
KU Department of Mathematics Responsible Scholarship

Per [KU policy](#) and as described in the Mathematics Department Handbook, all PhD students are required to complete Responsible Scholarship training prior to their oral comprehensive exam, as described below.

1. Complete the online [CITI program](#) in Responsible Conduct in Research (RCR) (instructions attached) **(1 hour)**
2. At the beginning of the spring semester, a graduate faculty member will offer a seminar to introduce responsible scholarship topics that are relevant to mathematics. Students must complete the online tutorial prior to attending the seminar. Topics relevant for mathematics include issues related to: (a) authorship, publication, plagiarism, copyright; (b) peer review, refereeing, grant proposal preparation; (c) professional practices; (d) conflict of interest; (e) maintenance of confidentiality; (f) student-mentor relations and responsibilities. Seminar participants will receive a list of websites and other resources that include case studies, policies, etc. **(2 hours)**
3. Students will further explore the topics introduced at the seminar by attending three one-hour one-on-one meetings with their advisor or other faculty members during the semester. These meetings will be devoted to discussing the topics above and the advisor will provide appropriate context for the issues under discussion. The student must write a short report summarizing each meeting. **(3 hours)**
4. At the end of the spring semester, students must attend a concluding seminar and report on what each participant in the semester-long training has learned. The seminar will consist of short presentations by every participating graduate student and group discussion led by a member of the graduate faculty. **(3 hours)**

I have completed the Responsible Scholarship requirements as described above. I am attaching a brief report of these activities, including the topics covered and the materials studied or discussed.

Student Signature

Date

As the academic advisor of the student named above, I (please check one) ___ accept ___ do not accept this report.

Advisor's Name

Advisor Signature

Date

I confirm that the student named above has fulfilled the Responsible Scholarship requirement of the Department of Mathematics.

Director of Graduate Studies Signature

Date