Basic Mathematics	1.75		3	
P.E. 1	Self-Testing Activities	1.75		2	
Rel St. 1	Youth on Paschal Exodus I	2.75		(3)	
Soc Sc 1	General Psychology	2.50		3	
Soc Sc 5a	Society and Culture with Reproductive Health	2.25		3	
SW 141	Knowledge and Philosophical Foundations of the Social Work Profession	3.00		3	
SECOND SEMESTER SY 2015-2016					
English 2	Speech Communication	3.00		3	
Filipino 3	Masining na Pagpapahayag	3.00		3	
Math 2	College Algebra	2.50		3	
P.E. 2	Fundamentals in Rhythmic Activities	2.50		2	
Rel St. 2	Youth on Paschal Exodus II	2.75		(3)	
Soc Sc 2	Philippine History	2.50		3	
SW 121	Filipino Personality and Social Work	2.75		3	
SW 122	Philippine Social Realities and Social Welfare	2.75		3	
SW 142	Fields of Social Work	3.00		3	
SECOND YEAR					
FIRST SEMESTER SY 2016-2017					
English 3.3	Effective Writing	2.25		3	
Filipino 4a	Panitikang Filipino	2.50		3	
ICT	Information & Communication Technology	1.75		3	
NSTP 1	National Service Training Program 1-CWTS 1	2.50		3	
P.E. 3	Fund. In Games and Sports	2.75		2	
Rel St. 3	Youth on Paschal Exodus III	2.75		(3)	
Soc Sc 3a	Politics and Governance with Philippine Constitution	2.00		3	
SW 123	Social Environment and Social Work: The Family, Group, Community and Organizations	2.50		3	
SW 124	Social Deviation and Social Work	2.75		3	
SW 125	Social Change and Development Perspectives	2.75		3	
SW 143	Social Work Communication and Documentation	2.50		3	
SECOND SEMESTER SY 2016-2017					
Literature 1	The Literatures of the Philippines	2.50		3	
Nat Sc 2	Earth Science	2.50		3	
NSTP 2(CWTS)	National Service Training Program 2-CWTS 2	2.25		3	
CWTS 2016-2017-04A-013733					
P.E. 4	Recreational Activities	2.50		2	
Rel St. 4	Youth on Paschal Exodus IV	2.50		(3)	
Soc Sc 4a	Basic Economics with Taxation and Agrarian Reform	2.25		3	
SW 131	Social Work and the Law	2.50		3	
SW 133	Social Work Statistics	2.50		3	
SW 144	Social Work Counseling	3.00		3	
SW 145	Social Work Practice with Individuals and Families	2.75		3	
SUMMER SY 2016-2017					
Art 1	Art Appreciation	2.00		3	
Sci Elec	Science Elective	2.25		3	
SW 132	Social Welfare Policies, Programs and Services	INC	3.00	3	

Not valid without SBC seal

July 22, 2C

Page 2 c

Prepared by

Zarah Ivana A. Blay

Registrar's Office Staff

Certified Correct & Issued by

Eugenia Marites D. Quinio

College Registrar

EUGENIA MARITES D. QUINIO

REGISTRAR

DATE: April 14, 2023OFFICE OF THE COLLEGE REGISTRAR
OFFICIAL TRANSCRIPT OF RECORDS

Name

: BAUTISTA, CAMILLE GRACE ORENSE

COURSE NUMBER	DESCRIPTIVE TITLE	RATING			
		Final	Re-exam	Unit	
THIRD YEAR					
FIRST SEMESTER SY 2017-2018					
Literature 3	World Literature	2.50		3	
Nat Sc 3	Biological Science	2.50		3	
Philo	Introduction to Philosophy and Ethics	2.50		3	
Rel St. 5	Youth on Paschal Exodus V	2.50	(3)		
Rizal	Life and Works of Rizal	2.50		3	
SW 147	Social Work Practice with Communities	2.50		3	
SECOND SEMESTER SY 2017-2018					
Elec	Elective 1	2.25		3	
Forlang	Foreign Language	2.25		3	
Rel St. 6	Youth on Paschal Exodus VI	2.25	(3)		
SW 135	Social Welfare Agency Administration	2.50		3	
SW 137	Social Work Community Education and Training	2.25		3	
SUMMER SY 2017-2018					
Rel St. 7	Youth on Paschal Exodus VII	2.75		(3)	
Rel St. 8	Youth on Paschal Exodus VIII	2.50		(3)	
SW 148	Seminar on Current Trends in Social Work Practice	2.00		3	
FIRST SEMESTER SY 2018-2019					
SW 134	Social Welfare Project/ Program Development and Management	2.75		3	
SW 136-I	Social Work Research I	2.00		3	
SW 146	Social Work Practice with Groups	2.25		3	
SECOND SEMESTER SY 2018-2019					
SW 136-II	Social Work Research II	2.00		3	
FOURTH YEAR					
FIRST SEMESTER SY 2019-2020					
F.I. I	Field Instruction I (agency-based)	INC	3.00	6	
SECOND SEMESTER SY 2019-2020					
F.I. II	Field Instruction II (community-based)	2.50		6	

— NOTHING FOLLOWS —



Not valid without SBC seal

July 22, :
Page 3

Prepared by

Zarah Ivana A. Blay
Registrar's Office Staff

Certified Correct & Issued by

Eugenio Marites D. Quinio
College Registrar

NATIONAL BUREAU OF INVESTIGATION NATIONAL BUREAU OF INVESTI

BUREAU OF INVESTIGATION NATIONAL BUREAU OF INVESTIGATION

Republic of the Philippines
Department of Justice
National Bureau of Investigation

31587545

This is to certify that the person whose name, picture, signature and thumbprint appearing below applied for NBI Clearance and the results is as follows:

NBI ID NO

B323GCLE99-LA1277771

FAMILY NAME

BAUTISTA

MIDDLE NAME

DRENSE

ADDRESS

45 POKO 2 TAMBO LIPA CITY

DATE OF BIRTH

July 12, 1999

CITIZENSHIP

FILIPINO

PURPOSE

MULTI-PURPOSE CLEARANCE

REMARKS

NO DEROGATORY RECORD

VALID UNTIL

December 14, 2023

FIRST NAME

CAMILLE GRACE

HUSBAND'S SURNAME

PLACE OF BIRTH

LIPA CITY

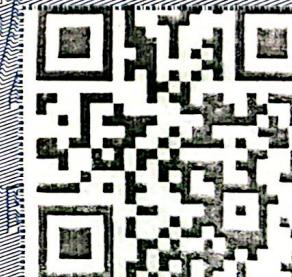
CIVIC STATUS

SINGLE

GENDER

FEMALE

SIGNATURE



B323GCLE99-LA1277771

SEARCHED *[Signature]*
ATTY. MEDARDO G. DE LEMOS
Director

SEARCHED Thursday December 14, 2023 11:45 AM
Agency LA DATE MILA
CABIN MILA ID NO. MR8DUGIOWW
O.M. Date 12/14/2023 11:45 AM REC'D. Rodillar
DST PAID INNY PRTID MILA

MEDICAL CERTIFICATE
(For Employment)

INSTRUCTIONS

- a. This medical certificate should be accomplished by a licensed government physician.
- b. Attach this certificate to original appointment, transfer and reemployment.
- c. The results of the following pre-employment medical/physical/psychological must be attached to this form:

- Blood Test
 Urinalysis
 Chest X-Ray
 Drug Test
 Psychological Test
 Neuro-Psychiatric Examination (if applicable)



FOR THE PROPOSED APPOINTEE

NAME (Last Name, First Name, Name Extension (if any) and Middle Name)			AGENCY / ADDRESS
BAUTISTA, CAMILLE GRACE O.			MUNICIPALITY OF MATAASNAKATTOY
ADDRESS NANGKAAN, MATAASNAKATTOY			
AGE 23	SEX FEMALE	CIVIL STATUS SINGLE	PROPOSED POSITION SOCIAL WELFARE OFFICER I

FOR THE LICENSED GOVERNMENT PHYSICIAN

I hereby certify that I have reviewed and evaluated the attached examination results, personally examined the above named individual and found him/her to be physically and medically <input type="checkbox"/> FIT / <input type="checkbox"/> UNFIT for employment.			
SIGNATURE over PRINTED NAME OF LICENSED GOVERNMENT PH		OTHER INFORMATION ABOUT THE PROPOSED APPOINTEE	
DRA. KARLA M. CARAAN			
AGENCY/Affiliation of Licensed Government Physician:			
LICENSE NO. 13447	HEIGHT (M) Bare Foot	WEIGHT (KG) Stripped	BLOOD TYPE
OFFICIAL DESIGNATION MUNICIPAL HEALTH OFFICER	DATE EXAMINED 1/26/23		

MEDICAL CERTIFICATE
(For Employment)

INSTRUCTIONS

- a. This medical certificate should be accomplished by a licensed government physician.
- b. Attach this certificate to original appointment, transfer and reemployment.
- c. The results of the following pre-employment medical/physical/psychological must be attached to this form:

- Blood Test
 Urinalysis
 Chest X-Ray
 Drug Test
 Psychological Test
 Neuro-Psychiatric Examination (if applicable)

FOR THE PROPOSED APPOINTEE

NAME (Last Name, First Name, Name Extension (if any) and Middle Name)		AGENCY / ADDRESS	
BAUTISTA, CAMILLE GRACE O.		MUNICIPALITY OF MATAAS NA KAHAY	
ADDRESS			
NANGKAAN, MATAAS NAKAHAY		PROPOSED POSITION	
AGE	SEX	CIVIL STATUS	SOCIAL WELFARE OFFICER I
23	FEMALE	SINGLE	

FOR THE LICENSED GOVERNMENT PHYSICIAN

I hereby certify that I have reviewed and evaluated the attached examination results, personally examined the above named individual and found him/her to be physically and medically FIT / UNFIT for employment.

SIGNATURE over PRINTED NAME OF LICENSED GOVERNMENT PH	OTHER INFORMATION ABOUT THE PROPOSED APPOINTEE		
DRA. KARLA M. CARAAN			
AGENCY/Affiliation of Licensed Government Physician:			
LICENSE NO.	HEIGHT (M) Bare Foot	WEIGHT (KG) Stripped	BLOOD TYPE
113447			
OFFICIAL DESIGNATION	DATE EXAMINED		
MUNICIPAL HEALTH OFFICER	4/26/23		



BIOTEKNIQUE DIAGNOSTIC LABORATORY

J.P. Laurel Highway, Mataas Na Lupa, Lipa City
Tel. No: (043) 756-1622

Case No. 2478

Date: 04/20/23

Family Name BAUTISTA	First Name CAMILLE	M.I.	Age 23	Sex F	Civil Status
Address:					
Requesting Physician:					

EXAMINATION:

Chest PA/L

RADIOLOGICAL REPORT:

No definite pulmonary infiltrate is noted.
The heart is not enlarged.
Other chest structure are unremarkable.

IMPRESSION:

NORMAL RADIOGRAPHIC FINDINGS IN THE CHEST

FENELON T. SIY MD FPCR
Radiologist



PHILIPPINE AIR FORCE
AIR EDUCATION, TRAINING AND DOCTRINE COMMAND
550TH AIR BASE GROUP
FERNANDO AIR BASE HOSPITAL
Fernando Air Base, Lipa City



NAME: CAMILLE GRACE BANTSTA
RANK:

DATE: 26 APRIL 2023

URINALYSIS

PHYSICAL	MICROSCOPIC
Color: yellow	Red Blood Cell: _____
Transparency: clear	Pus Cell: 0-1 / hpf
Reaction: acidic	Squamous Epithelial Cell: few
Specific Gravity: 1.020	Amorphous Urates/Phosphate: few
CHEMICAL	CaOx: _____
Sugar: Negative	Mucus Thread: _____
Albumin: _____	Bacteria: _____
Pregnancy Test: _____	Yeast Cell: _____
	Others: _____

LORENNA GARRIGUA, RRT
License No. 95612

MEDICAL TECHNOLOGIST

HERBERT G PASCUAL, MD,FPSP
LIC NO: 0095796
PATHOLOGIST



DEPARTMENT OF HEALTH
BIO-TEKNIQUE DIAGNOSTIC LABORATORY CORPORATION
G/F RM BLDG., JP LAUREL HI-WAY, MATAAS NA LUPA, LIPA CITY, BATANGAS

Phone Number (043) 756-1622

DRUG TEST REPORT

QK961299

72

CCF No: 202304200007

Transaction Date Time: 4/20/2023 10:30:00AM

Name: BAUTISTA, CAMILLE GRACE ORENSE

Report Date Time: 4/20/2023 12:41:49PM

Birthdate: 07/12/1999 Age: 23 Gender: F

Test Method TEST KIT

Purpose

Government Employment

Requesting Parties

DEPARTMENT OF HEALTH

MUNICIPALITY OF MATAAS NA KAHOY

Result

Drug/Metabolite	Result	Remarks
METHAMPHETAMINE	NEGATIVE	PASSED
TETRAHYDROCANNABINOL	NEGATIVE	PASSED

Test Conducted By

68

MARILOU ASIDO GONZALES

Analyst

Approved By

DR. FRANK GERALD C. PAGDUNZULAN 36

Head of Laboratory

Valid Within 12 Month/s from Transaction Date

This is a DOH-DDB IDTOMIS generated report

MLT Psychological Evaluation Center



PNP Accreditation No. - 2000 - 0014
Main Office: 316 Quezon Avenue, Quezon City
Telephone No. 929-7261 / 410-6639

TO:

SUBJECT: PSYCHOLOGICAL EXAMINATION

NAME: CAMILLE GRACE O. BAUTISTA

DATE OF EXAM:

20 Apr. 2023

AGE: 23

CIVIL STATUS:

Single

HOME ADDRESS:

Nangkaan, Mataasnakahoy, Batangas

EVALUATION REPORT

FACTORS	FINDINGS
Intelligence (Ability to learn & solve problems)	ABOVE AVERAGE
Educational Attainment	BS SOCIAL WORKER
Experience (relevance to position)	RKD
Motivation: Financial Security	AVERAGE
Change in Assignment	NONE
Honesty/Integrity	AVERAGE
Social Adjustment	AVERAGE
Loyalty (Identifying with superiors)	AVERAGE
Hostility & Violent Tendencies	No trace of violence
Acceptance of Responsibility	AVERAGE
Energy and Initiative	AVERAGE
Independence (self-reliance)	AVERAGE
Self-Discipline	AVERAGE
Steadiness and Endurance Under Pressure	HIGH

SUMMARY

Intelligence Quotient: 102

Classification: ABOVE AVERAGE

Percentage Score: 37TH PERCENTILE

Personality Evaluation: Subject longs to alleviate present situation. Flexibility is revealed

in the responses, subject possesses the ability to fully express her ideas and feelings tactfully. The ability to relate well with people is attributed to her good-natured attitude.

REMARKS: Recommended

MA. CORAZON PAMINTUAN
Psychologist
(Accreditation No. 130)

Valid for (6) months from date of issue.



Municipal Form No. 102
(Revised January 1993)

(To be accomplished in quadruplicate)

(Copy for OCRG)

Republic of the Philippines
OFFICE OF THE CIVIL REGISTRAR GENERAL
CERTIFICATE OF LIVE BIRTH

(Fill out completely, accurately and legibly. Use ink or typewriter.
Place X before the appropriate answer in items 2, 5a, 5b and 19a.)

Province	Batangas	Registry No.			REMARKS/ANNOTATION
City/Municipality	Lipa City	99-3505			
1. NAME	(First) Camille Grace	(Middle) Grense	(Last) Batista		
2. SEX	<input checked="" type="checkbox"/> 1 Male <input type="checkbox"/> 2 Female	3. DATE OF BIRTH	(day) 12	(month) July	(year) 1999
4. PLACE OF BIRTH	(Name of Hospital/Clinic/Institution/ House No., Street, Barangay) Fernande Air Base Hospital, PAF FAB, Lipa City Batangas				
5a. TYPE OF BIRTH	<input checked="" type="checkbox"/> 1 Single <input type="checkbox"/> 2 Twin <input type="checkbox"/> 3 Triplet, etc.	b. IF MULTIPLE BIRTH, CHILD WAS	<input type="checkbox"/> 1 First <input type="checkbox"/> 2 Second <input type="checkbox"/> 3 Others, Specify		
c. BIRTH ORDER (live births and fetal deaths including this delivery) (first, second, third, etc.)	third	d. WEIGHT AT BIRTH	3232	grams	
6. MAIDEN NAME	(First) Charity	(Middle) Guevara	(Last) Grenses		
7. CITIZENSHIP	Pilipino		8. RELIGION	Roman Catholic	
9a. Total number of children born alive:	three	b. No. of children still living including this birth:	three	c. No. of children born alive but are now dead:	none
10. OCCUPATION	Government Employee		11. Age at the time of this birth:	28	years
12. RESIDENCE	(House No., Street, Barangay) Pasek II, Tanbo	(City/Municipality) Lipa City	(Province) Batangas		
13. NAME	(First) Arnel	(Middle) Sandoval	(Last) Batista		
14. CITIZENSHIP	Pilipino		15. RELIGION	Roman Catholic	
16. OCCUPATION	Military (PAF)		17. Age at the time of this birth:	29	years
18. DATE AND PLACE OF MARRIAGE OF PARENTS (If not married, accomplish Affidavit of Acknowledgment/Admission of Paternity at the back) 22 December 1996 St. Francis Minor Seminary, Lipa City, Batangas					
19a. ATTENDANT	<input checked="" type="checkbox"/> 1 Physician <input type="checkbox"/> 2 Nurse <input type="checkbox"/> 3 Midwife <input type="checkbox"/> 4 Pilot (Traditional Midwife)	2. Others (Specify)			
19b. CERTIFICATION OF BIRTH	I hereby certify that I attended the birth of the child who was born alive at 8:40 o'clock am/pm on the date stated above. Signature: <i>Juanita</i> Date: 14 July 1999 Name in Print: CPTE ELIDA MARIQUIN MC (PAF) Title or Position: OB-GYN Specialist				
20. INFORMANT	Address: Pasek II, Tanbo Name in Print: Arnel S. Batista Relationship to the child: Father Date: 14 July 1999				
21. PREPARED BY	22. RECEIVED AT THE OFFICE OF THE CIVIL REGISTRAR Signature: <i>Reyes</i> Date: 14 July 1999 Name in Print: CLAIRE DENNIS S. MAPA, Ph. D. Title or Position: REGISTRATION OFFICER Date: 14 July 1999				

07856-61-105EPD-00082-BI001

BEST POSSIBLE IMAGE



T105078561050008207052021001

V0000770322

BReN
01014-A99PC04-2Documentary
Stamp Tax Paid

CLAIRE DENNIS S. MAPA, Ph. D.
National Statistician and Civil Registrar General
Philippine Statistics Authority



2. LIABILITIES*

NATURE	NAME OF CREDITORS	OUTSTANDING BALANCE
N/A	N/A	0.00

TOTAL LIABILITIES: 0.00NET WORTH : Total Assets less Total Liabilities = 31,990.00

* Additional sheet/s may be used, if necessary.

BUSINESS INTERESTS AND FINANCIAL CONNECTIONS

(of Declarant / Declarant's spouse/ Unmarried Children Below Eighteen (18) years of Age Living in Declarant's Household)

 I/ We do not have any business interest or financial connection.

NAME OF ENTITY/BUSINESS ENTERPRISE	BUSINESS ADDRESS	NATURE OF BUSINESS INTEREST &/OR FINANCIAL CONNECTION	DATE OF ACQUISITION OF INTEREST OR CONNECTION
N/A	N/A	N/A	N/A

RELATIVES IN THE GOVERNMENT SERVICE

(Within the Fourth Degree of Consanguinity or Affinity. Include also Bilas, Balae and Inso)

 I/ We do not know of any relative/s in the government service)

NAME OF RELATIVE	RELATIONSHIP	POSITION	NAME OF AGENCY/OFFICE AND ADDRESS
CHARITY O. BAUTISTA	MOTHER	SUPERVISING STATISTICAL SPECIALIST	PHILIPPINE STATISTICS AUTHORITY IV-A/ LIPA CITY, BATANGAS
MONICA GRACE O. BAUTISTA	SISTER	AIRWOMAN	PHILIPPINE AIR FORCE/ LIPA CITY, BATANGAS
APOLLO VICENTE G. ORENSE	UNCLE	BGY. COUNCILOR	BGY. TAMBO, LIPA CITY

I hereby certify that these are true and correct statements of my assets, liabilities, net worth, business interests and financial connections, including those of my spouse and unmarried children below eighteen (18) years of age living in my household, and that to the best of my knowledge, the above-enumerated are names of my relatives in the government within the fourth civil degree of consanguinity or affinity.

I hereby authorize the Ombudsman or his/her duly authorized representative to obtain and secure from all appropriate government agencies, including the Bureau of Internal Revenue such documents that may show my assets, liabilities, net worth, business interests and financial connections, to include those of my spouse and unmarried children below 18 years of age living with me in my household covering previous years to include the year I first assumed office in government.

Date:	05/02/2023
(Signature of Declarant)	
Government Issued ID:	FRC ID
ID No.:	0035856
Date Issued:	NOVEMBER 17, 2022

Date:	MAY 02, 2023
(Signature of Co-Declarant/ Spouse)	
Government Issued ID:	N/A
ID No.:	N/A
Date Issued:	N/A

SUBSCRIBED AND SWORN to before me this MAY 02, 2023 day of , affiant exhibiting to me the above-stated government issued identification card.

ATTY N. GESAR E. MATIRA

Notarial Commission No. 2024-00330

Until December 31, 2024

PTR No. 6257000-01/03/2023- Lipa City

IBP No. 173346/01/03/2023-Batangas

Roll No. 26502 / TIN No. 138-612-469-000

MCB EXEMPTION NO. VII-IPD003798/04-14-2025

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