



*Republic of the Philippines*

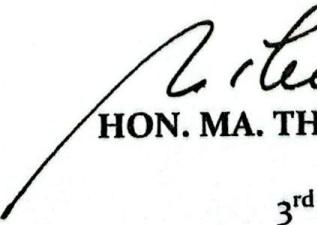
## OATH OF OFFICE

I, HERWIN DIMAANO DEL MUNDO, of Mataasnakahoy, Batangas, having been elected as MUNICIPAL COUNCILOR of Mataasnakahoy, Batangas, hereby solemnly swear that I will well and faithfully discharge to the best of my ability the duties of my present position and of all others I may hereafter hold under the Republic of the Philippines; that I will support and defend the Constitution of the Philippines; that I will bear the true faith and allegiance to the same; and that I will obey the laws, legal orders, and decrees promulgated by the duly constituted authorities of the Republic of the Philippines; and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

*So help me God.*

  
HON. HERWIN DIMAANO DEL MUNDO  
Municipal Councilor

*Subscribed and sworn to before me this 27<sup>th</sup> of June 2022 at Mataasnakahoy, Batangas*

  
HON. MA. THERESA VALENCIA COLLANTES  
Congresswoman  
3<sup>rd</sup> District of Batangas



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Region IV-A (CALABARZON)  
Province of Batangas  
Municipality of MATAASNAKAHOY  
**OFFICE OF THE MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICER**  
Email Address: jaocampo\_mj@yahoo.com.ph

## CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to Certify that based on records available in this Office, Hon. **HERWIN DIMAANO DEL MUNDO**, resident of Brgy III, Mataasnakahoy, Batangas was duly elected Sangguniang Bayan Member, this municipality during the National and Local elections held on May 09, 2022.

He was performing the duties, functions and responsibilities in his office from noon of June 30, 2022 up to present.

Issued this 1<sup>th</sup> day of July 2022 at Mataasnakahoy, Batangas.



**GUILLERMO A. OCAMPO JR.**  
MLGOO





Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Region IV-A (CALABARZON)  
Province of Batangas  
Municipality of MATAASNAKAHOY  
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## C E R T I F I C A T I O N

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**GUILLERMO A. OCAMPO JR.**  
MLGOO

A handwritten signature of Guillermo A. Ocampo Jr. is written over a large, stylized, oval-shaped scribble. Below the scribble, the name "GUILLERMO A. OCAMPO JR." is printed in bold capital letters, followed by "MLGOO" in a smaller font.

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (  ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. \_\_\_\_\_ (Do not fill up. For CSC use only)

## II. PERSONAL INFORMATION

2. SURNAME	DEL MUNDO		
FIRST NAME	HERWIN	NAME EXTENSION (JR, SR) N/A	
MIDDLE NAME	DIMAANO		
3. DATE OF BIRTH (mm/dd/yyyy)	06/05/1973	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: ▼
4. PLACE OF BIRTH	MATAASNAKAHOY, BATANGAS		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated  <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. Street  N/A III Subdivision/Village Barangay MATAASNAKAHOY BATANGAS City/Municipality Province 4223
7. HEIGHT (m)	1.68	ZIP CODE	N/A House/Block/Lot No. Street  N/A III Subdivision/Village Barangay MATAASNAKAHOY BATANGAS City/Municipality Province 4223
8. WEIGHT (kg)	67		N/A
9. BLOOD TYPE	O'	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street  N/A III Subdivision/Village Barangay MATAASNAKAHOY BATANGAS City/Municipality Province 4223
10. GSIS ID NO.	02005612332	ZIP CODE	
11. PAG-IBIG ID NO.	1490-0012-5116	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	09-050072861-1	20. MOBILE NO.	09171882350
13. SSS NO.	04-3281614-7	21. E-MAIL ADDRESS (if any)	hd5delmundo@gmail.com
14. TN NO.	922-152-861		
15. AGENCY EMPLOYEE NO.	SBO004		

## III. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DEL MUNDO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MELODY	NAME EXTENSION (JR, SR) N/A	PAULA ANDREA T. DEL MUNDO	02/25/2001
MIDDLE NAME	TIPAN		ANGELA GABRIEL T. DEL MUNDO	06/30/2002
OCCUPATION	PRIVATE EMPLOYEE			
EMPLOYER/BUSINESS NAME	AGRO-INDUSTRIAL COOPERATIVE OF MATAASNAKAHOY			NOTHING FOLLOWS
BUSINESS ADDRESS	BARANGAY III, MATAASNAKAHOY, BATANGAS			
TELEPHONE NO.				
24. FATHER'S SURNAME	DEL MUNDO			
FIRST NAME	RICARDO	NAME EXTENSION (JR, SR) N/A		
MIDDLE NAME	PANALIGAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	DIMAANO			
FIRST NAME	HELEN			
MIDDLE NAME	GARDIOLA			

(Continue on separate sheet if necessary)

## IV. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE E (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PAARALANG SENTRAL NG MATAASNAKAHOY	PRIMARY EDUCATION	1981	1987	GRADUATE	1987	N/A
SECONDARY	LA PURISIMA CONCEPCION ACADEMY	HIGH SCHOOL	1988	1991	GRADUATE	1991	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	DE LA SALLE LIPA	BUSINESS MANAGEMENT	1991	1994	4TH YEAR UNDER GRADUATE	1994	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

January 20, 2023

CS FORM 212 (Revised 2017), Page 1 of 4

#### **IV. CIVIL SERVICE ELIGIBILITY**

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB PAY GRADE & STEP (Format '00-0'Y INCREMENT)	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
	From	To						
01/01/2023	PRESENT	MUNICIPAL COUNCILOR	LOCAL GOVERNMENT UNIT OF MATAASNAKAHOY	P 68,661.00	24-2	ELECTIVE	YES	
7/1/2022	DEC. 2022	MUNICIPAL COUNCILOR	LOCAL GOVERNMENT UNIT OF MATAASNAKAHOY	P 67,390.00	24-2	ELECTIVE	YES	
1/1/2022	06/30/2022	MUNICIPAL COUNCILOR	LOCAL GOVERNMENT UNIT OF MATAASNAKAHOY	P 66,308.00	24-1	ELECTIVE	YES	
2019	DEC. 2021	MUNICIPAL COUNCILOR	LOCAL GOVERNMENT UNIT OF MATAASNAKAHOY	P 63,806.00	24-1	ELECTIVE	YES	
2007	2018	BARANGAY KAGAWAD	BRGY. III, MATAASNAKAHOY, BATANGAS	P 6,500.00	N/A	ELECTIVE	YES	
2000	2019	LOAN CLERK	AGRO INDUSTRIAL	P 12,500.00	N/A	REGULAR	NO	

NOTHING FOLLOWS

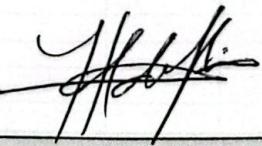
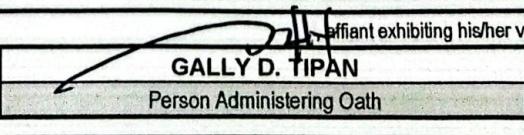
(Continue on separate sheet if necessary)

**SIGNATURE**

DATE

January 20, 2023



34. Are you related by consanguinity or affinity to the chief of bureau or office or to the person who has Bureau or Department where you will be appointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit -	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  If YES, give details: _____									
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  Date Filed: _____ Status of Case/s: _____									
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____									
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____									
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____									
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____									
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____									
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">NAME</th> <th style="text-align: left; padding: 2px;">ADDRESS</th> <th style="text-align: left; padding: 2px;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">MICHAEL PALO</td> <td style="padding: 2px;">M-KAHAY</td> <td style="padding: 2px;">0919-871-1080</td> </tr> <tr> <td style="padding: 2px;">EDUARDO OSEÑA</td> <td style="padding: 2px;">M-KAHAY</td> <td style="padding: 2px;">0949-833-8480</td> </tr> </tbody> </table>	NAME	ADDRESS	TEL. NO.	MICHAEL PALO	M-KAHAY	0919-871-1080	EDUARDO OSEÑA	M-KAHAY	0949-833-8480
NAME	ADDRESS	TEL. NO.								
MICHAEL PALO	M-KAHAY	0919-871-1080								
EDUARDO OSEÑA	M-KAHAY	0949-833-8480								
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of										
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)      PLEASE INDICATE ID Number and Date of Issuance  Government Issued ID:      PASSPORT ID/License/Passport No.:      P4805705B Date/Place of Issuance:      02/13/2020	 Signature (Sign inside the box) January 20, 2023 Date Accomplished	 Right Thumbmark								
SUBSCRIBED AND SWORN to before me this _____  GALLY D. TIPAN Person Administering Oath	Affiant exhibiting his/her validly issued government ID as indicated above. 									



Republic of the Philippines  
Province of Batangas  
**MUNICIPALITY OF MATAASNAKAHOY**

**OFFICE OF THE MUNICIPAL VICE MAYOR**

**TRAVEL AUTHORITY**

This is to authorize Hon. HERWIN D. DEL MUNDO, Sangguniang Bayan Member, this municipality to travel abroad (Singapore) as per approved Application for Leave for the period of November 19, 20, 21 and 22, 2022 on personal account. No government fund will be utilized for the aforementioned travel abroad.

Issued this 27<sup>th</sup> day of October, 2022 at Mataasnakahoy, Batangas.



Dr. JAY MANALO ILAGAN  
Municipal Vice Mayor

A handwritten signature in black ink, appearing to read "Dr. JAY MANALO ILAGAN", is written over a series of horizontal black lines. Below the signature, the title "Municipal Vice Mayor" is printed in a smaller font, with an arrow pointing from the right towards the signature.

Cc:

Office of the Sangguniang Bayan  
HRMO  
DILG

---

*Joining hands for Mataasnakahoy Interest*



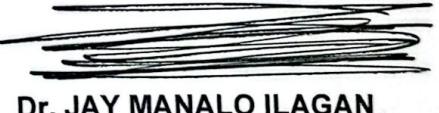
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IN  
  
Dr. JAY MANALO ILAGAN  
Municipal Vice Mayor

Cc:

Office of the Sangguniang Bayan  
HRMO  
DILG

---

*Joining hands for Mataasnakahoy Interest*

Republic of the Philippines  
Province of Batangas  
MUNICIPALITY OF MATAASNAKAHOY

## CLEARANCE FORM

### I PURPOSE

11-3-2022

Date of Application

TO: LOCAL GOVERNMENT UNIT, MATAASNAKAHOY

I hereby apply for clearance from money, property and work-related accountabilities for:

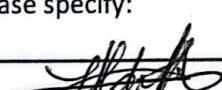
Purpose:  Transfer  Resignation  Other Mode of Separation:

Retirement  Leave

Please specify:

Effectivity/ Inclusive Period:

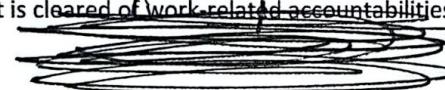
Office Assignment: Office of the Sangguniang Bayan  
Position/SG/Step: SB Member SG-24 Step 2

  
Hon. HERWIN D. DEL MUNDO

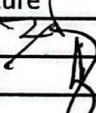
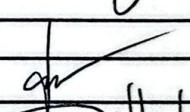
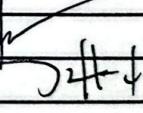
Name and Signature of Official

### II CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES

I hereby certify that this applicant is cleared of work-related accountabilities from the office of the Sangguniang Bayan

  
Hon. JAY MANALO ILAGAN  
Municipal Vice Mayor

### III CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES

Name of Unit/Office/Department	Cleared	Not Cleared	Name of Clearing Officer/Official	Signature
a. Office of the Mayor- GSO Section	✓		EMILIA R. MALAWAN	
b. Office of the Municipal Treasury	✓		JAY IVY T. HIBALGO	
* As to money Accountability				
c. Office of the Municipal Accountant				
* As to cash advance	✓		JENLYN CARAAH	
d. Office of the Mun. Human Res. Mgt.	✓		HERWIN D. TIPAN	

### IV CERTIFICATION OF NO PENDING ADMINISTRATIVE CASE:

a. Office of the Municipal Mayor

with pending administrative case

with ongoing investigation (no formal charge yet)

### V CERTIFICATION

THIS IS TO CERTIFY that Hon. HERWIN D. DEL MUNDO has no account/liabilities with the above named offices, and therefore he is cleared of any accountabilities.

  
JANET MAGPANTAY ILAGAN  
Municipal Mayor



Republic of the Philippines  
COMMISSION ON ELECTIONS

CEF No. 25

MAY 9, 2022 NATIONAL AND LOCAL ELECTIONS

**CERTIFICATE OF CANVASS OF VOTES AND PROCLAMATION  
OF WINNING CANDIDATES FOR MEMBER, SANGGUNIANG BAYAN**

WE, THE UNDERSIGNED MEMBERS of the MUNICIPAL BOARD OF CANVASSERS do hereby certify under oath that we have duly canvassed the votes cast in 34 precincts for the Candidates therein for MEMBER, SANGGUNIANG BAYAN in the elections held on May 9, 2022. Attached hereto and forming part hereof is a Statement of Votes by Precinct (CEF No. 20-A) garnered by each candidate:

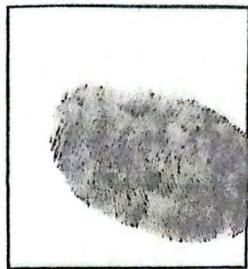
NAMES OF WINNING CANDIDATES	NUMBER OF VOTES OBTAINED
DIMAANO, PUTO (AKSYON) ( AKSYON DEMOKRATIKO)	8477
LAQUI, KAREN (AKSYON) ( AKSYON DEMOKRATIKO)	8025
MALABAG, ATTY. ROWELL (IND) ( INDEPENDENT)	7973
DEL MUNDO, WAWENG (NPC) ( NATIONALIST PEOPLE'S COALITION)	6696
DE OCAMPO, LEMUEL (NPC) ( NATIONALIST PEOPLE'S COALITION)	6657
VERGARA, AGA (NPC) ( NATIONALIST PEOPLE'S COALITION)	6631
CALINISAN, LOURDES (NPC) ( NATIONALIST PEOPLE'S COALITION)	6631
CARAAN-LAQUI, MERLYN (NPC) ( NATIONALIST PEOPLE'S COALITION)	6406

ON THE BASIS OF THE FOREGOING, we hereby proclaim the above-named winning candidates as the duly elected members of MEMBER, SANGGUNIANG BAYAN BATANGAS - MATAAS NA KAHOY - LONE DIST for BATANGAS - MATAAS NA KAHOY - LONE DIST / BATANGAS - MATAAS NA KAHOY in the Province of MBOC: BATANGAS - MATAAS NA KAHOY.

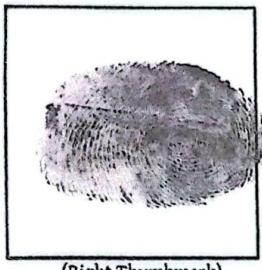
IN WITNESS WHEREOF, we have affix our signatures and imprint our thumbmarks in the municipality of BATANGAS - MATAAS NA KAHOY, Province of MBOC: BATANGAS - MATAAS NA KAHOY, this May 10, 2022 5:08:35 AM.



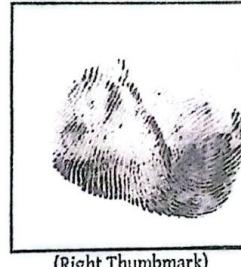
MUNICIPAL BOARD OF CANVASSERS



(Right Thumbmark)



(Right Thumbmark)



(Right Thumbmark)

ALVAREZ SUSANA  
CHAIRPERSON

(Signature above printed full name)

Digitally signed, Signature fingerprint:

B39F218BBB25101C44D2C2343FAE07CD0E7CC

8AA

  
GONZALES FELICIANA  
VICE- CHAIRPERSON

(Signature above printed full name)

Digitally signed, Signature fingerprint:

0B379F31E68FE56AD723E87B06DF787F27F9

C197



LANDICHO LEOPOLDO  
MEMBER-SECRETARY

(Signature above printed full name)

Digitally signed, Signature fingerprint:

6D90516AAD3978C7E0A993C913CA88D7A5B15

762

Monthly amortization - 7058.25

Term: April 15, 2024 to March 15, 2026