

JEPKORIR LAGAT
PO BOX 1404-30200
KITALE, KENYA.
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PERSONAL DETAILS

Date of Birth: 27th July 1999.
Nationality: Kenyan.
Gender: Female.
Marital Status: Single.
Spoken languages: English & Kiswahili.

EDUCATIONAL AND ACADEMIC MERITS

YEAR	QUALIFICATION ATTAINED.
JUNE-PRESENT	Software engineer ALX AFRICA-Software Engineering
2018-2021	Bachelor of Science in Information Technology Kabarak University Second Class Upper Division
2014-2017	Kenya Certificate of Secondary Education (KCSE) Saint Brigid's Girls High School Grade B (Minus)57Points
2009-2013	Kenya Certificate of Primary School (KCPE) Saint Peter's Sang'alo Central School Score:373/500

WORK EXPERIENCE

February-April 2022

**IT Attache
Ministry of Foreign Affairs
Key Achievements:**

- Assisted users with diagnosis of hardware issues and concerns and its repair.
- Assisted in call management, receiving and making.
- Assisted in configuration of workstations hardware and software for network operation.
- Created virtual meeting links and, configured local area networks and wide area networks.
- Assisted in software development, installation and troubleshooting.
- Encouraged timely and relevant upgrades for users' products as necessary.
- Assisted in the development of reports using the existing data and utilizing reporting and business intelligence tools.
- Assisted in the software customization, configuration and testing of the intranet and DMS applications.
- Assisted IT directors with administration applications, reducing workload by 25%.

May-December 2022

**ICT Support Volunteer
ACK St. Lukes Cathedral, Kitale
Key Achievements:**

- Assisted with data entry and filling of files.
- Assisted in troubleshooting of hardware equipment for example printers and scanners.
- Assisted in setting up, activation and monitoring of LAN.
- Assisted in deployment of ICT equipment to end user.
- Worked with all departments to address their IT requirements.
- Assisted with designing of posters, ads and brochures.

SKILLS AND COMPETENCIES

- Software development, installation and troubleshooting skills.
- Networking skills.
- Project management skills.
- Digital marketing skills.
- Skills in hardware and machine troubleshooting and repair skills.

PERSONAL ATTRIBUTES

- A public speaker and a fluent communicator in both English and Kiswahili.
- Attention to detail and problem-solving skills.
- Motivated, energetic and enthusiastic team leader.
- Quick to learn and able to work in a busy and demanding environment with minimum supervision.
- Ability to Network and good interpersonal skills.
- Good at programming and project management skills.
- Excellent leadership, organizational, time management and report writing skills.

HOBBIES AND INTERESTS

- Coding.
- Travelling and adventure seeking.
- Reading.
- Mentoring.
- Playing hockey.

REFEREES

1. Prof. Simon Karume
Lecturer of School of Science, Engineering and Technology
Kabarak University
P.O BOX 20100
Nakuru, Kenya
[Tel:0722499397](tel:0722499397)
2. Mr. Michael Yego
Chief ICT Officer
Ministry of Foreign Affairs
P.O BOX 30551-00100
Nairobi, Kenya.
[Tel:0721368271](tel:0721368271)