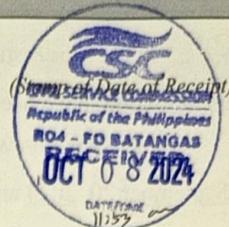


CS Form No. 33-B  
Revised 2018



Republic of the Philippines  
Province of Batangas  
MUNICIPALITY OF MATAASNAKAHOY



Ms. GRACE L. GUEVARRA

You are hereby appointed as Engineering Assistant (SG-8)  
(Position Title)  
under Permanent status at the Office of the Municipal Engineering  
(Permanent, Temporary, etc.) (Office/Department/Unit)  
with a compensation rate of Fifteen Thousand Four Hundred One P 15,401.00  
pesos per month.  
The nature of this appointment is Promotion vice N/A  
(Original, Promotion, etc.)  
N/A, who Vacant with Plantilla Item No. 141  
(Transferred, Retired, etc.)

Page 10,

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

JANET MAGPANTAY ILAGAN,  
Municipal Mayor

October 1, 2024  
Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No 2200778 s. 2022  
dated December 29, 2022

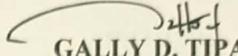
DRY SEAL

(Stamp of Date of Release)

## Certification

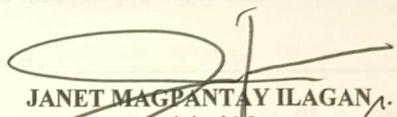
This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC Job Portal from September 5, 2024 to September 20, 2024 and posted in CSC-FO Batangas, Public Market, Office Lobby from September 5, 2024 to September 20, 2024 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on September 23, 2024.

  
GALLY D. TIPAN  
Mun. Human Res. Mgt. Officer

## Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on September 26, 2024.

  
JANET MAGPANTAY ILAGAN,  
Municipal Mayor  
Chairperson, HRMPSB/Placement Committee

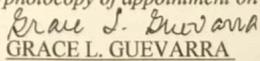
## CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy - for the Civil Service Commission  
Original Copy - for the Agency

## Acknowledgement

Received original/photocopy of appointment on October 1, 2024

  
GRACE L. GUEVARRA  
Appointee

**PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes (), and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. GS ID No.

(Do not fill up. For CSC use only)

**I. PERSONAL INFORMATION**

2. SURNAME	GUEVARRA		
FIRST NAME	GRACE		
MIDDLE NAME	LOBRIN		
3. DATE OF BIRTH (mm/dd/yyyy)	12/05/1961	16. CITIZENSHIP  If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship  <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization  Pls. indicate country:
4. PLACE OF BIRTH	MATAASNAKAHOY, BATANGAS		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS  ZIP CODE	N/A House/Block/Lot No. Street N/A Subdivision/Village Barangay MATAASNAKAHOY City/Municipality Province 4223
7. HEIGHT (m)	164 CM		
8. WEIGHT (kg)	50kg		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS  ZIP CODE	N/A House/Block/Lot No. Street N/A Subdivision/Village Barangay MATAASNAKAHOY City/Municipality Province 4223
10. GSIS ID NO.	2003965003		
11. PAG-IBIG ID NO.	121077691205		
12. PHILHEALTH NO	09-200755791-6		
13. SSS NO.	N/A	19. TELEPHONE NO.	(43) 461 - 9900
14. TIN NO.	293-010-901	20. MOBILE NO.	0929-742-2844
15. AGENCY EMPLOYEE NO.	MEO003	21. E-MAIL ADDRESS (if any)	N/A

**II. FAMILY BACKGROUND**

22. SPOUSE'S SURNAME	GUEVARRA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	TEODORO	NAME EXTENSION (JR., SR) N/A	ROMA G. FLORES	01/12/1984
MIDDLE NAME	BANAAG			- NOTHING FOLLOWS -
OCCUPATION	NBI AGENT			
EMPLOYER/BUSINESS NAME	NATIONAL BUREAU OF INVESTIGATION			
BUSINESS ADDRESS	TAFT AVENUE, MANILA			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LOBRIN			
FIRST NAME	EDMUNDO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	LANDICHO			
25. MOTHER'S MAIDEN NAME				
SURNAME	RECINTO			
FIRST NAME	REMY			
MIDDLE NAME	REYES			

(Continue on separate sheet if necessary)

**III. EDUCATIONAL BACKGROUND**

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/Academic Honors Received
			From	To			
ELEMENTARY	MATAASNAKAHOY CENTRAL SCHOOL	PRIMARY	1968	1974	GRADUATE	1974	N/A
SECONDARY	LA PURISIMA CONCEPCION ACADEMY	SECONDARY	1974	1978	GRADUATE	1978	5TH HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	NATIONAL UNIVERSITY	BACHELOR OF SCIENCE IN CIVIL ENGINEERING / BACHELOR OF SCIENCE IN SANITARY ENGINEERING	1978	1983	GRADUATE	1983	STUDY NOW PAY LATER PLAN GRANTEE (GSIS)
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	Grace L. Guavano	DATE	SEPTEMBER 16, 2024
-----------	------------------	------	--------------------

#### **IV. CIVIL SERVICE ELIGIBILITY**

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*(Continue on separate sheet if necessary)*

(Continue on separate sheet if necessary)

SIGNATURE	Bruce L. Guinnar	DATE	SEPTEMBER 16, 2024
-----------	------------------	------	--------------------

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

*(Continue on separate sheet if necessary)*

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and Hobbies	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
TYPING	N/A	CHRISTIAN BROTHERHOOD INTERNATIONAL
MUSICIAN		- NOTHING FOLLOWS -
KNOWLEDGE IN COMPUTER		
- NOTHING FOLLOWS -		

*(Continue on separate sheet if necessary)*

(Continue on separate sheet if necessary)

SIGNATURE	Grace L. Guererro	DATE	SEPTEMBER 16, 2024
-----------	-------------------	------	--------------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
 a. within the third degree?  
 b. within the fourth degree (for Local Government Unit - Career Employees)?

YES  NO

YES  NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

YES  NO

If YES, give details:

b. Have you been criminally charged before any court?

YES  NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

YES  NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

YES  NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

YES  NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

YES  NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

YES  NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

YES  NO

If YES, please specify:

YES  NO

If YES, please specify ID No:

YES  NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
MR. ALDRIN ALTIZ	MATAASNAKHOY, BATANGAS	9103860169
MR. JEFFREY ONA	MATAASNAKHOY, BATANGAS	9554060319
MR. ALBERTO M. MENDOZA	MATAASNAKHOY, BATANGAS	9054793210

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Grace L. Guevarra

PHOTO

Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID: GSIS	
ID/License/Passport No.: 2003965003	
Date/Place of Issuance: MATAASNAKHOY	

Grace L. Guevarra

Signature (Sign inside the box)

SEPTEMBER 16, 2024

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 16th day of Sept. 2024, affiant exhibiting his/her validly issued government ID as indicated above.

GALLY D. TIPAN

Municipal Human Resource Mgt. Office

**WORK EXPERIENCE SHEET**

**ctions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

**Position applying for : Engineering Assistant**

- Duration: October 10, 2019 to present
- Position: Administrative Aide VI (Clerk III)
- Name of Office/Unit: Office of the Municipal Engineer
- Immediate Supervisor: Engr. Nenet M. Hernandez
- Name of Agency/Organization and Location: LGU – Mataasnakahoy, Batangas

• Summary of Actual Duties

- Prepares Vouchers and Purchase Request
- Assists in preparing excavation permit
- Checking the input data of the Barangays Program of Works
- Prepares burial permit
- Recording and Updating of documents
- Prepares Quarterly Accomplishment Report to be submitted to Commission on Audit (COA)
- Assists in preparing communications
- Canvassing of construction materials
- Performs other functions as may be assigned

- Duration: February 1, 2010 to October 9, 2019
- Position: Engineering Aide
- Name of Office/Unit: Office of the Municipal Engineer
- Immediate Supervisor: Engr. Nenet M. Hernandez
- Name of Agency/Organization and Location: LGU – Mataasnakahoy, Batangas

• Summary of Actual Duties

- Prepares Vouchers and Purchase Request
- Assists in the preparation of Program of Works
- Assists in preparing excavation permit
- Checking the input data of the Barangays Program of Works
- Prepares burial permit
- Recording and Updating of documents
- Prepares Quarterly Accomplishment Report to be submitted to Commission on Audit (COA)
- Assists in preparing communications
- Canvassing of construction materials
- Performs other functions as may be assigned

*Grace L. Guevara*  
**GRACE L. GUEVARA**

(Signature over Printed Name  
of Employee/Applicant)

Date: September 16, 2024



Republic of the Philippines  
Province of Batangas  
**MUNICIPALITY OF MATAASNAKAHOY**

**CERTIFICATION**

TO WHOM IT MAY CONCERN:

This is to certify that in connection with the appointment of Ms. Grace L. Guevarra as Engineering Assistant in the Office of the Municipal Engineering of this municipality, all pertinent requirements contained in RA 7160 in Section 325 on limitation of personal services in the total annual/supplemental appropriation, salary rate, etc., have been complied with.

JANET MAGPANTAY ILAGAN  
Municipal Mayor



F B 237  
OCT 07 2019  
7000439 - 5  
BY.....

Civil Service Commission National Capital Region

023913

REPUBLIC OF THE PHILIPPINES  
CIVIL SERVICE COMMISSION  
METRO MANILA  
REPORT OF RATING

PASSED

JUN 30, 1981

Sir/Madam:

The general rating you obtained in the CAREER SERVICE SUBPROF examination held in NCR - MANILA on DEC 7, 1980 is SEVENTY-FOUR & 34/100 (74.34).

\*Very truly yours,

REF. NO.143967-5

ALBINA MANALO DANS  
Commissioner

The names of those who obtain a general rating of 70 or higher in an examination are entered in a register of eligibles from which appointment to positions requiring the eligibility will be made provided, the appointees possess the qualifications and other requirement thereto.

(This report is not valid if there is any alteration or erasure in it.)



CERTIFIED AUTHENTICATED COPY

VILMA N. GORDOVEZ  
Chief Human Resource Specialist  
Examination Services Division

Not VALID WITHOUT CSC DRYSEAL and IF ANY ALTERATIONS OR ERASURES

Bawat Kawani, Lingkod Bayani

No. 25 Kaliraya St., Brgy. Doña Josefa, Quezon City (02) 740-8412/ (02) 749-0980/ (02) 781-5864 [roncr@csc.gov.ph](mailto:roncr@csc.gov.ph) [www.csc.gov.ph](http://www.csc.gov.ph)

<b>Republic of the Philippines</b> <b>POSITION DESCRIPTION FORM</b> <b>DBM-CSC Form No. 1</b> <small>(Revised Version No. 1, s. 2018)</small>		<b>1. POSITION TITLE (as approved by authorized agency) with parenthetical title</b>  <b>Engineering Assistant</b>															
<b>2. ITEM NUMBER</b>  <b>141</b>		<b>3. SALARY GRADE</b>  <b>8</b>															
<b>4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS</b>																	
<input type="checkbox"/> Province <input type="checkbox"/> City <input checked="" type="checkbox"/> Municipality		<input type="checkbox"/> 1st Class <input type="checkbox"/> 2nd Class <input type="checkbox"/> 3rd Class <input checked="" type="checkbox"/> 4th Class		<input type="checkbox"/> 5th Class <input type="checkbox"/> 6th Class <input type="checkbox"/> Special													
<b>5. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT</b>  Local Government Unit of Mataasnakahoy, Batangas		<b>6. BUREAU OR OFFICE</b>  Office of the Municipal Engineering															
<b>7. DEPARTMENT / BRANCH / DIVISION</b>  Office of the Municipal Engineering		<b>8. WORKSTATION / PLACE OF WORK</b>  Office of the Municipal Engineering															
<b>9. PRESENT APPROP ACT</b>  SB Resolution No. 182-S-2024/ Ordinance of Budget No. 25-S-2024	<b>10. PREVIOUS APPROP ACT</b>  N/A	<b>11. SALARY AUTHORIZED</b>  P 15,401.00		<b>12. OTHER COMPENSATION</b>  <table> <tr> <td>PERA</td> <td>P 2,000.00</td> </tr> <tr> <td>Clothing Allow.</td> <td>7,000.00</td> </tr> <tr> <td>Cash Gift</td> <td>5,000.00</td> </tr> <tr> <td>Year End Bonus</td> <td>15,401.00</td> </tr> <tr> <td>Mid-year Bonus</td> <td>15,401.00</td> </tr> <tr> <td>PEI</td> <td>5,000.00</td> </tr> </table>		PERA	P 2,000.00	Clothing Allow.	7,000.00	Cash Gift	5,000.00	Year End Bonus	15,401.00	Mid-year Bonus	15,401.00	PEI	5,000.00
PERA	P 2,000.00																
Clothing Allow.	7,000.00																
Cash Gift	5,000.00																
Year End Bonus	15,401.00																
Mid-year Bonus	15,401.00																
PEI	5,000.00																
<b>13. POSITION TITLE OF IMMEDIATE SUPERVISOR</b>  Municipal Engineer		<b>14. POSITION TITLE OF NEXT HIGHER SUPERVISOR</b>  N/A															
<b>15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED</b> <i>(if more than seven (7) list only by their item numbers and titles)</i>																	
<b>POSITION TITLE</b>  N/A		<b>ITEM NUMBER</b>  N/A															
<b>16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK</b>  Computer/laptop, printer, calculator, logbook, telephone, ballpen																	
<b>17. CONTACTS / CLIENTS / STAKEHOLDERS</b>																	
<b>17a. Internal</b>  Executive / Managerial Supervisors Non-Supervisors Staff	<b>Occasional</b>  <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<b>Frequent</b>  <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<b>17b. External</b>  General Public Other Agencies Others (Please Specify): _____	<b>Occasional</b>  <input checked="" type="checkbox"/> <input type="checkbox"/>	<b>Frequent</b>  <input type="checkbox"/> <input checked="" type="checkbox"/>												
<b>18. WORKING CONDITION</b> Office Work Field Work																	
<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> Other/s (Please Specify)																	

**19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION**

Provide engineering services to LGU concerned including investigation and survey , engineering services, design feasibilities studies and project management.

**20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary)**

Assist the Municipal Engineer in monitoring and supervision in all engineering projects of the municipality.

**21. QUALIFICATION STANDARDS**

21a. Education	21b. Experience	21c. Training	21d. Eligibility
Completion of two years studies in college	1 year of relevant experience,	4 hours of relevant training	Career Service ( Subprofessional) First Level Eligibility

**21e. Core Competencies**

None Yet

**Competency Level**

None Yet

**21f. Leadership Competencies**

None Yet

**Competency Level**

None Yet

**22. STATEMENT OF DUTIES AND RESPONSIBILITIES (Technical Competencies)**

Percentage of Working Time	(State the duties and responsibilities here:)	Competency Level
15%	Prepares vouchers and purchase request;	
20%	Assist in preparing excavation permit;	
20%	Checking the input data of the Barangays Program of Works;	
15%	Prepares burial permit; Assist in preparing communications	None Yet
20%	Prepares quarterly accomplishment report submitted to Commission on Audit;	
10%	Perform other duties and responsibilities that may be assigned from time to time.	

**23. ACKNOWLEDGMENT AND ACCEPTANCE:**

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

*Grace L. Guevarra*

GRACE L. GUEVARRA 10/01/2024

Employee's Name, Date and Signature

*Neneth M. Hernandez*

Engr. NENETH M. HERNANDEZ 10/01/2024

Municipal Engineer, Date and Signature



Republic of the Philippines  
Province of Batangas  
**Municipality of Mataasnakahoy**

## OATH OF OFFICE

I, Grace L. Guevarra of Brgy. II-A, Mataasnakahoy, Batangas having been appointed to the position of Engineering Assistant hereby solemnly swear, that I will faithfully discharge to the best of my ability, the duties of my present position and of all others that I may hereafter hold under the Republic of the Philippines; that I will bear true faith and allegiance to the same; that I will obey the laws, legal orders, and decrees promulgated by the duly constituted authorities of the Republic of the Philippines; and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.

*Grace L. Guevarra*

GRACE L. GUEVARRA

(Signature over Printed Name of the Appointee)

Government ID: UMID ID  
ID Number : 2003965003  
Date Issued : N/A

Subscribed and sworn to before me this 1<sup>st</sup> day of October, 2024 in Mataasnakahoy Batangas, Philippines.

*JANET MAGPANTAY ILAGAN*  
Municipal Mayor



CS Form No. 4  
Revised 2018

Republic of the Philippines  
Province of Batangas  
**MUNICIPALITY OF MATAASNAKAHOY**

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms. GRACE L. GUEVARRA has assumed the duties and responsibilities as Engineering Assistant in the Office of the Municipal Engineering effective October 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms. Guevarra as Engineering Assistant.

Done this 1<sup>st</sup> day of October 2024 in Mataasnakahoy, Batangas.

  
JANET MAGPANTAY ILAGAN  
Municipal Mayor  
Date: October 1, 2024

Attested by:

  
GALLY D. TIPAN  
Mun. Human Res. Mgt. Officer

201 file  
Admin  
COA  
CSC



Republic of the Philippines  
Province of Batangas  
**MUNICIPALITY OF MATAASNAKAHOY**  
Tel. No. (043) 784-1028  
Email Add. hrmo\_lgumataasnakahoy@yahoo.com.ph

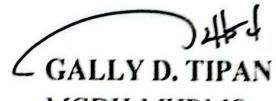


## OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT

### CERTIFICATION

This is to certify that **Ms. Grace L. Guevarra**, Administrative Aide VI (Clerk III) of the Municipal Engineering Office, got a Very Satisfactory Performance, with a numerical rating of 4.1250 in her Individual Performance Commitment Report (IPCR) for the January-June 2024 rating period.

Issued this 1<sup>st</sup> day of October 2024 at Mataasnakahoy, Batangas.

  
**GALLY D. TIPAN**  
MGDH-MHRMO

Noted by:

  
**HON. JANET MAGPANTAY ILAGAN**  
Municipal Mayor

**J**oining hands for **M**ataasnakahoy's **i**nterest

ONE DIRECTION | ONE GOAL | ONE MATAASNAKAHOY



*February 15, 2010*

**TO WHOM IT MAY CONCERN:**

*This is to certify that this is a true photocopy of the original Transcript of Records of Ms. Grace R. LOBRIN, a graduate from the College of Engineering with the degree of BACHELOR OF SCIENCE IN CIVIL ENGINEERING (B.S.C.E.) in October, 1982 with S.O. (B) No. 3-0280 series 1983 dated: January 11, 1983.*

*University Seal*

*rejaguda*  
**Ms. PAULINE A. PAGGAO**  
Registrar

*Checked by: rejaguda*

Nº 36946 A



# NATIONAL UNIVERSITY

**MANILA, PHILIPPINES  
OFFICE OF THE REGISTRAR**

**OFFICIAL TRANSCRIPT OF RECORD**

LOBRIN, Grace R.

NAME

---

**ADDRESS**

---

**SCHOOL LAST ATTENDED**

**DATE OF ADMISSION**

**STATUS OF ADMISSION**

---

**PRIMARY SCHOOL** **YEAR**

---

**INTERMEDIATE SCHOOL** **YEAR**

---

HIGH SCHOOL YEAR

---

**DEGREE OF TITLE**

---

**DATE OF GRADUATION**

---

**SPECIAL ORDER NO.**

**REMARKS:**

---

**DATE ISSUED**

OFFICIAL RECEIPT NO.

### **GRADING SYSTEM:-**

<b>A</b>	<b>96%</b>	<b>to</b>	<b>100%</b>	<b>Passed</b>
<b>A-</b>	<b>90%</b>	<b>to</b>	<b>95%</b>	<b>"</b>
<b>B+</b>	<b>86%</b>	<b>to</b>	<b>89%</b>	<b>"</b>
<b>B</b>	<b>85%</b>			<b>"</b>
<b>B-</b>	<b>80%</b>	<b>to</b>	<b>84%</b>	<b>"</b>
<b>C+</b>	<b>76%</b>	<b>to</b>	<b>79%</b>	<b>"</b>
<b>C</b>	<b>75%</b>			
<b>F</b>	<b>BELOW</b>		<b>75%</b>	<b>Failure</b>
<b>Dr.</b>				<b>Dropped</b>
<b>Inc.</b>				<b>Incomplete</b>
<b>W.</b>				<b>Withdrawal</b>

**CREDITS:** One university unit of credit is one hour lecture or recitation each week for a period of a complete semester. In all courses, two and a half to three hours of laboratory works, and, in the technical courses, three hours of drafting or shop works, are regarded as the equivalent of one recitation or lecture.

(Not valid without the university seal)

LETICIA J. PAGUIA  
REGISTRAR

REGISTRAR

Bursar's Office

Prepared by:

**Checked by:**

*by karganilla* HIS IS TO CERTIFY THAT DOCUMENT  
IS DATED IN THE AMOUNT OF P 15.00 HAVE  
BEEN ATTACHED IN THE DUPLI-CATE AND  
*by karganilla* CLERK IN CHARGE UNCELD

**CLERK IN CHARGE**

**CLERK IN CHARGE**



# National University

sa Lungsod ng Maynila, Pilipinas  
in the City of Manila, Philippines

Sa Lahat ng Makatutunghay sa Kasulatang Ito  
To All Persons To Whom These Presents May Come

Mapitagang Bati:

Greetings:

Ipinahahayag na si  
Be it known that

Grace H. Lohrin

ay nakatupad sa mga takdang pangangailangan sa aming Rolehiyo ng Inhinyerya para sa titulong  
has satisfied all the requirements in our College of Engineering for the degree of

Batsilyer sa Agham ng Inhinyerya Sibil

Bachelor of Science in Civil Engineering

at sa tagubilin ng mga Guro at sa paghakapatibay ng Gabinete ng Pamantasan ay pinangkalooban  
and upon recommendation of the Faculty and with the approval of the University Cabinet is  
ng karapatan sa naturang titulo halakip ang lahat ng mga karapatan, privilehiyo at pagtatangi  
hereby admitted to that degree with all the rights, privileges and immunities  
na nauukol doon.  
thereunto appertaining.

Bilang katunayan, ang diplomang ito ay nilagdaan ng Pangulo ng Pamantasan, ng  
In witness whereof, this diploma is signed by the President of the University, the  
Tagapangulo ng Lupon ng mga Katiwala, at ng Tagapagtala ng Pamantasan, at  
Chairman of the Board of Trustees and the Registrar of the University, and our  
nilagyan ng Tatak ng Korporasyon, sa Lungsod ng Maynila, ngayong Oktubre 9, 1982.  
Seal is hereto affixed, in the City of Manila on OCTOBER 9, 1982.

Tagapagtala ng Pampanagsisaan  
(Registrar)

Agua



S. J. Rezon  
Pangulo (President)

President S. J. Rezon  
Tagapangulo, Lupon ng mga Katiwala  
(Chairman, Board of Trustees)



REPUBLIC OF THE PHILIPPINES

TO BE ACCOMPLISHED IN DUPLICATE

CERTIFICATE OF LIVE BIRTH  
FILL OUT COMPLETELY, ACCURATELY, LEGIBLY IN INK OR TYPEWRITER

LCR No.

1. PLACE OF BIRTH		2. USUAL RESIDENCE OF MOTHER (Where does mother live?)		(Municipality or City)	
a. PROVINCE	Batangas	a. PROVINCE	Batangas	(Province)	
b. CITY OR MUNICIPALITY	Mataasnakhoy	b. CITY OR MUNICIPALITY	Mataasnakhoy		
c. NAME OF HOSPITAL OR INSTITUTION (If not in hospital, give street address)	Poblacion	c. NUMBER AND STREET			
d. IS PLACE OF BIRTH INSIDE CITY LIMITS?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	d. IS RESIDENCE INSIDE CITY LIMITS?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	e. IS RESIDENCE ON A FARM?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
3. NAME (Type or print)		First: Grace	Middle: Recinto	Last: Lorin	
CHILD	4. SEX	5a. THIS BIRTH	5b. IF TWIN OR TRIPLETS, WHICH CHILD	6. DATE OF BIRTH	
	Female	SINGLE <input type="checkbox"/> TWIN <input type="checkbox"/> TRIPLET <input type="checkbox"/>	1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/>	Month: Dec. Day: 5 Year: 1961	
PATHER	7. NAME	First: Edmundo Middle: Andrade Last: Lorin	RELATION: Roman Catholic	8. NATIONALITY	Filipino
	9. AGE (At time of birth)	10. BIRTHPLACE	11a. USUAL OCCUPATION	11b. KIND OF BUSINESS OR INDUSTRY	
MOTHER	23 Years	Mataasnakhoy, Batangas	Laborer		
	12. MOTHER'S NAME	First: Remy Middle: Eyes Last: Recinto	RELATION: Roman Catholic	13. NATIONALITY	Filipino
	14. AGE (At time of birth)	15. BIRTHPLACE	16. PREVIOUS DELIVERIES TO MOTHER	17. RACE	Brown
	26 Years	Mataasnakhoy, Bats.	(Do not include this birth)		
18. ATTENDANT AT BIRTH					
I HEREBY CERTIFY that I attended the birth of this child who was born alive at 8:30 o'clock P.M. on the date above indicated.			d. DATE SIGNED BY ATTENDANT AT BIRTH:		
e. SIGNATURE:					
f. NAME IN PRINT:					
g. ADDRESS:					
20. RECEIVED IN THE OFFICE OF THE LOCAL CIVIL REGISTRAR BY:					
a. SIGNATURE:			b. TITLE OF ATTENDANT AT BIRTH:		
b. NAME IN PRINT:			<input type="checkbox"/> M.D. <input type="checkbox"/> MIDWIFE <input type="checkbox"/> NURSE <input type="checkbox"/> OTHERS (Specify)		
c. TITLE OR POSITION:					
d. DATE:					
21. a. GIVEN NAME ADDED FROM SUPPLEMENTAL REPORT:					
b. DATE WHEN GIVEN NAME WAS SUPPLIED:					
22a. LENGTH OF PREGNANCY December 13, 1961					
COMPLETED WEEKS. Lbs. Oz. 23. LEGITIMATE YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> 2560					
24. DATE AND PLACE OF MARRIAGE OF PARENTS (For legitimate birth)					
December 23, 1960			25. THIS CERTIFICATE IS PREPARED BY: L. Rivera		
(Month) (Date) (Year)			SIGNATURE: B. L. RIVERA		
City or Municipality Cobuyao, Province Legazpi					
DATE: DECEMBER 13, 1961					
(SPACE FOR MEDICAL AND HEALTH ITEMS FOR SPECIAL PURPOSES)					

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National Statistician and Civil Registrar General  
Philippine Statistics Authority

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## MARRIAGE CONTRACT

PURSUANT TO THE DECISION RENDERED BY MCR LALAINA B. TIPAN DATED AUGUST 24, 2017 AND AFFIRMED BY CRG UNDER OCRG NO. 17-1652096, THE WIFES FIRST NAME (IN ALL ENTRIES) IS HEREBY CORRECTED TO "GRACE".

OCRG No. 17-1652096  
10052017 01:30:44 PM

City or Municipality of MATAASNAKHAY Province of BATANGAS 10/87

	Husband	Wife
Contracting Parties		
(a) Age (Date of Birth)	TEODORO B. GUEVARRA 23 years old	MARIA GRACE R. LOBRIN 21 yrs. & 5 mos.
(b) Nationality	Pilipino	Pilipino
(c) Residence	Sarpega, Baleyan, Batangas	Poblacion, M. Kahoy, Batangas
(d) Place of birth	Sarpega, Baleyan, Batangas	Poblacion, M. Kahoy, Batangas
Single, widowed or divorced	Single	Single
Father	Felipe Guevarra	Edmundo L. Lobrin
Nationality	Pilipino	Pilipino
Mother	Fortunata Banaag	Romy R. Recinto
Nationality	Pilipino	Pilipino
Witnesses	Eduardo P. Magahis	Ramon A. Reyes
(a) Residence	Poblacion, Baleyan, Batangas	Poblacion, M. Kahoy, Batangas
Persons who gave consent or advice		
(a) Residence		
(b) Relation to contracting Party		

Place of marriage { Office of the  
House of  
Commons  
Church } MUNICIPAL JUDGE 05  
26

Date of marriage 26 MAY, 1983 83  
Marriage solemnized by VICENTE F. LANDICHO

(a) Municipal Judge (b) Mataasnakhay, Batangas 83

This is to certify: That I, Teodoro Guevarra and Maria Grace Lobrin on the date and at the place above given, of our own free will and accord, and in the presence of the person solemnizing this marriage and of the two witnesses named below, both of age, take each other as husband and wife.

And I, Vicente F. Landicho Municipal Judge

Certify: That on the date and at the place above written the aforesaid Teodoro Guevarra and Maria Grace Lobrin were with their mutual consent lawfully joined together in holy matrimony by me in the presence of said witnesses, both of age; and I further certify that the Marriage License No. 6674711, issued at M. Kahoy, Batangas 26 May, 1983 in favor of said parties, was exhibited to me or no marriage license was exhibited to me, this marriage being of an exceptional character performed under Art. .... of Rep. Act 386; and that consent or advise to such marriage was duly given, as required by law, by the person or persons above mentioned.

In witness whereof, we signed, (or marked with our fingerprint) this certificate triplicate this 26th day of May, 1983

TEODORO B. GUEVARA MARIA GRACE R. LOBRIN  
(Contracting Party)

VICENTE F. LANDICHO  
Judge, Justice of the Peace, Municipal Judge  
EDUARDO P. MAGAHIS Authorization No. \_\_\_\_\_  
My faculty expires on \_\_\_\_\_

Witnesses  
(See back)

RAMON A. REYES  
J. L. REYES  
EMILY L. REYES U-40

AVELINO L. TIBAYAN

MS EDITHA R. ORCILLA  
Chief, Document Management Division

OCRG No. 17-1652096  
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Juan O. Silveira  
Luz B. Silva  
Nicanor A. Tipan  
Juan O. Silveira  
Luz B. Silva

RENE M. GOMEZ  
Signature

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Lisa Grace S. Bersales  
LISA GRACE S. BERSALES, Ph.D.  
National Statistician and Civil Registrar General  
Philippine Statistics Authority

